

Lansing, Michigan

October 2, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, October 2, 2001, at 11:00 a.m.

Present: Cathy Wilson, Deputy Director of State Government Affairs,  
representing John Engler, Governor, Chairperson  
David Hildenbrand, Deputy Chief of Staff, representing Dick  
Posthumus, Lt. Governor  
Theodore Hughes, Assistant Attorney General for Law, representing  
Jennifer M. Granholm, Attorney General  
Julie Croll, Chief Deputy State Treasurer, representing Douglas B.  
Roberts, State Treasurer  
A. Edwin Dore, Deputy Secretary of State, representing Candice  
Miller, Secretary of State  
Carol Wolenberg, Deputy Superintendent, representing Thomas D.  
Watkins, Superintendent of Public Instruction  
Arlene Oisten, Secretary

Absent: None

Others Present:

Wes Van Malsen of the Department of Career Development; John Czarnecki, Mary Kramer of the Michigan Economic Development Corporation; Sherry Bond, Kathy Jones, of the Department of Management and Budget; Randy Knapp, of the Department of Transportation; Mike Ranville

1. CALL TO ORDER:

The meeting was called to order by Ms. Wilson. Reverend Paul Frederick of Mt. Hope United Methodist Church in Lansing gave the invocation. Ms. Wilson led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hildenbrand moved that the minutes of the State Administrative Board for the special meeting of September 14, 2001 and the regular meeting of September 18, 2001 be approved as distributed. Mr. Hughes supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

The Renaissance Zone Review Board recommends approval of Border to Border Renaissance Zones made up of 10 subzones totaling 633.87 acres for ten years beginning January 1, 2002 and ending December 31, 2011, located in the following counties:

Ionia County – Belding City  
Barry County – Middleville Village  
Branch County – Coldwater City  
Lenawee County – Hudson City  
Lenawee County – Morenci City  
Iron County – Crystal Falls City  
Delta County – Escanaba City  
Arenac County – AuGres City  
Gladwin County – Gladwin City  
Mecosta County – Big Rapids Township

The Renaissance Zone Review Board also recommends the approval of a modification to the City of Saginaw Urban Renaissance Zone, adding two additional subzones, the Old Saginaw City Business District (.62 acres) and the Davenport Inn (2.87 acres), for a period of 15 years beginning January 2, 2002 and ending December 31, 2016.

Mr. Czarnecki, of MEDC explained that the 1996 legislation designated nine zones eligible to be considered Renaissance Zones. An amendment to the legislation in 1998 provided for four urban and four rural zones, leaving one remaining zone. The amendment of 1999 initially had four applications for rural zones but were withdrawn. The counties worked together to create the Border to Border Zone. This is the last of the designated zones allowable by legislation. Each zone is allowed subzones and modifications to the subzones, such as the one requested by the City of Saginaw will still be presented to the State Administrative Board for approval.

Ms Wolenberg moved that the Renaissance Zone Review Board recommendation for the Border to Border Renaissance Zone, comprised of 10 counties, be approved by the Board. Mr. Dore supported the motion and it was unanimously approved.

Mr. Hughes moved that the Renaissance Zone Review Board recommendation for the City of Saginaw Urban Renaissance Zone modification be approved by the Board. The motion was supported by Ms. Croll and unanimously approved.

#### Certified Retention and Disposal Schedules:

Walker Police Department 9/13/01

#### Retention and Disposal Schedules:

Department of Agriculture, Pesticide and Plant Pest Management, 8/23/01

Family Independence Agency, Budget and Legal Services Administration,

Office of Planning, Budget and Evaluation, 12/8/00

Family Independence Agency, Child and Family Services, Bureau of

Delinquency Policy and Prevention Division, 12/8/00

Family Independence Agency, Child and Family Service, Delinquency Policy and Prevention Division, 12/8/00

Family Independence Agency, Contract Management – BAS, 12/8/00

Family Independence Agency, Field Services Administration, Director's Office, 12/8/00

Department of Management and Budget, Office of Information Technology,  
7/5/01

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be approved by the Board. Ms. Croll supported the motion and it was unanimously approved.

7. **REPORTS AND RECOMMENDATIONS OF COMMITTEES:**  
(Please see the following pages)

- . . . . .

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held September 25, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of September 25, 2001 be approved and adopted. The motion was supported by Mr. Hildenbrand and unanimously approved.

-----

Ms. Croll presented the Building Committee Report covering the regular meeting held September 26, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of September 26, 2001 be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

-----

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of September 26, 2001. The Board was informed that the Transportation Commission had approved all the items on the Transportation agenda that had been contingent upon the Commission approval.

After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held September 26, 2001 be approved and adopted, with the withdrawal of item 34 of the regular agenda at the request of the Department and noting the withdrawal of the resolution, item 103 of the regular agenda, withdrawn by the Committee. The motion was supported by Mr. Hildenbrand and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hildenbrand and unanimously approved. Ms. Wilson adjourned the meeting.

---

SECRETARY

---

CHAIRPERSON