

Lansing, Michigan

July 17, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, July 17, 2001, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Julie Croll, Chief Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent, representing Thomas D. Watkins, Superintendent of Public Instruction
Arlene Oisten, Secretary

Absent: None

Others Present:

Wes Van Malsen, Department of Career Development; David Arking, Sherry Bond, James Burris, Kathy Jones, of the Department of Management and Budget; Randy Knapp, Pam Lavender, of the Department of Transportation

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend William Renfrew of St. Paul's Episcopal Church in Lansing gave the invocation. Mr. DeBano led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of July 3, 2001 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Retention and Disposal Schedules:

Department of Community Health, Hospital and Health Plan
Reimbursement, 5/17/01

Consumer and Industry Services, Liquor Control Commission, Financial
Management Division, 5/21/01

House of Representatives, Clerk of the House, 4/4/01

House of Representatives, House Fiscal Agency, 6/4/01

Mr. Hughes moved that the Retention and Disposal Schedules be approved by the Board. Mr. Hildenbrand supported the motion and it was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held July 10, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of July 10, 2001 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

Ms. Croll presented the Building Committee Report covering the regular meeting held July 11, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of July 11, 2001 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of July 11, 2001. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held July 11, 2001 be approved and adopted noting the withdrawal of item 124 and, at the request of the Department of Transportation, the additional withdrawal of item 126. The motion was supported by Mr. Hildenbrand and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hughes and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON