



FIRE MARSHAL BULLETIN

Bulletin No. 11
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Notification and Reporting of Hazardous Materials Incidents

to the State Fire Marshal

DEPARTMENT OF STATE POLICE, Fire Marshal Division, 7150 Harris Drive, Lansing, MI 48913

The Michigan Fire Prevention Code, Act No. 207, P.A. 1941, as amended, requires immediate notification and reporting of hazardous material incidents under sections 5g and 5h, respectively.

Notification

The Fire Prevention Code requires that immediately following an incident involving the storage, handling or transportation of a hazardous material, the organized fire department of the area and the State Fire Marshal be notified. Notification to the State Fire Marshal should be made by calling the nearest State Police post or via the Law Enforcement Information Network (LEIN) using LEIN form - ACCCHEMICAL. Notification via LEIN is sent to the nearest post, district headquarters and State Police Operations.

Many incidents can be handled by the local fire department without the necessity of an actual response by State Police personnel. Therefore, immediate notification to the State Police is not required when all of the following conditions exist at the scene of a hazardous material incident:

No outside assistance is necessary

No release of hazardous material has occurred and transfer of hazardous material is not necessary, and there is no potential for either of these occurrences

No evacuation or in-place sheltering has occurred and there is no potential for such action

The above circumstances meet the definition of a minor incident.

Reporting

Reporting of hazardous material incidents required under section 5h is for documenting the causes of all incidents (including minor incidents) and for gathering valid statistical information from throughout the state, whereas, notification only requires immediately available information for response purposes.

To fulfill the requirement that all hazardous material incidents be reported to the State Fire Marshal, local fire departments should use the Michigan Fire Incident Reporting System (MFIRS) form FM-4: MFIRS-HM, HAZARDOUS MATERIALS INCIDENT REPORT. Use of this form by all fire departments will ensure accurate, uniform reporting and recording of incidents, provide for a central data base available to the fire service, document the causes and resolutions of incidents, and assist in developing measures to prevent future incidents. Instructions on use of this form may be found in your MFIRS manual, available from the Fire Marshal Division.

If you have any questions regarding this bulletin, please contact the Fire Marshal Division at (517) 322-1924.

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Please be advised that recipients of any Fire Marshal Bulletin may treat the contents as a news release. Feel free to insert your department, association, or individual name where appropriate when contact is made with local news media or other sources of dissemination.

Notification
HAZ/MAT Incident Notification Message Form
(LEIN: ACCCHEMICAL)

(Enter available information)

Line 1 - Date: _____ Reporting Time: _____ hrs.
Line 2 - Reported By: _____ Telephone: _____
Line 3 - Time of Incident: _____ Hrs. Initial Report __ Follow-Up __
Line 4 - Incident Description: _____
Line 5 - _____
Line 6 - Transportation __ Fixed Site __
Line 7 - Facility or Carrier Involved: _____
Line 8 - Facility/Carrier Contact: _____
Line 9 - Address of Incident: _____
Line 10 - City or Township: _____
Line 11 - Spill __ Leak __ Fire __ Explosion __ Other: _____
Line 12 - Released into: Air __ Water __ Ground __
Line 13 - Class: Minor __ Alert __ Site Area Emergency __ Community Emergency __
Line 14 - Incident status: Escalating __ Stable __ De-Escalating __ Terminated __
Line 15 - Protective Action Recommendation: In-Place Shelter __ Evacuation __ None __
Line 16 - Protective Action Status: In-Place Shelter __ Evacuation __ None __
Line 17 - Number of Injuries: _____ Number of Deaths: _____
Line 18 - Material Name: _____
Line 19 - Liquid __ Gas __ Solid __
Line 20 - Extremely Hazardous Substances: Yes __ No __ Unknown __
Line 21 - Amount of Material Released: _____
Line 22 - Duration of Release: _____
Line 23 - Total Amount Which Could Be Released: _____
Line 24 - Other Chemicals or Incompatibles Involved: _____
Line 25 - Health risks and Precautions: _____
Line 26 - _____
Line 27 - Emergency Medical Treatment Recommended: _____
Line 28 - _____
Line 29 - Wind Direction (from): _____ (i.e. N, NW) Wind Speed: _____ MPH
Line 30 - Air Temp (F): _____ Clear __ Ptly Cloudy __ Overcast __
Line 31 - Area of Release: Rural __ Residential __ Commercial __
Line 32 - Industrial __ Open Water __
Line 33 - Release Impact - Number of Persons Affected: _____
Line 34 - Special Populations of Concern: Schools __ Rest Homes __ Hospitals __
Line 35 - Shopping Centers __ Jails __ Other: _____
Line 36 - Response Status (list jurisdictions responding: PD, FD, HAZMAT team, etc.): _____
Line 37 - _____
Line 38 - Investigating Agency: _____ Telephone: _____
Line 39 - Local Fire Department/Police Department __ Facility or Carrier __
Line 40 - Local emergency Management Coordination __ Local Health Department __
Line 41 - Michigan State Police district FMD/MCD __ DNR Peas Hotline __
Line 42 - National Response Center __ Other: _____
