

APPROVED

NOV 01 2011

MICHIGAN STATE
ADMINISTRATIVE BOARD

Lansing, Michigan

October 18, 2011

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, October 18, 2011, at 11:00 a.m.

Present: Elizabeth Clement, Deputy Legal Counsel, representing Rick Snyder, Governor, Chairperson
Nat Forstner, Chief of Staff, representing Brian Calley, Lt. Governor
Mike Senyko, Chief of Staff, representing Ruth Johnson, Secretary of State
Michael Reilly, Assistant Attorney General, representing Bill Schuette, Attorney General
Brom Stibitz, Senior Policy Advisor, representing Andy Dillon, State Treasurer
Carol Easlick, State Assistant Administrator, representing Michael P. Flanagan, Superintendent of Public Instruction
Myron Frierson, Bureau Director, Finance and Administration, representing Kirk T. Steudle, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Deborah Roberts, Janet Rouse, Department of Technology, Management and Budget; Dee Grover, Bill Rottiers, Department of Transportation

1. CALL TO ORDER:

Ms. Clement called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Reilly moved that the minutes of the special meeting of September 30, 2011, be approved and adopted. The motion was supported by Mr. Frierson and unanimously approved.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

DEPARTMENT OF EDUCATION, Office of Field Services, 10/18/2011

DEPARTMENT OF HUMAN SERVICES,

Child and Adult Licensing, 10/18/2011

Legal Services, 10/18/2011

Legislative Services, 10/18/2011

Office of Inspector General, 10/18/2011

Urban Field Operations, 10/18/2011

Ms. Easlick moved the Retention and Disposal Schedules be approved and adopted. The motion was supported by Mr. Stibitz and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A regular meeting of the Building Committee was held at 11:00 a.m.
on October 11, 2011. Those present being:

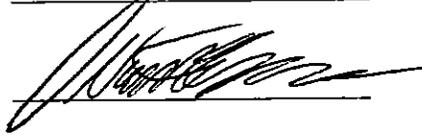
Chairperson: Brom Stibitz, representing
State Treasurer Dillon

Approved 

Member: David Murley, representing
Governor Snyder

Approved 

Member: Nat Forstner, representing
Lt. Governor Calley

Approved 

Others: Iris Lopez, Department of Attorney General; Sherry Bond, Pat
Mullen, Janet Rouse, Department of Technology, Management and
Budget; Mary G. MacDowell, Department of Treasury

Mr. Stibitz called the meeting to order.

The Building Committee Regular Agenda and Recovery Act Funds Agenda
were presented.

Following discussion, Mr. Murley moved that the Regular Agenda and
Recovery Act Funds Agenda be recommended to the State Administrative
Board for approval. Supported by Mr. Forstner, the motion was
unanimously adopted.

Mr. Stibitz adjourned the meeting.

(10-11-11/12:00 noon/FINAL)

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

October 11, 2011 / October 18, 2011.
11:00 A.M. Lake Superior Room 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING
– Joint Laboratory – New Elevator
File No. 071/11028.RMP - Index No. 44308
Low Responsive Bidder: Laux Construction LLC, Dansville; \$929,900.00

Purpose/Business Case

The purpose of this contract is to modify the north entrance, install a new elevator, and replace the existing elevator. The existing elevator is past its useful life cycle, and replacement parts are no longer supplied by the manufacturer. Lab operations are severely hampered and maintenance costs are increased when the elevator is out of service.

Benefit

The State will benefit by installing a new elevator, eliminating the impact of future downtime on lab production during maintenance. Replacement of the existing elevator will increase lab operations and reduce maintenance costs.

Funding Source

100% Agency Operating Funds

Commitment

The contract cost is fixed based on competitive bids. The amount of the contract is within the authorized budget.

Risk Assessment

Failure to approve this contract will result in continued and increased costly maintenance, as well as a potential adverse impact on lab production.

Zip Code

48906

2. DEPARTMENT OF NATURAL RESOURCES, HARRISON TOWNSHIP –
Selfridge Boat Access Site – Site Expansion and Improvement
File No.751/06331.MNB - Index No. 59590
Low Responsive Bidder: B&B Construction, St. Clair Shores; \$973,127.33

(10-11-11/12:00 noon/FINAL)

Purpose/Business Case

The purpose of this contract is to remove and replace the existing sheet piling at the waterfront and add a handrail system along the water's edge.

Benefit

The State will benefit by providing a solid sheet piling system in which to hold the grounds of the boat access site against Lake St. Clair, increasing safety.

Funding Source

100% Federal Funds

Commitment

The contract cost is fixed based on competitive bids. The amount of the contract is within the authorized budget.

Risk Assessment

Failure to approve this contract will result in continued unsafe conditions and the possible ground collapse at the failing sheet piling.

Zip Code

48045

LEASE FOR PRIVATE PROPERTY

3. DEPARTMENT OF HUMAN SERVICES, BAD AXE – Renewal of Lease No. 2193 with HHLW Development Company, a Michigan Co-Partnership, 1895 Sand Beach Road, Bad Axe, MI, 48413, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Human Services, as Lessee, for 9,405 square feet of office space located at 1911 Sand Beach Road, Bad Axe, MI 48413. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2011, is \$10.18 (\$7,978.58 per month). Effective August 1, 2016, the annual per square foot rental rate for this space decreases to \$9.27 (\$7,265.36 per month). This rate does not include utilities, janitorial service, dumpsters, or replacement of tubes or bulbs. This Lease contains one 10-year renewal option with a mid-term rental rate increase. The annual per square foot rental rate for this space beginning August 1, 2021, is \$9.73 (\$7,625.89 per month). Effective August 1, 2026, the annual per square foot rental rate for this space increases to \$10.22 (\$8,009.93 per month). This Lease contains a standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case

The purpose is to renew the Lease while obtaining some facility improvements. The Department is satisfied with the current location. The Lessor has kept the property in good condition and has been responsive toward the needs of the Department.

Benefit

The renewing of the Lease allows the Department to secure needed renovations to the restrooms, while remaining at their current location, thereby avoiding relocation costs. The rental rate is within market rate for comparable spaces.

(10-11-11/12:00 noon/FINAL)

Funding Source

55% General Fund

45% Federal Funds

Commitment Level

10 years with one 10-year renewal option; however, this Lease contains a standard cancellation clause with 90 days notice.

Risk Assessment

Non-approval of this Lease will hinder the Department from providing uninterrupted services at an established location and could possibly cause an increase in costs if forced to relocate.

Zip Code

48413

4. DEPARTMENT OF ENVIRONMENTAL QUALITY, LANSING –Renewal of Lease No. 2705 with Holiday Park Realty, LLC, a Michigan Limited Liability Company, 150 Great Neck Road, Suite 304, Great Neck, NY 11021 as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Environmental Quality (DEQ), as Lessee, for 9,495 square feet of office space located at 6520 Mercantile Way, Lansing, MI 48911. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning October 1, 2011, is \$10.45 (\$8,268.56 per month). Effective October 1, 2014 the annual per square foot rental rate for this space increases to \$10.95 (\$8,664.19 per month). Effective April 1, 2018 the annual per square foot rental rate for this space increases to \$12.95 (\$10,246.69 per month). This is a full service Lease. This Lease contains two 5-year renewal options with an annual per square foot rental rate of \$14.50 (\$11,473.13 per month) and \$16.50 (\$13,055.63 per month) respectively. This Lease contains the New Executive cancellation clause with 90 days notice for 6 years, 6 months. Thereafter the Lease contains a Standard Cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case

To extend the lease at the current location and add two 5-year options while decreasing the rental payments from the current rates. In addition the State of Michigan will receive one month of free rent.

Benefit

This Lease will allow the DEQ to continue to benefit and maintain a joint funding agreement with the United States Geological Survey (USGS) for water resource monitoring and analysis in Michigan. As part of this agreement, DEQ provides space for the USGS staff and in turn is reimbursed \$8,268.56 for the use of the space. The Lease rate is within market value.

Funding Source

100 % Federal Funds

(10-11-11/12:00 noon/FINAL)

Commitment Level

11 years 6 month lease with two 5-year options; however, this Lease contains a New Executive cancellation clause with 90 days notice for 6 years, 6 months. Thereafter the Lease contains a Standard Cancellation clause with 90 days notice.

Risk Assessment

Non-approval of this Lease will hinder the Department from continuing to collect valuable data from the USGS for official State use as well as limit DEQ from capturing the proposed Lease savings.

Zip Code

48911

LEASE FOR STATE OWNED PROPERTY

5. DEPARTMENT OF CORRECTIONS - New Lease No. 10797 effective January 1, 2012, through December 31, 2021, with Mr. Mark Sears, an individual residing at 5031 Sears Road, Horton, Michigan 49246, as Lessee, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Corrections as Lessor, for 2,145 acres of farmland located on the grounds of the Southern Michigan Prison, Blackman and Leoni Townships, Jackson County, Michigan. The initial annual rental rate for this Lease is \$26,460.00 (\$2,205.00 per month). Effective January 1, 2017, the annual rental rate for this Lease is \$27,253.80 (\$2,271.15 per month). This Lease contains an either party cancellation clause with 120 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case

This Lease provides for private farming activities on otherwise unused State-owned farmland.

Benefit

This Lease allows the Department of Corrections to earn a valuable rental income while also ensuring that the property is properly maintained at no expense to the State.

Funding Source

Income to the State

Commitment Level

Through December 31, 2021; however, this Lease contains an either party cancellation clause with 120 days notice.

Risk Assessment

Non-approval of this Lease will hinder the Department from earning the proposed rental income and from having the subject premises properly maintained at no expense to the State.

Zip Code

49201

(10-11-11/12:00 noon/FINAL)

ADDENDUM TO LEASE FOR PRIVATE PROPERTY

6. DEPARTMENT OF STATE, GRAND HAVEN - Addendum No. 1 to Lease No. 10496 approved by the State Administrative Board on October 16, 2007, between DEG Development Co., LLC, a Michigan Limited Liability Company, 1946 Turner NW, Grand Rapids, MI 49504, as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of State, as Lessee, for 2,580 square feet of space located at 1110 Robbins Road, Grand Haven, MI 49417. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the Lease, or any extension. The annual per square foot rental rate for this space beginning December 1, 2012 is \$10.50 (\$2,257.50 per month). This Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case

The purpose of this Addendum is to reduce the annual and monthly rental rates for the renewal option.

Benefit

The benefit of renewing at this location is a 5-year renewal option with an annual 5-year rent savings of \$1,290.00 a year, with a total 5-year savings of \$6,450.00. The Department will remain at their current location thereby avoiding relocation costs.

Source of Funds

33.9% General Fund

66.1% Restricted Funds

(1.2% Auto Repair Facilities Fees; 4.1% Driver Fees; 0.3% Expedient Service Fees; 4.1% Parking Ticket Court Fines; 56.4% Transportation Administration Collection Fund)

Commitment Level

5-year renewal option; however, this Addendum contains a Standard cancellation clause with 90 days notice.

Risk Assessment

Non-approval of this Addendum will hinder the Department from obtaining a 5-year renewal cost savings for utilized office space.

Zip Code

49417

CONTRACT CHANGE ORDER

7. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, GRAND RAPIDS - CCO No. 1 for Lease No. 6144 approved by the State Administrative Board on July 17, 2007, between Alicia and Steve Peska Trust, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Licensing and Regulatory Affairs, as Lessee. This CCO provides for renovation of the leased premises, including replacement of flooring and ceiling materials, electrical wiring, wall reconfiguration and painting

(10-11-11/12:00 noon/FINAL)

at a cost not-to-exceed \$40,262.22. The space is located at 3391 Plainfield Avenue, Grand Rapids, MI 49505.

Purpose/Business Case

The purpose of this CCO is to expand the lobby of the leased premises while also updating the flooring and ceiling, reconfiguring selected walls and reconfiguring lighting and other electrical fixtures.

Benefit

This CCO will allow the agency to better accommodate a projected increase in customer traffic over the next several years. As an added inducement to making these improvements, the Lessor has agreed to add new windows that will complement the other improvements at Lessor's sole expense.

Source of Funds

100% Federal Funds

Commitment Level

Present through November 30, 2017; however, this Lease contains a standard cancellation clause with 90 days notice.

Risk Assessment

Non-approval of this CCO will hinder the Department from accommodating increased client traffic via a larger, more welcoming and efficient lobby setting. The current lobby is already unable to properly accommodate peak customer traffic patterns and overcrowding stresses are expected to worsen without a larger and more efficient lobby.

Zip Code

49505

8. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, DETROIT - CCO No. 1 for Lease No. 4581 approved by the State Administrative Board on July 3, 2007, between 14333 Associates, LLC, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Licensing and Regulatory Affairs (LARA), as Lessee. This CCO provides for renovation and additions to HVAC ductwork at a cost not-to-exceed \$35,310. The space is located at 14333 Woodrow Wilson, Detroit, Michigan 48238.

Purpose/Business Case

The purpose of this CCO is to reroute overhead HVAC ductwork in the Leased Premises.

Benefit

This CCO allows LARA to provide its employees with a more comfortable work environment while making the office cooling system operate more efficiently.

Source of Funds

100% Federal Funds

Commitment Level

Present through 5/31/2017; however, this Lease contains a standard cancellation clause with 120 days notice.

(10-11-11/12:00 noon/FINAL)

Risk Assessment

Non-approval of this CCO will hinder the Department from realizing cost savings made possible by a more efficient cooling system and from realizing greater worker productivity made possible by a more comfortable work environment.

Zip Code

48238

RECOVERY ACT FUNDS AGENDA

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

October 11, 2011 / October 18, 2011
11:00 A.M. Lake Superior Room 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT CHANGE ORDER

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET,
DIMONDALE – MDOT Construction and Technology Building, Vehicle and Travel Services Building, and Michigan State Police Training Academy, Secondary Complex – Building Automation System HVAC Upgrades
File No. 071/10098.JNS - Index No. 02031
MKC Group, Inc., Bay City; CCO No. 4, Incr. \$36,653.99

Purpose/Business Case

The purpose of this change order is to add chilled water control valves on Air Handling Units 2, 3 and 7 at the Michigan State Police Training Academy, add additional airflow monitoring stations at the MDOT Construction and Technology Building and Vehicle and Travel Services Building, replace the outside air damper and actuator for Air Handling Unit 9 at the Michigan State Police Training Academy and replace failed pumps and motors for the heating water system at the MDOT Construction and Technology Building. This work will allow operations staff to modulate chilled water based on the cooling demand at the Michigan State Police Training Academy, monitor airflow within the MDOT Construction and Technology Building and the Vehicle and Travel Services Buildings and allow proper operation of the heating water system at the MDOT Construction and Technology Building.

Benefit

The State will benefit by reduced energy usage and reduced maintenance costs.

Funding Source

59% ARRA

41% Agency Operating Funds

Commitment

The change order costs are fixed actual costs provided by the construction contractor in response to a bulletin provided by the PSC. The amount of the contract is within the authorized budget.

Risk Assessment

Failure to approve this change order will result in continued energy inefficiency and increased maintenance for the equipment being replaced.

Zip Code

48821

Mr. Stibitz presented the Building Committee Report for the regular meeting of October 11, 2011. After review of the foregoing Building Committee Report, Mr. Stibitz moved that the Report covering the regular meeting of October 11, 2011, be approved and adopted. The motion was supported by Mr. Forstner and unanimously approved.

APPROVED

October 18, 2011 No. 13

October 18, 2011

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A regular meeting of the Finance and Claims Committee was held at
11:00 a.m. on October 11, 2011. Those present being:

Chairperson: Brom Stibitz, representing
State Treasurer Dillon

Approved

Brom Stibitz

Member: David Murley, representing
Governor Snyder

Approved

David Murley

Member: Iris Lopez, representing
Attorney General Schuette

Approved

Iris Lopez

Others: Sherry Bond, Pat Mullen, Janet Rouse, TeAnn Smith, Department of
Technology, Management and Budget; Mary G. MacDowell, Department of
Treasury

Mr. Stibitz called the meeting to order.

The Finance and Claims Committee Regular Agenda and Recovery Act Funds
Agenda were presented.

Following discussion, Ms. Lopez moved that the Regular Agenda and
Recovery Act Funds Agenda be recommended to the State Administrative
Board for approval. The motion was supported by Mr. Murley and
unanimously adopted.

Mr. Stibitz adjourned the meeting.

A G E N D A

10/11/2011 12:00 version

FINANCE AND CLAIMS COMMITTEE

October 11, 2011, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

October 18, 2011, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

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This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise
this agenda and may take up other issues at the meeting.

SECTION I - AGENCY SUBMITTED - NEW CONTRACTS

1. DEPARTMENT OF CORRECTIONS

- 1) Various Community-based Sex Offender Counseling Providers (Listing on file)

NOT TO EXCEED
\$ 7,062,000.00 Total
FY12-14 100% General Fund
Three-year contracts to provide community-based sex offender counseling

2. DEPARTMENT OF NATURAL RESOURCES

- 1) Michigan State University East Lansing, MI

NOT TO EXCEED
\$ 583,202.00 Total
FY12-17 100% Federal Fund
Contract to provide better understanding of Michigan's urban-suburban deer problems

SECTION II - AGENCY SUBMITTED - CONTRACT CHANGES

SECTION III - AGENCY SUBMITTED - NEW GRANTS

3. DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

- 1) Acme Township, Grand Traverse County Williamsburg, MI

\$ 611,421.00 Total
FY12 100% Federal Fund
Assist Acme Township in purchasing development rights in support of the Farmland and Open Space Preservation Program

4. DEPARTMENT OF COMMUNITY HEALTH

1) Michigan Association of Community Mental Health Boards
Lansing, MI

\$ 1,848,628.00 Total
FY12 1.8% General Fund
92.3% Federal Fund
5.9% Fees
One-year grant to provide funding to administer statewide mental health trainings and other initiatives

5. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS/Bureau of Construction Codes

1) Various
(Listing on file)

\$ 756,374.00 Total
FY12 100% Restricted Funds
*Re-monumentation Fund
2002 PA 700*
These grants offered are intended to provide survey, monumentation and re-monumentation of the Public Land Survey corners and other activities in accordance with the 1990 Public Act 345 and the County Plan, as approved by the State Grant Director

6. DEPARTMENT OF TREASURY

1) Various Regional Export Network (REN) Host Organizers
(Listing on file)

NOT TO EXCEED
\$ 1,200,000.00 Total
FY12 Various Funds
*See abstract for list of funds
For the State Trade and Export Promotion Program for the Michigan Strategic Fund*

SECTION IV - AGENCY SUBMITTED - GRANT CHANGES

7. DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

1) Alpena Conservation District
Alpena, MI

\$ 70,000.00 Amendment
\$ 520,000.00 New Total
FY11 100% General Fund
Add funding for implementation of Wildlife*A* Syst practices for the Bovine Tuberculosis Eradication Program

8. DEPARTMENT OF HUMAN SERVICES

1) left blank intentionally

2) Family Counseling & Children \$ 230,682.00 Amendment
Services \$ 584,445.00 New Total
Monroe, MI **FY11-15** 100% Federal Fund
Additional funds for a two-year
grant extension and for
increased need for emergency
shelter, public awareness,
systems change, health care
advocacy, etc. for domestic
violence victims and their
dependent children

SECTION V - DTMB SUBMITTED - NEW CONTRACTS

9. DEPARTMENT OF CORRECTIONS

1) Maxor Correctional Pharmacy \$108,000,000.00 (3 years)
Services **FY12-14** 100% General Fund
Franklin, TN 071I1300103 Pharmaceutical
Services for Prisoners

10. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

1) Advance Security \$ 1,304,040.00 (4 yrs, 11 mos)
Southfield, MI **FY12-16** 100% Restricted Fund
Restricted Building Occupancy Fund
071I1300229B Armed Security
Guard Services at the Michigan
State Fairgrounds

10. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

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|----|--|--|
| 2) | Gartner, Inc.
Stamford, CT | \$ 1,250,000.00 (1 year)
FY12-13 100% Restricted Fund
<i>IT Internal Service Fund</i>
084R1300100 Information,
Communications, and Technology
(ICT) Technical Advisory
Services |
| 3) | Manistique Papers, Inc.
Plainwell, MI | \$ 327,660.00 (3 yrs, 11 mos)
FY12-14 50% General Fund
50% Federal Fund
071I1300247 Paper for Tax
Forms for the Department of
Treasury |

SECTION VI - DTMB SUBMITTED - CONTRACT CHANGES

11. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|---|---|
| 1) | Health Management Associates
Lansing, MI | \$ 6,577,200.00 Amendment
\$ 8,677,200.00 New Total
For DCH's portion of the contract
FY12-15 50% General Fund
50% Federal Fund
071B1300148 Additional funds
for DCH's portion of the
Statewide contract for Revenue
Maximization Services |
| 2) | Quest Diagnostics
Auburn Hills, MI | \$ 464,000.00 Amendment
\$ 725,199.50 New Total
FY12-14 80% Restricted Fund
<i>Newborn Screening Funds</i>
20% Federal Fund
071B1300121 Additional funds
for the contract for Biological
Specimen Transport Services |

12. DEPARTMENTS OF CORRECTIONS AND STATE POLICE

1) Michigan Taser Distributing \$ 256,000.00 Amendment
 South Lyon, MI \$ 991,368.20 New Total
FY12 100% General Fund
 071B8200242 Additional funding
 for Tasers and Taser Supplies
 for the Department of
 Corrections and Michigan State
 Police

13. DEPARTMENT OF HUMAN SERVICES

1) Michigan Coalition Against \$ 470,763.00 Amendment
 Domestic and Sexual \$ 1,883,052.00 New Total
 Violence **FY12-13** 100% Federal Fund
 Okemos, MI 071B9200110 Additional funding
 for a one-year option to the
 contract for Training and
 Technical Assistance for
 Michigan Domestic Violence
 Prevention and Treatment Board

14. DEPARTMENT OF STATE POLICE

1) Promega Corporation \$ 1,000,000.00 Amendment
 Madison, WI \$ 2,745,624.00 New Total
FY12-13 100% General Fund
 071B8200043 Additional funds
 for a one-year option to the
 contract for Reagent Kits for
 the Short Tandem Multiplex
 System

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

1) Alpena County Sheriff \$ 132,532.40 Amendment
 Alpena, MI \$ 3,776,360.00 New Total
FY12 100% Federal Fund
 071B7200230 Additional funding
 for a two-month extension of
 the contract for Armed Guard
 Services for the Department of
 Military and Veterans Affairs

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

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|----|--|--|
| 2) | Aluttiq International
Alpena, MI | \$ 49,357.04 Amendment
\$ 8,064,704.04 New Total
FY12 100% Federal Fund
071B7200219 Additional funding
for a two-month extension of
the contract for Armed Guard
Services for the Department of
Military and Veterans Affairs |
| 3) | BP Canada Energy Marketing
Corporation
Traverse City, MI | \$ 1,950,000.00 Amendment
\$132,450,000.00 New Total
FY15-17 100% Revolving Fund
<i>Varies by Agencies</i>
071B0200335 Additional funding
to exercise two option years to
the contract for Natural Gas
Management and Delivery-
Statewide |
| 4) | Evans Caseload, Inc.
Toronto, ON | \$ 314,050.00 Amendment
\$ 1,806,431.25 New Total
FY12 100% Restricted Fund
<i>Tax Tribunal Fund</i>
071B0200162 Additional funds
for the Case Management System
for Department of Licensing and
Regulatory Affairs |
| 5) | Guardian Guard Services, Inc.
Southfield, MI | \$ 187,664.00 Amendment
\$ 1,418,710.70 New Total
FY12-14 34% General Fund
66% Federal Fund
071B0200027 Additional funding
for the contract for Unarmed
Security Guard Services for the
Department of Human Services,
Medical Center location |

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

- | | | | |
|----|--|---|--|
| 6) | Intercept Security
Lansing, MI | \$ 0.00 Amendment
\$ 5,806,664.08 New Total | FY12 100% Federal Fund
071B7200231 For a 2-month
extension of the contract for
Armed Guard Services for the
Department of Military and
Veterans Affairs |
| 7) | Matsch Financial Systems
Grand Rapids, MI | \$ 342,634.00 Amendment
\$ 3,561,108.68 New Total | FY12 100% Restricted Fund
<i>See bid tab for list of funds</i>
071B600040 Additional funding
for a six-month extension of
the contract for Telemanagement
Systems for DTMB
Telecommunications |
| 8) | Office Max
Warren, MI | \$ 3,000,000.00 Amendment
\$ 58,588,861.70 New Total | FY12 Various Funding Sources
071B8200086 Additional funding
for a three-month extension of
the contract for Office
Supplies - Statewide |
| 9) | Strategic Protection Group
Oak Park, MI | \$ 768,569.00 Amendment
\$ 11,396,293.00 New Total | FY12-14 Various Funding
<i>See bid tab for list of funds</i>
071B9200247 Additional funds
for Unarmed Security Guard
Services for the Department of
Human Services and Department
of State |

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

Various RE:START Vendors

Amendment(s) to existing contract(s) for Short-term Staff Augmentation for Information Technology for various departments

10) Data-Core
 (Uday Kiran)
 Bloomfield Hills, MI

NOT TO EXCEED
 \$ 103,664.00 Amendment
 \$ 310,992.00 New Total
FY12 63% Federal Fund
 37% General Fund
 071B0200053 Additional funds for a one-year option to the contract for a Programmer Analyst to assist the Department of Human Services with support of the Federal Statewide Automated Child welfare Information System (SACWIS)

11) The Wellman Group
 (Ed Gibbs)
 Alma, MI

NOT TO EXCEED
 \$ 160,704.00 Amendment
 \$ 321,408.00 New Total
FY12 100% Federal Fund
 071B1300086 Additional funds for a one-year option to the contact for a Senior Programmer/Analyst to assist the Department of Licensing and Regulatory Affairs, Unemployment Insurance Agency with support of the implementation of the State Information Data Exchange System (SIDES)

16. DEPARTMENT OF TRANSPORTATION

1) Tri-City Contracting, LLC \$ 150,000.00 Amendment
Saginaw, MI \$ 888,468.00 New Total
FY12-13 100% Restricted Fund
State Trunkline Fund
Additional funding to utilize
an option year for Tree and
Shrub Removal

17. DEPARTMENT OF TREASURY

1) Meyercord Revenue, Inc. \$ 1,000,000.00 Amendment
Carol Stream, IL \$ 2,934,297.04 New Total
FY12-13 100% Restricted Fund
Special Taxes - Tobacco
071B8200253 Additional funding
for a one-year option to the
contract for Tobacco Stamp
Machines for the Special Taxes
Division

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

18. DEPARTMENT OF CORRECTIONS

Employee claims

1) Carol Griffes \$148.80

The claimant (11-SAB-082) requests \$148.80 reimbursement for damage to her vehicle after hitting a pothole in the parking lot. The Committee recommends approval of this claim.

2) Jeffry Reamer \$215.00

The claimant (11-SAB-101) requests \$215.00 reimbursement for his personal eyeglasses damaged while performing his job. The Committee recommends approval of this claim.

18. DEPARTMENT OF CORRECTIONS continued

- 3) Keith Rolph \$999.99

The claimant (11-SAB-070) requests \$999.99 reimbursement for damage to his dental work after a door struck his face. The Committee recommends approval of this claim.

Inmate claims

- 4) Charles Alcorn #724674 \$ 26.60

The claimant (11-SAB/DOC-334) requests \$26.60 reimbursement for his radio and ear buds lost while under control of the Department. The Committee recommends approval of this claim.

- 5) Brian Dale #251499 \$ 59.98

The claimant (11-SAB/DOC-263) requests \$59.98 reimbursement for shoes ordered and never received. The Committee recommends approval of this claim.

- 6) Arthur Dorie #370663 \$ 5.89

The claimant (11-SAB/DOC-241) requests \$5.89 reimbursement for his lock damaged by staff. The Committee recommends approval of this claim.

- 7) Timothy Dorris #255033 \$ 51.76

The claimant (11-SAB/DOC-352) requests \$51.76 reimbursement for his food and headphones lost while under control of the Department. The Committee recommends approval of \$49.26 for this claim.

- 8) Stanley Gibbs #162140 \$173.00

The claimant (11-SAB/DOC-239) requests \$173.00 reimbursement for his eyeglasses lost while under control of the Department. The Committee recommends approval of this claim.

18. DEPARTMENT OF CORRECTIONS continued

- 9) Darwin Harper #640968 \$134.32

The claimant (11-SAB/DOC-338) requests \$134.32 reimbursement for his MP3 player damaged during transfer from one facility to another. The Committee recommends approval of \$107.46 for this claim.

- 10) Dangelo Holden #524564 \$179.00

The claimant (11-SAB/DOC-265) requests \$179.00 reimbursement for his TV damaged while under control of the Department. The Committee recommends approval of \$143.20 for this claim.

- 11) Paul Kraft #226077 \$ 67.26

The claimant (11-SAB/DOC-284) requests \$67.26 reimbursement for his radio and headphones lost during transfer from one facility to another. The Committee recommends approval of this claim.

- 12) Tirrell McNeal #408009 \$ 8.67

The claimant (11-SAB/DOC-339) requests \$8.67 reimbursement for his store order never received. The Committee recommends approval of this claim.

- 13) Charles Peltier #155302 \$ 26.95

The claimant (11-SAB/DOC-266) requests \$26.95 reimbursement for his eyeglasses and dictionary missing while under control of the Department. The Committee recommends approval of this claim.

- 14) John Rea #248747 \$393.98

The claimant (11-SAB/DOC-268) requests \$393.98 reimbursement for books lost while under control of the Department. The Committee recommends approval of \$385.20 for this claim.

SECTION X - CLAIMS - PERSONAL INJURY LOSS

SECTION XI - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections I, II, III, IV, V, and VI of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

R E C O V E R Y A C T F U N D S
A G E N D A

9/27/2011 4:30 version

FINANCE AND CLAIMS COMMITTEE

October 11, 2011, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

October 18, 2011, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

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This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise
this agenda and may take up other issues at the meeting.

SECTION I - AGENCY SUBMITTED - NEW CONTRACTS

SECTION II - AGENCY SUBMITTED - CONTRACT CHANGES

SECTION III - AGENCY SUBMITTED - NEW GRANTS

SECTION IV - AGENCY SUBMITTED - GRANT CHANGES

1a. DEPARTMENT OF COMMUNITY HEALTH

1)	National Jewish Health Denver, CO	\$ 193,165.00 Amendment \$ 793,618.00 New Total FY12 38.5% Federal Fund 24.3% Restricted Fund <i>Healthy Michigan Fund</i> 37.2% Recovery Act Fund One-year grant to provide for the maintenance of a smoking cessation telephone counseling program and nicotine replacement disbursal system for the State of Michigan
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2a. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS on behalf of Michigan Strategic Fund

1) Various (Listing on file)	\$ 0.00 Amendment \$ 17,445,743.76 New Total FY10-12 100% Recovery Act Funds Redistribution of the funding for the Energy Efficiency & Conservation Block Grants to assist eligible cities, townships, villages, and counties in implementing energy efficiency and conservation strategies that reduce fossil fuel emissions and total energy use for The Michigan Strategic Fund
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SECTION V - DTMB SUBMITTED - NEW CONTRACTS

SECTION VI - DTMB SUBMITTED - CONTRACT CHANGES

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

SECTION X - CLAIMS - PERSONAL INJURY LOSS

SECTION XI - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections I, II, III, IV, V, and VI of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Mr. Stibitz presented the Finance and Claims Committee Report for the regular meeting of October 11, 2011. After review of the foregoing Finance and Claims Committee Report, Mr. Stibitz moved that the Report covering the regular meeting of October 11, 2011, be approved and adopted. The motion was supported by Ms. Easlick and unanimously approved.

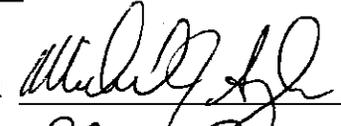
Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

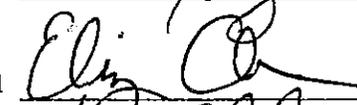
The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A Regular meeting of the Transportation and Natural Resources
Committee was held at 3:30 p.m. on October 12, 2011. Those present
being:

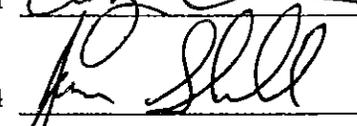
Chairperson: Mike Senyko, representing
Secretary of State Johnson

Approved 

Member: Elizabeth Clement, representing
Lt. Governor Calley

Approved 

Member: James Shell, representing
Attorney General Schuette

Approved 

Others: Sherry Bond, Janet Rouse, Department of Technology, Management
and Budget; Dee Grover, Bill Rottiers, Department of
Transportation

Mr. Senyko called the meeting to order.

There was no Department of Environmental Quality Agenda presented.

There was no Department of Natural Resources Agenda presented.

The Department of Transportation Regular Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation Regular
Agenda be recommended to the State Administrative Board for approval.
Supported by Ms. Clement, the motion was unanimously adopted.

The Department of Transportation Supplemental Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation
Supplemental Agenda be recommended to the State Administrative Board
for approval. Supported by Ms. Clement, the motion was unanimously
adopted.

Mr. Senyko adjourned the meeting.

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: October 12, 2011– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 3:30 PM
State Administrative Board Meeting: October 18, 2011 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACTS

1. *HIGHWAYS – Intelligent Transportation System Services
Contract (2011-0093) between MDOT and Mixon/Hill of Michigan, Inc., will provide for the performance of Vehicle-Based Information and Data System services, including the collection and study of probe data from specially instrumented vehicles, to enhance and support the Data Use Analysis and Processing (DUAP) System and the DUAP2 System. The collected data will help to determine road surface conditions. The work items will include testing and validation (Phase I) and vehicle deployment (Phase II). The contract will be in effect from the date of award through January 31, 2014. The contract amount will be \$750,000. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

2. HIGHWAYS - IDS Engineering Services
Contract (2012-0201) between MDOT and Applied Science, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

3. HIGHWAYS - IDS Engineering Services
Contract (2012-0202) between MDOT and AECOM USA of Michigan, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
4. HIGHWAYS - IDS Engineering Services
Contract (2012-0203) between MDOT and Alfred Benesch & Company will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
5. HIGHWAYS - IDS Engineering Services
Contract (2012-0204) between MDOT and Boldt, McLeod & Johnson, Inc. (dba BMJ Engineers and Surveyors, Inc.), will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
6. HIGHWAYS - IDS Engineering Services
Contract (2012-0205) between MDOT and NTH Consultants, Ltd., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
7. HIGHWAYS - IDS Engineering Services
Contract (2012-0206) between MDOT and Opus International Consultants, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

8. HIGHWAYS - IDS Engineering Services
Contract (2012-0207) between MDOT and Wilbur Smith Associates, Inc., Michigan will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

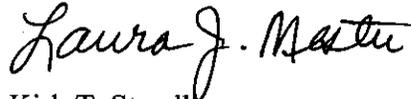
9. *MACKINAC BRIDGE AUTHORITY – IDS Engineering Services
Contract (2011-0353) between MDOT and Parsons Transportation Group, Inc., of Michigan, will provide for services for which the consultant is prequalified to be performed on an as-needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$1,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: 100% Mackinac Bridge Authority Funds.

10. *TRANSPORTATION PLANNING – Intelligent Transportation System Services
Contract (2011-0478) between MDOT and the Center for Automotive Research will provide for the development and maintenance of strategic planning tools for the Connected Vehicle Program, including the development of Michigan Transportation Partnerships with Michigan's automotive original equipment manufacturers, automotive suppliers, and wireless communications equipment and service providers. The partners will work together to provide a direction for the development of technologies and to establish a nationally recognized forum for the presentation of strategic directives and programs in order to improve highway safety and mobility. The contract will be in effect from the date of award through September 30, 2013. The contract amount will be \$800,000. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of April 13, 2011.

Respectfully submitted,



Kirk T. Steudle
Director

SUPPLEMENTAL AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: October 12, 2011 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 3:30 PM
State Administrative Board Meeting: October 18, 2011 - Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

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CONTRACTS

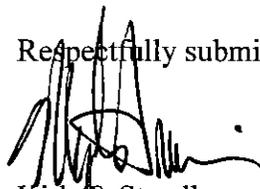
1. ***HIGHWAYS – Increase Maximum Amounts**
Amendatory Contract (2010-0161/A5) between MDOT and Nossaman LLP will increase the maximum amount of the indefinite delivery of services (IDS) contract by \$200,000 and will increase the maximum amount of any individual authorization by \$200,000 to allow additional as-needed specialized legal services to be authorized, including work under authorization revision (Z2/R3). (See following item.) The services may include providing advice and representation for prospective railroad right-of-way acquisitions that may take the form of public-private partnerships. The original IDS contract provides for specialized legal services with regard to prospective public-private partnerships and related matters to be performed on an as needed/when needed basis. The contract term remains unchanged, April 6, 2010, through April 5, 2013. The revised maximum contract amount will be \$800,000, and the revised maximum authorization amount will be \$800,000. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

2. **HIGHWAYS - IDS Specialized Legal Services**
Authorization (Z2/R3) under Contract (2010-0161) between MDOT and Nossaman LLP will provide for the performance of additional legal services and will increase the authorization amount by \$200,000. The additional legal services are required because ongoing negotiations with the infrastructure owner are requiring greater time and effort than anticipated. The authorization will be in effect from the date of award through April 5, 2013. The revised maximum authorization amount will be \$550,000. The contract term is April 6, 2010, through April 5, 2013. Source of Funds: 100% State Restricted Comprehensive Transportation Funds.

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of April 13, 2011.

Respectfully submitted,

For 
Kirk T. Steudle
Director

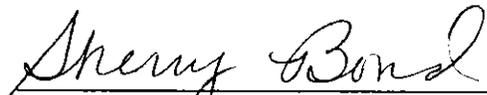
Mr. Senyko presented the Transportation and Natural Resources Committee Report for the regular meeting of October 12, 2011. After review of the foregoing Transportation and Natural Resources Committee Report, Mr. Senyko moved that the Report covering the regular meeting of October 12, 2011, be approved and adopted. The motion was supported by Mr. Reilly and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Reilly moved to adjourn the meeting. The motion was supported by Mr. Senyko and unanimously approved.



SECRETARY



CHAIRPERSON