

Lansing, Michigan

June 18, 2002

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, June 18, 2002, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie A. Croll, Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent of Public Instruction representing Thomas D. Watkins, Superintendent of Public Instruction
Arlene Oisten, Secretary

Absent: None

Others Present:

Sherry Bond, James E. Burris, Kathy Jones, of the Department of Management and Budget; Randy Knapp, Pam Lavender, Darby Schlagheck, of the Department of Transportation; Nancy Hawkins of the Senate Democratic Staff

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend Climmie Hughes of Shiloah Baptist Church in Lansing gave the invocation. Mr. DeBano then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL

THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of June 4, 2002 be approved as distributed. Mr. Hughes supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Retention and Disposal Schedules:

Department of Environmental Quality, Surface Water Quality Division,
5/9/02

Department of History, Arts and Libraries, Michigan Quarter Commission,
5/2/02

Department of Management and Budget, Office of Retirement Systems,
6/26/01

Department of Management and Budget, Office of Retirement Systems, State
Employees Retirement System 6/26/01

Department of Management and Budget, Office of Retirement Systems,
Michigan Public School Employees Retirement System, 6/26/01

Northern Michigan University, Recreation and Facilities Services, Outdoor
Recreation Center, 1/14/02

Northern Michigan University, General Schedules, 1/14/02

Mr. Hughes moved that the Retention and Disposal Schedules be approved by the State Administrative Board. The motion was supported by Ms. Croll and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held June 11, 2002. Ms. Croll moved that the regular Finance and Claims Committee Report of June 11, 2002 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

Ms. Croll presented the Building Committee Report covering the regular meeting held June 12, 2002. A letter from Mr. Jack F. Wheatley, Director of the Bureau of Worker's and Unemployment Compensation, was received explaining the retroactive request for item number 9 of the Building Committee agenda. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of June 12, 2002 be approved. The motion was supported by Ms. Wolenberg and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of June 12, 2002 and the special Transportation and Natural Resources Report of June 18, 2002. After review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Dore moved that the Transportation and Natural Resources Committee Reports covering the regular meeting held June 12, 2002 and the special meeting of June 18, 2002 be approved and adopted. Supported by Mr. Hughes, the motion was unanimously adopted.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Hildenbrand moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON