

Lansing, Michigan

June 19, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, June 19, 2001, at 11:00 a.m.

Present: Cathy Wilson, Deputy Director of State Government Affairs,
representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick
Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing
Jennifer M. Granholm, Attorney General
Julie Croll, Chief Deputy State Treasurer, representing Douglas B.
Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice
Miller, Secretary of State

Arlene Oisten, Secretary

Absent: Thomas D. Watkins, Superintendent of Public Instruction

Others Present:

Sherry Bond, David Claus, Kathy Jones, of the Department of
Management and Budget; Randy Knapp, Pam Lavender, of the
Department of Transportation

1. CALL TO ORDER:

The meeting was called to order by Ms. Wilson. Reverend James A. Richie of Faith Connections Ministry in Lansing gave the invocation. Ms. Wilson led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of June 5, 2001 and the special meeting of June 12, 2001 be approved as distributed. Mr. Hildenbrand supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Certified Retention and Disposal Schedules:

Gratiot County Sheriff's Office, Records Division, 2/5/01
Tuscola County Health Department, 5/1/01

Mr. Hughes moved that the Certified Retention and Disposal Schedules be approved by the Board. Mr. Dore supported the motion and it was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held June 12, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance and Claims Committee Report of June 12, 2001 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

Ms. Croll presented the Building Committee Report covering the regular meeting held June 13, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of June 13, 2001 be approved and adopted. The motion was supported by Mr. Hildenbrand and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of June 13, 2001. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held June 13, 2001 be approved and adopted, noting the withdrawal of item 42 and items 49 through 113 of the Transportation agenda. The motion was supported by Mr. Hughes and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hildenbrand and unanimously approved. Ms. Wilson adjourned the meeting.

SECRETARY

CHAIRPERSON