

Lansing, Michigan

June 4, 2002

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, June 4, 2002, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie A. Croll, Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent of Public Instruction representing Thomas D. Watkins, Superintendent of Public Instruction
Arlene Oisten, Secretary

Absent: None

Others Present:

Mary Pat Jaracz, Department of Attorney General; Sherry Bond, David Claus, James Konrad, of the Department of Management and Budget; Randy Knapp, Darby Schlagheck, of the Department of Transportation; Joe Fielek, Department of Treasury

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend William Renfrew of St. Paul's Episcopal Church in Lansing gave the invocation. Mr. DeBano then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL

THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of May 21, 2002 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Certified Retention and Disposal Schedules:

Iosco County Sheriff Department, Animal Control, 5/14/02
St. Clair County Community College, Accounts Payable, 5/14/02

Retention and Disposal Schedule:

Department of Treasury, Michigan Gaming Control Board, Licensing
Division, 4/12/02

Mr. Hughes moved that the Certified Retention and Disposal Schedules and the Retention and Disposal Schedule be approved by the State Administrative Board. The motion was supported by Ms. Wolenberg and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held May 28, 2002. Ms. Croll moved that the regular Finance and Claims Committee Report of May 28, 2002 be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

Ms. Croll presented the Building Committee Reports covering the regular meeting held May 29, 2002 and the special meeting held June 4, 2002. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of May 29, 2002 and the special Building Committee Report of June 4, 2002 be approved. The motion was supported by Mr. Hildenbrand and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of May 29, 2002. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held May 29, 2002 be approved and adopted, noting the Committee meeting withdrawal of items 2, 45, 55, and 63; and, the additional requested withdrawal of item numbers 44 and 56 of the regular Transportation agenda and the withdrawal of the supplemental agenda at the request of the Department of Transportation. Supported by Mr. Hildenbrand, the motion was unanimously adopted.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Hildenbrand moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON