



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

RICK SNYDER  
GOVERNOR

KIRK T. STEUDLE  
DIRECTOR

August 15, 2013

Dear Airport Sponsor:

**SUBJECT: Michigan - State Block Grant Program  
Airport Layout Plan (ALP) updates – Current Policy Notice**

**1. Minor Changes/Informal Revisions/As-Builts (Project Development subgrants)**

- a. These types of changes to an ALP (i.e. proposed versus completed condition, showing a fence line, building, a minor specific change) should be captured as part of a related construction or land acquisition project.
- b. This type of update should not be set up as a stand-alone project but included as part of a specific project's formulation costs.
- c. Use of either a Construction Safety Phasing Plan or a 7460-1 FAA form could be used for airspace approval for a proposed development not yet shown on a current approved ALP (refer to current AIP Handbook, FAA Order 5100.38C, Chapter 4, paragraph 428.d.3c and draft AIP Handbook, Chapter 3, Section 5, paragraph 3-16.)

**2. Major Development/Major Planning or General Updates (Planning subgrants)**

- a. For major development, major planning or general ALP updates (i.e. runway extensions, new crosswind runway, significant update to standards, change from one airport classification to another, etc.), the Master Plan concept would be used. This doesn't mean all airports are required to do a full Master Plan if they wish to update their ALP. The sponsor should determine what is needed for the planning study in accordance with requirements of the current version of FAA Advisory Circular 150/5070-6.
- b. AERO PM work type to use would be "Conduct/Update MP study". ACIP code: PL, PL, MA. FAA no longer has a code for ALPs or ALP updates.
- c. Scope of work for this type of update should be tailored to what's needed for the MP study including the final deliverables. Customize scope for the specific airport needs based on the current "Guidelines on Preparing Airport Layout Plans" (Attachment A of RGL – 5070.1 dated 6/28/11). Work with your AERO Planning Project Manager on planning questions concerning your specific airport or if discussion is needed for developing a specific work scope for this type of update.

- d. Pavement marking or signage type plans are only considered AIP eligible if included with a full ALP update associated with a Master Plan or Master Plan update. Not eligible as a stand-alone project.

This policy was discussed and reviewed with FAA Detroit ADO Planner, Ernest Gubry on July 1, 2013.

Sincerely,

A handwritten signature in black ink, appearing to read 'Betsy Steudle', written in a cursive style.

Betsy Steudle, P.E.  
Contracts & Grants Unit  
Office of Aeronautics

cc: Carol Aldrich, AERO  
David L. Baker, AERO  
Mark Grennell, AERO  
Mark Noel, AERO  
Linn Smith, AERO