



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JAY B. RISING  
STATE TREASURER

## REGULAR MEETING OF THE STATE TAX COMMISSION

### AGENDA

**DATE OF MEETING:** December 15, 2003

**PLACE OF MEETING:** Bureau of Local Government Conference Room A  
1<sup>st</sup> Floor Treasury Building  
Lansing, MI

**TIME OF MEETING:** 9:30 A.M.

**The following items are on the agenda for this meeting.**

1. Approval of the minutes of November 25, 2003 as presented.
2. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. See attached list for file identification.  
**Scheduled for 9:30 A.M., 10:00 A.M., 10:30 A.M., 11:00 A.M., 1:30 P.M., 2:00 P.M., and 2:30 P.M.**
3. Memo from William E. Fowler to State Tax Commission regarding MCL 211.154 Petition 154-03-0256, Chris Manor, AuGres Township, Arenac County and subsequent Property Tax Division investigation. **Scheduled for 11:00 A.M.**
4. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. See attached list for file identification.
5. Letter from Mr. Clifford Turner requesting a staff person to conduct a Board of Review Training Session on February 20, 2004.
6. Report from staff regarding omitted property in Somerset Township, Hillsdale County.
7. Request from James Totten, Equalization Director of Saginaw County, to provide a staff person to conduct a Board of Review Training Session.
8. Proposed letter to David Hardie, Director, Gogebic County Equalization Department, regarding the equalization director working 1-1/2 days per week.
9. Request from the attached listed units for re-certifications and new certifications of computerized tax rolls. Staff Recommendation: Approve.

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10. Memo from William E. Fowler, Assistant Administrator, Property Tax Division, regarding omitted property located in Genoa Township, Livingston County. To the Commission for review and approval.
11. Memo from David C. Lee, Manager, Valuations Standards Section, Property Tax Division, regarding Aquila, Inc. request for approval to use an alternate 2004 Personal Property Statement and an alternate 2004 Cable Television and Utility Personal Property Report.
12. MCL 211.154 Petition 154-02-1700, R & L Machine Products, Inc. An official order was issued on August 28, 2003. Notice was received that incorrect amounts for the Original Assessed and Original Taxable Values for the 2000 year had been submitted. Staff recommendation: Acceptance of the Amended Official Order.
13. MCL 211.154 Petition 154-03-1175, EDS Information Services An official order was issued on November 25, 2003. Notice was received that incorrect amounts for the Original Assessed and Original Taxable Values for the 2003 year had been submitted. Staff recommendation: Acceptance of the Amended Official Order.
14. MCL 211.154 Petition 154-02-2440, Fleet Business Credit Corp. An official order was issued on October 6, 2003. Notice was received that incorrect amounts for the Original Assessed and Original Taxable Values for the 2000 year had been submitted. Staff recommendation: Acceptance of the Amended Official Order.
15. MCL 211.154 Petition 154-03-1167, Olympus America, Inc. An official order was issued on November 25, 2003. Notice was received that the 2003 Tax Year should be included. Staff recommendation: Acceptance of the Amended Official Order.
16. MCL 211.154 Petition 154-03-1043, Walter L. Melton & Natasha Tipton An official order was issued on November 13, 2003. Notice was received that an incorrect parcel code number had been submitted and that one of the names listed was incorrect. Staff recommendation: Acceptance of the Amended Official Order.
17. MCL 211.154 Petition 154-04-1064, Ghassan Issa Yacoub An official order was issued on November 13, 2003. Notice was received that an incorrect year (2003) had been submitted. The correct year should have been 2002. Staff recommendation: Acceptance of the Amended Official Order.
18. MCL 211.154 Petition 154-03-0515, Condat, Inc. An official order was issued on August 26, 2003. Notice was received that an incorrect local unit had been submitted. Staff recommendation: Acceptance of the Amended Official Order.
19. MCL 211.154 Petition 154-03-0516, Condat, Inc. An official order was issued on August 26, 2003. Notice was received that an incorrect local unit had been submitted. Staff recommendation: Acceptance of the Amended Official Order.

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20. Memo from William E. Fowler, Assistant Administrator, Property Tax Division, regarding a taxpayer concern for Pinconning Township, Bay County. To the Commission for review and approval.
21. Letter from Michael Ortiz, Genesee County Equalization Director, regarding a potential contractual arrangement with Landmark Appraisal Company for assessment services for the 2004 assessment roll for Genesee County and the City of Flint. This is to conduct a reappraisal of 3,000 parcels of non-exempt commercial class property on the assessment roll. To the Commission for review and approval.
22. Industrial Facility Exemption Applications to Commission for approval to issue certificates involving **Over 5%** of the SEV of the local government units. See attached list for application identification. Staff Recommendation: Approve.
23. Industrial Facility Exemption Applications to Commission for approval to transfer the certificates. See attached list for application identification. Staff Recommendation: Approve.
24. Industrial Facility Exemption Applications to Commission for approval to amend the certificates. See attached list for application identification. Staff Recommendation: Approve.
25. Industrial Facility Exemption Applications to Commission for approval to revoke per Section 15(1). (Requested by certificate holder). See attached list for identification. Staff Recommendation: Revoke.
26. Industrial Facility Exemption Application to Commission for approval to revoke per Section 15(3). (Requested by municipality). See attached list for identification. Staff Recommendation: Revoke, subject to an offering of hearing. (Revocation effective December 30, 2003).
27. Air Pollution Control Exemption Applications to Commission for approval to issue certificates. See attached list for application identification. Staff Recommendation: Approve.
28. Air Pollution Control Exemption Application to Commission for approval to dismiss the application per the company request. See attached list for application identification. Staff Recommendation: Approve.
29. Air Pollution Control Exemption Application/Certificate to Commission for approval to amend the certificate. See attached list for application identification. Staff Recommendation: Approve.
30. Air Pollution Control Exemption Certificates to Commission for approval to revoke the certificates. See attached list for application identification. Staff Recommendation: Approve.

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31. Water Pollution Control Exemption Applications to Commission for approval to amend the certificates. See attached list for application identification. Staff Recommendation: Approve.
32. Water Pollution Control Exemption Applications to Commission for approval to be placed on inactive status. See attached list for application identification. Staff Recommendation: Approve.
33. P.A. 328 of 1998 Personal Property Exemption Application to Commission for approval. See attached list for application identification. Staff Recommendation: Approve.
34. P.A. 146 of 2000 Obsolete Property Rehabilitation Act Applications to Commission for approval. See attached list for application identification. Staff Recommendation: Approve.
35. Neighborhood Enterprise Zone Applications to Commission for approval to issue the certificates. See attached list for application identification. Staff Recommendation: Approve.
36. Neighborhood Enterprise Zone Application to Commission for approval to transfer the certificate. See attached list for application identification. Staff Recommendation: Approve.
37. Resolution approving Tax Increment Financing *De Minimus* Standards. To the Commission for review.
38. Letter from Steven E. Chester, Director, Department of Environmental Quality (DEQ), regarding the proposed Memorandum of Understanding between the DEQ and the State Tax Commission. To the Commission for review.