

MODEL AFFIDAVIT OF DISCLOSURE – TRANSACTIONAL

(This form should be filed with the Clerk of the local unit)

I, _____ make the following disclosure under oath:
(name of officer/employee)

Yes No

1. I am an elected or appointed officer or employee of the **[name of local unit]**, holding the position of _____ in the _____ department.

2. I may derive income or benefit directly from a contract with the **[name of local unit]** or from any **[type of unit]** action detailed below.

 I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below.

 I may have a financial interest in a matter proposed to be acted upon by the **[name of local unit]** as described below.

 I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the **[name of local unit's]** Ethics Ordinance and/or Charter.

3. My position is: Full Time Part Time (less than 25 hours/week) Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST. _____

