

Lansing, Michigan

March 5, 2002

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, March 5, 2002, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie A. Croll, Chief Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent for Administration, representing Thomas D. Watkins, Superintendent of Public Instruction
Arlene Oisten, Secretary

Absent: None

Others Present:

Patty Cantu of the Department of Career Development; Kristy Boldizar, James Burris, Kathy Jones, Debbie Roberts of the Department of Management and Budget; Sharon Maynard of the Department of Natural Resources; Randy Knapp, Pamela Lavender of the Department of Transportation

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Pastor John Folkers of North Presbyterian Church in Lansing gave the invocation. Mr. DeBano then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL

THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of February 19, 2002 and the special meeting of February 26, 2002 be approved as distributed. Mr. Hughes supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD
None

4. COMMUNICATIONS:
None

5. UNFINISHED BUSINESS:
None

6. NEW BUSINESS:

Retention and Disposal Schedules:

Department of Consumer and Industry Services, Bureau of Construction Codes, Survey Remonumentation Section, 1/8/02

Department of Environmental Quality, Drinking Water and Radiological Protection, 1/23/02

Department of Environmental Quality, Surface Water Quality, 1/03/02

Department of Treasury, Executive Office, Office of Legislative Affairs, 6/23/99

Northern Michigan University, Recreation Services – Facilities Operations, 12/12/01

Mr. Hughes moved that the Retention and Disposal Schedules be approved by the Board. Mr. Dore supported the motion and it was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held February 26, 2002. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of February 26, 2002 be approved and adopted, noting that approval of item 7 (1) is contingent upon receipt of an explanation of the retroactive contract by the Department of Natural Resources' Director; and, that the agenda included the State of Michigan Carl D. Perkins Consolidated Annual Report for 2000-2001. The motion was supported by Mr. Hughes and unanimously approved.

Ms. Croll presented the Building Committee Reports covering the regular meeting held February 27, 2002 and the special meeting of March 5, 2002. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of February 27, 2002 and the special Building Committee Report of March 5, 2002 be approved and adopted. The motion was supported by Mr. Hildenbrand and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of February 27, 2002. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held February 27, 2002 be approved and adopted, with the withdrawal of item numbers 30, 32, and 37 of the regular Transportation agenda at the request of the Department of Transportation. The motion was supported by Ms. Croll and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Hildenbrand moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON