

# APPROVED

December 2, 2008

Michigan State  
Administrative Board

Lansing, Michigan

November 18, 2008

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, November 18, 2008, at 11:00 a.m.

Present: Steven Liedel, Chief Counsel, representing Jennifer M. Granholm, Chairperson  
Suzanne Sonneborn, Deputy Legal Staff, representing John D. Cherry, Jr., Lt. Governor  
Brian DeBano, Chief of Staff, representing Terri Lynn Land, Secretary of State  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer  
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction  
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

Others Present:

Rhonda Oyer Zimmerman, Department of Environmental Quality; James Burris, Elise Lancaster, Janet Rouse, Ed Wilkins, Department of Management and Budget; Amy Meldrum, Department of Transportation; Jonathan Raven, Fraser, Trebilcock

1. CALL TO ORDER:

Mr. Liedel called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. MacDowell moved that the minutes of the regular meeting of November 5, 2008, be approved and adopted. The motion was supported by Mr. Hank and unanimously approved.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

NONE

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:  
(Please see the following pages)

# APPROVED

November 18, 2008

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

---

The Honorable Jennifer M. Granholm, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.**  
on **November 12, 2008**. Those present being:

Chairperson: Mary G. MacDowell, representing Approved \_\_\_\_\_  
State Treasurer Kleine

Member: John Wernet, representing Approved \_\_\_\_\_  
Lt. Governor Cherry

Member: Brandon Hofmeister, representing Approved \_\_\_\_\_  
Governor Granholm

Others: Iris Lopez, Department of Attorney General; Sherry Bond, James  
Burris, Cindy Collins, Elise Lancaster, Janet Rouse, Department of  
Management and Budget

---

The Building Committee regular agenda was presented.

Following discussion, Mr. Wernet moved that the agenda be recommended  
to the State Administrative Board for approval. Supported by Mr.  
Hofmeister, the motion was unanimously adopted.

Ms. MacDowell adjourned the meeting.

# A G E N D A

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

November 12, 2008 / November 18, 2008  
11:00 A.M. Lake Superior Room 1<sup>st</sup> Floor  
Michigan Library and Historical Center

.....  
This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF EDUCATION, LANSING – Ottawa State Office Building – Office and Computer Room Renovation - Upper Level  
File No. 313/08310.JRC - Index No. 00269  
Low Responsive Bidder: Laux Construction, LLC, Dansville; \$267,565.00

#### **Purpose/Business Case**

The purpose of this contract is to demolish the existing computer room and renovate the area to support two separate functions. One function will be a new server room, and the other will be designated as office space.

#### **Benefit**

The State will benefit by finishing a non-functional computer room, providing a secure area for servers. In addition, the existing unused office area will be renovated to accommodate over 30 employees.

#### **Funding Source**

100% Agency Funds

#### **Commitment**

The contract cost is fixed based on competitive bids. The amount of the contract is within the authorized budget.

#### **Risk Assessment**

Failure to approve this contract will result in possible penalties to the agencies involved for having an unsecure area for the servers which contain sensitive data. Also, the vacant unpowered office area would remain unused.

#### **Zip Code**

48819

2. DEPARTMENT OF MANAGEMENT AND BUDGET, DIMONDALE – Secondary Governmental Complex – Concrete Repairs and Replacement  
File No. 071/07112.JRC - Index No. 00270  
Low Responsive Bidder: Kares Construction Company, Inc., Charlotte; \$393,800.00

**Purpose/Business Case**

The purpose of this contract is to replace existing concrete walkways, driveways, loading docks, stairways and hollow metal entrance doors and frames at various facilities at the State Secondary complex. Due to deterioration and settling DMB has experienced high maintenance costs as well as potential safety concerns.

**Benefit**

The State will benefit by reducing maintenance, improving structural integrity and increased pedestrian safety.

**Funding Source**

100% Agency Operating Funds

**Commitment**

The contract cost is fixed based on competitive bids. The amount of the contract is within the authorized budget.

**Risk Assessment**

Failure to approve this contract will result in continued maintenance costs and safety concerns.

**Zip Code**

48821

**MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS**

3. DEPARTMENT OF CORRECTIONS, YPSILANTI – Huron Valley Men's Correctional Facility– Relocation/Renovation of Mental Health Programs  
File No. 472/08128.EEW - Index No. 02550

That the contract for professional services with TowerPinkster, Kalamazoo, Michigan, be increased \$885,285.60 on an hourly/direct payroll basis times a multiplier of 2.7 plus reimbursables, to provide for the renovation of five buildings at the Mound Correctional Facility to house male prisoners with mental health issues.

**Purpose/Business Case**

The purpose of this modification is to provide professional architectural/engineering services for Phase 400 thru 700 services to provide bid documents for the renovation of Buildings 200, 400, 500, 600 and 800 at the Mound Correctional Facility in Detroit. These buildings will be used to house male prisoners with mental health issues currently housed at the Huron Valley Correctional Complex in Ypsilanti. Once vacated, the Huron Valley Facility will be used to house the female prisoners currently housed at the soon to be closed Scott Correctional Facility in Northville.

**Benefit**

The State will benefit by having the professional who performed the initial Phase 100, 200 and 300 phase work complete the design and to develop the bid documents. This will ensure continuity between the schematic phase and the final design phase and to ensure that no time is lost due to another professional having to familiarize themselves with the design intent and to identify the resources needed to meet the fast track design requirements for a project completion date of April 1, 2009.

**Funding Source**

100% Agency Funds

**Commitment**

The professional services contract modification will be paid on an hourly/direct payroll basis times a multiplier plus reimbursables. The amount of the contract is within the authorized budget.

**Risk Assessment**

Failure to approve this modification could result in the Department of Corrections not being able to close the Scott Correctional Facility on the agreed upon date of May 1, 2009.

**Zip Code**

48212

**REVISIONS TO CONSTRUCTION CONTRACTS**

4. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GRAYLING – Camp Grayling Army Airfield – Construct General Officers Bachelors Officers Quarters (GOBOQ) Building #47  
File No. 511/06250.AGY - Index No. 11646  
Ripke Construction Company, Inc., St. Helen; CCO No. 3, Incr. \$61,157.22

**Purpose/Business Case**

The purpose of this change order is to add canopy, fire dampers, a second electrical supply and to modify light fixtures. The additions and changes are needed as precautionary measures to protect health, safety and welfare of the occupants and to comply with the building code requirements.

**Benefit**

The State will benefit by protecting the occupants from falling ice and providing backup measures to the fire suppression system.

**Funding Source**

100% Federal Funds

**Commitment**

The change order costs are fixed actual costs provided by the construction contractor in response to a bulletin provided by the PSC. The amount of the contract is within the authorized budget.

**Risk Assessment**

Failure to approve this change order will result in life safety issues for the building occupants and risk violating the building code requirements.

**Zip Code**

49739

## **LEASE FOR PRIVATE PROPERTY**

5. DEPARTMENT OF COMMUNITY HEALTH, LANSING - Addendum #1 to Lease #11300 effective October 1, 2008, through September 30, 2009, with Spadafore Distributing Company, a Michigan Corporation, 635 Filley Street, Lansing, Michigan 48906, as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Community Health, as Lessee, for 6,700 square feet of office space located at 737 Filley Street, Suite A, Lansing, Michigan 48906. The annual per square foot rental rate for this space is \$4.65 (\$2,596.26 per month). This Addendum contains nine one-year renewal options; the annual per square foot rental rate increases \$0.15 per square foot for each option period if exercised. This Lease contains a Standard, either party cancellation clause with 90-days notice. The Attorney General has conditionally approved this Addendum as to legal form and the conditions have been met.

### **Purpose/Business Case**

This added office space is adjacent to the occupied warehouse space; this will facilitate emergency crews in utilizing the warehouse, and assisting the laboratory staff.

### **Benefit**

This office space will save time for staff when deploying emergency equipment.

### **Funding Source**

100% Federal Funds

### **Commitment Level**

One year; however, this Lease contains a Standard, either party cancellation clause with 90-days notice.

### **Risk Assessment**

Non-approval of this Lease will hinder the Department from meeting its obligation in an emergency.

### **Zip Code**

48906

## **RENEWAL LEASE FOR PRIVATE PROPERTY**

6. DEPARTMENT OF STATE, SUTTONS BAY - Renewal of Lease #6655-2007 effective September 1, 2008, through August 31, 2013, with Sharon A. Williams, P.O. Box 458, 105 West Broadway, Suttons Bay, Michigan 49682, as Lessor, an individual, and the State of Michigan by the Department of Management and Budget for the Department of State, as Lessee, for 900 square feet of office space located at 100 "B" Cedar Street, Suttons Bay, Michigan 49682. The annual per square foot rental rate for this space is \$14.04 (\$1,053.25 per month). This rate does not include utilities for heating, cooling, illumination and power, janitorial services and supplies, trash removal from office wastebaskets, telecommunications system and equipment and security system monitoring. This Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case**

This lease renewal will continue a presence at the current location, which continues to meet the needs of the Agency.

**Benefit**

Renewal of this lease allows the Department to remain at the current location and avoid relocation costs.

**Funding Source**

27% General Fund; 73% Restricted

**Commitment Level**

Five years; however, this Lease contains a Standard cancellation clause with 90-days notice.

**Risk Assessment**

Non-approval of this Lease will hinder the Department from continuing to provide client services through this office to the residents of Leelanau County and could bring about increased costs if they are forced to relocate.

**Zip Code**

49682

7. DEPARTMENT OF STATE, ST. CHARLES - Renewal of Lease #10065 effective February 1, 2009, through January 31, 2014, with Downtown Development Authority of St. Charles, a Michigan municipal corporation, 110 West Spruce Street, St. Charles, Michigan 48655, as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of State, as Lessee, for 1,174 square feet of office space located at 115 South Saginaw Street, St. Charles, Michigan 48655. The annual per square foot rental rate for this space is \$9.43 (\$922.92 per month). This rate does not include public utilities, janitorial, and trash removal. This Lease contains one five-year renewal option with an annual per square foot rental rate of \$9.62 (\$941.36 per month). This Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has conditionally approved this Lease as to legal form and the conditions have been met.

**Purpose/Business Case**

This branch office has been at this location since 1993 and it continues to meet the needs of the agency.

**Benefit**

Renewal of this lease allows the agency to provide continued service without interruptions and avoids relocation costs.

**Funding Source**

27% General Fund; 73% Restricted Funds

**Commitment Level**

Five years with one five-year renewal option

**Risk Assessment**

Non-approval of this Lease will hinder the Department from continuing to provide service to the public at this location and could bring about increased costs if they are forced to relocate.

**Zip Code**

48655

8. DEPARTMENT OF LABOR AND ECONOMIC GROWTH, WATERFORD - Renewal of Lease #11054 effective September 1, 2008, through August 31, 2013, with Vernon Kors, an individual, 261 Traverse City, P.O. Box 855, Harbor Springs, Michigan 49740, as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Labor and Economic Growth, as Lessee, for 7,050 square feet of office space located at 2805 Pontiac Lake Road, Suite A, Waterford, Michigan 48328. The annual per square foot rental rate for this space is \$16.80 (\$9,870.00 per month). This rate does not include janitorial services and supplies, fluorescent tubes and bulbs, and trash removal from wastebaskets. This Lease contains one five-year renewal option with an annual per square foot rental rate of \$17.00 (\$9,987.50 per month). This Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case**

This office provides services for northern Oakland County. This office is staffed by rehabilitation counselors who work one-on-one with clients with disabilities to assist them in employment. Services include vocational counseling, aptitude assessments, job training, accommodations, prostheses and other medical services, and for job-seeking skills.

**Benefit**

To allow the agency to perform its program needs to help employers retain employees with reasonable accommodations and allows the Agency to continue to provide services in the same geographical location where this service is needed without disruption.

**Funding Source**

100% Federal Funds

**Commitment Level**

Through August 31, 2013; however, this Lease contains a Standard cancellation clause with 90-days notice.

**Risk Assessment**

Non-approval of this Lease will hinder the Department from providing services to their clients in northern Oakland County. This lease allows the agency to fulfill their obligations to their clients with disabilities. The Lessor pays all costs except janitorial services and supplies, fluorescent tubes and bulbs, and trash removal from wastebaskets.

**Zip Code**

48328

9. DEPARTMENT OF LABOR AND ECONOMIC GROWTH, GAYLORD – Renewal of Lease #11047 effective June 1, 2009, through May 31, 2014, with Alpine Executive Center, LLC, a Limited Liability Company, PO Box 856 (100 River Street, Suite 2), Elk Rapids, Michigan 49629, as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of

Labor and Economic Growth, as Lessee, for 1,027 square feet of office space located at 400 West Main Street, Suite #102, Gaylord, Michigan 49735. The annual per square foot rental rate for this space is \$16.36 (\$1,400.00 per month). This is a full service Lease. This Lease contains one five-year renewal option with an annual per square foot rental rate of \$17.53 (\$1,500.00 per month). This Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case**

This is a renewal of an existing Lease. This space continues to meet the operational needs of the Department.

**Benefit**

Renewal of this Lease allows the Department to remain at the current location and avoid relocation costs. The rental rate is within current market rate for comparable space.

**Funding Source**

100% Federal Funds

**Commitment Level**

Five years with one five-year renewal option; however, this Lease contains a Standard cancellation clause with 90-days notice.

**Risk Assessment**

Non-approval of this Lease will hinder the Department from continuing uninterrupted service and could possibly bring about increased costs if forced to relocate.

**Zip Code**

49735

**RENEWAL OF SUB LEASE FOR PRIVATE PROPERTY**

10. DEPARTMENT OF HUMAN SERVICES, CHARLEVOIX – Renewal of Sub Lease #11045 effective August 1, 2009, through July 31, 2013, with Northwest Michigan Human Services Agency, Inc., a Michigan Non-Profit Corporation, 3963 Three Mile Road, Traverse City, Michigan 49686, as Sub Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Human Services as Sub Lessee, for 175 square feet of office space located at 12585 US 31 North, Charlevoix, Michigan 49720. The annual per square foot rental rate for this space is \$7.89 (\$115.00 per month). This is a full service Sub Lease. This Sub Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has conditionally approved this Sub Lease as to legal form and the conditions have been met.

**Purpose/Business Case**

This Sub Lease succeeds an agreement that expires July 31, 2009, and will allow the Department to remain in its current location through the remaining term of the parent lease which expires on July 31, 2013. Space is used for a satellite office and allows the Department to have a presence in the county for its clients as mandated by State statute.

**Benefit**

Approval of this Sub Lease will allow the Department to remain in its current location and continue to provide a presence in the county for its clients. The rental rate is within market rate.

**Funding Source**

55% General Fund; 45% Federal Funds

**Commitment Level**

Four years; however, this Sub Lease contains a Standard cancellation clause with 90-days notice.

**Risk Assessment**

Non-approval of this Sub Lease will hinder the Department from continuing uninterrupted services and could possibly bring about increased costs if forced to relocate.

**Zip Code**

49720

**NEW SUB-LEASE FOR PRIVATE PROPERTY**

11. DEPARTMENT OF LABOR AND ECONOMIC GROWTH, OWOSSO - New Sub Lease #11374-2008 effective August 1, 2008, through July 31, 2013, with Michigan Works! Career Alliance, Inc., a Michigan Non-Profit Corporation, 711 N. Saginaw Street, Suite 300, Flint, MI 48503, as Sub Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Labor and Economic Growth, as Sub Lessee, for 552 square feet of office space located at 1975 West Main Street, Owosso, MI 48867. The annual per square foot rental rate for this space is \$12.20 (\$561.20 per month). This rate does not include telecommunication services. This Sub-Lease contains one 5-year renewal option with an annual per square foot rental rate of \$10.20 (\$469.20 per month). This Sub-Lease contains a Standard cancellation clause with 60-days notice. The Attorney General has approved this Sub-Lease as to legal form.

**Purpose/Business Case**

The Michigan Works Agency (MWA) moved to a new site. This Sub-Lease offers continued collocation synergies with the local Michigan Works Agency.

**Benefit**

The Sub-Lease at this new location allows the Department to collocate with the Shiawassee County Michigan Works! provider which makes service delivery to their shared customers more effective and efficient. The rental rate is within the current market rate for comparable space.

**Funding Source**

100% Federal Funds

**Commitment Level**

Five years with one 5-year renewal option; however, this Sub-Lease contains a Standard cancellation clause with 60-days notice.

**Risk Assessment**

Non-approval of this Sub-Lease will hinder the Department from exercising its joint customer service partnership with its Michigan Works Agency (MWA) host in a manner proven to be effective over the years and would likely cause the agency to require alternative space to accommodate its Owosso area operations.

**Zip Code**

48867

**CONTRACT CHANGE ORDER**

12. DEPARTMENT OF MANAGEMENT AND BUDGET, DETROIT - CCO #28 for Lease #10785 approved by the State Administrative Board on December 21, 1999, Item #12 between New Center Development, Inc., as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Information Technology, as Lessee. This CCO provides for installing an electronic I.D. card reader to govern access to Suite 500 on the 7<sup>th</sup> floor of the leased premises, as requested by the Department of Information Technology at a cost not-to-exceed \$4,715.00. The space is located at 3044 W. Grand Blvd, Detroit, Michigan 48202.

**Purpose/Business Case**

The purpose of this CCO is to install an electronic I.D. card reader to govern access to Suite 500 on the 7th floor of the leased premises.

**Benefit**

This CCO allows DIT to restrict access to a suite containing (and specifically set aside for) sensitive DIT telecom technology. The rest of the floor is accessible to all staff and visitors.

**Source of Funds**

General Fund/General Purpose bill back to DMB from authorized DIT General Funds

**Commitment Level**

Present through January 4, 2031; however, this Lease contains a Legislative cancellation clause with 60-days notice.

**Risk Assessment**

Non-approval of this CCO will hinder the Department from physically restricting access to its own authorized personnel.

**Zip Code**

48202

13. DEPARTMENT OF MANAGEMENT AND BUDGET, DETROIT - CCO #29 for Lease #10785 approved by the State Administrative Board on December 21, 1999, Item #12 between New Center Development, Inc., as Lessor, and the State of Michigan by the Department of Management and Budget for the Department of Labor and Economic Growth, as Lessee. This CCO provides for electrical work, as requested by the Department of Labor and Economic Growth at a cost not-to-exceed \$4,025.00. The space is located at 3044 W. Grand Blvd, Detroit, Michigan 48202.

**Purpose/Business Case**

The purpose of this CCO is to install one (1) hardwire base feed, with one (1) 20 amp circuit and one (1) 20 amp duplex in a storage room where power is needed.

**Benefit**

This CCO allows for electrical power to operate program equipment.

**Source of Funds**

100% General Fund/General Purpose, DMB fund with bill-back from authorized DLEG, MIOSHA Operating Funds

**Commitment Level**

Present through September 30, 2031; however, this Lease contains a Legislative cancellation clause with 60-days notice.

**Risk Assessment**

Non-approval of this CCO will hinder the Department from providing needed electrical power to operate program equipment in a secure storage room.

**Zip Code**

48202

-----

Ms. MacDowell presented the Building Committee Report for the regular meeting of November 12, 2008. After review of the foregoing Building Committee Report, Ms. MacDowell moved that the Report covering the regular meeting held November 12, 2008, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

# APPROVED

November 18, 2008

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

---

The Honorable Jennifer M. Granholm, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **November 12, 2008**. Those present being:

Chairperson: Mary G. MacDowell, representing Approved \_\_\_\_\_  
State Treasurer Kleine

Member: Iris Lopez, representing Approved \_\_\_\_\_  
Attorney General Cox

Member: Brandon Hofmeister, representing Approved \_\_\_\_\_  
Governor Granholm

Others: Sherry Bond, James Burris, Elise Lancaster, Janet Rouse, Department of Management and Budget; Kris Squibb, Department of Natural Resources; John Wernet, Lt. Governor's Office

---

The Finance and Claims Committee regular and supplemental agendas were presented.

Following discussion, Ms. Lopez moved that the regular and supplemental agendas be recommended to the State Administrative Board for approval. The motion was supported by Mr. Hofmeister and unanimously adopted.

Ms. MacDowell adjourned the meeting.

***At the State Administrative Board meeting on November 18, 2008, Items 14(2), 16(3) and 17(1) of the regular agenda and Item 1s(1) of the supplemental agenda were withdrawn by the Department of Management and Budget.***

**A G E N D A**

10/31/08 3:30 version

**FINANCE AND CLAIMS COMMITTEE**

November 12, 2008, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

**STATE ADMINISTRATIVE BOARD**

November 18, 2008, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

.....

**This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise  
this agenda and may take up other issues at the meeting.**

**SECTION I - AGENCY SUBMITTED - NEW CONTRACTS**

1. DEPARTMENT OF HUMAN SERVICES

- 1) Benton Harbor Salvation Army NOT TO EXCEED  
Benton Harbor, MI \$ 117,000.00 Total  
**FY09-11** 50% State GF  
50% Federal Funds  
Two-year, ten-month contract  
for emergency services
- 2) Niles Salvation Army NOT TO EXCEED  
Niles, MI \$ 54,000.00 Total  
**FY09-11** 50% State GF  
50% Federal Funds  
Two-year, ten-month contract  
for emergency services
- 3) Emergency Shelter Services NOT TO EXCEED  
Benton Harbor, MI \$ 189,000.00 Total  
**FY09-11** 50% State GF  
50% Federal Funds  
Two-year, ten-month contract  
for emergency services
- 4) Safe Shelter NOT TO EXCEED  
Benton Harbor, MI \$ 51,000.00 Total  
**FY09-11** 50% State GF  
50% Federal Funds  
Two-year, ten-month contract  
for emergency services

1. DEPARTMENT OF HUMAN SERVICES continued

- 5) WARM Training Center NOT TO EXCEED  
Detroit, MI \$ 113,333.33 Total  
**FY09-11** 50% Federal Funds  
50% General Funds  
Two-year, ten-month contract  
for energy management services  
in Wayne County
- 6) Judson Center NOT TO EXCEED  
Royal Oak, MI \$ 452,985.50 Total  
**FY09-11** 100% Federal Funds  
Two-year, ten-month contract  
for family to family services
- 7) Child and Family Services of NOT TO EXCEED  
Southwestern Michigan \$ 42,318.00 Total  
Benton Harbor, MI **FY09-11** 100% Federal Funds  
Two-year, ten-month, thirteen-  
day contract for legal  
interventions and  
representative payee services  
for vulnerable adults
- 8) Joleen LaMew NOT TO EXCEED  
Otsego, MI \$ 54,000.00 Total  
**FY09-10** 100% Federal Funds  
Two-year, eleven-month contract  
for Foster/Adoptive Recruitment  
Retention services
- 9) Carol Taylor NOT TO EXCEED  
Iron Mountain, MI \$ 25,625.00 Total  
**FY09-11** 100% Federal Funds  
Two-year, ten-month contract  
for adoptive and foster care  
family support
- 10) Northern Family Intervention \$ 275,503.00 Total  
Gaylord, MI **FY09-11** 100% Federal Funds  
Two-year, nine-month contract  
for intensive in-home family  
services

**SECTION II - AGENCY SUBMITTED - CONTRACT CHANGES**

2. **DEPARTMENT OF HUMAN SERVICES**

1) Marquette County Health Dept. \$ 93,912.97 Amendment  
Negaunee, MI \$ 227,967.97 New Total  
**FY08-10** 100% Federal Funds  
Additional funds due to  
increase number of clients  
serviced and to increase hours  
of Family Support/Education  
available to clients

3. **DEPARTMENT OF LABOR AND ECONOMIC GROWTH**

1) Dykema Gossett, PLLC \$ 24,999.00 Amendment  
Lansing, MI \$ 154,999.00 New Total  
**FY09** 100% Restricted Funds  
Additional funds for the SAAG  
contract for legal services for  
representation of the Michigan  
Public Service Commission in  
Court of Appeals dockets  
259845, 64099, 264131, 264156,  
and 264191. This case has  
moved on to the Michigan  
Supreme Court for briefing.

**SECTION III - AGENCY SUBMITTED - NEW GRANTS**

4. **DEPARTMENT OF COMMUNITY HEALTH**

1) Spectrum Health Hospitals \$ 997,324.00 Total  
Grand Rapids, MI **FY09** 100% Federal Funds  
Eleven-month grant agreement to  
provide funds for the  
development of planning and  
operational guidelines for  
healthcare providers during a  
health-related pandemic event

4. DEPARTMENT OF COMMUNITY HEALTH continued

2) Cherry Street Health Services \$ 335,222.00 Total  
Grand Rapids, MI **FY09** 20% Federal Funds  
80% Fees and Collections  
Eight-month grant agreement to  
provide funding for and  
increase in dental workforce at  
a dental clinic in an  
underserved area

5. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) City of Parchment \$ 1,000,000.00 Total  
Kalamazoo, MI **FY09-10** 100% Restricted  
Clean Michigan Initiative Funds  
Two-year Brownfield  
Redevelopment Grant to conduct  
environmental response and  
remediation activities that  
protect the public health, the  
environment, and assist in  
redevelopment of brownfields

2) Enterprising Environmental \$ 90,000.00 Total  
Solutions, Inc. dba Center **FY09** 40% Restricted 60% GF/GP  
For Climate Strategies, Four-month agreement for grant  
(CCS) match funding due to extra effort  
Harrisburg, PA items

3) Various Grantees \$ 541,000.00 Total  
(Listing on File) **FY09-10** 100% Federal Funds  
Two-year Coastal Management Grants  
to fund various Local Government  
and Non-Profit Grantee Coastal  
Zone Management Projects

6. DEPARTMENT OF HUMAN SERVICES

1) Grand Traverse County \$ 33,161.00 Total  
Traverse City, MI **FY09-10** 90% Federal Funds  
10% GF/GP Funds  
One-year, one-month grant to  
promote greater accountability  
among juveniles

6. DEPARTMENT OF HUMAN SERVICES continued

- 2) Various  
(Listing on file) \$ 691,016.00 Total  
**FY09-10** 100% Federal Funds  
One-year grant to promote  
greater accountability among  
juveniles
- 3) Michigan Coalition Against  
Homelessness \$ 263,883.00 Total  
Lansing, MI **FY09-10** 100% State GF  
One-year grant to help provide  
housing for disabled and  
homeless

7. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- 1) Various Grantees  
(Listing on file) \$ 71,139.00 Total  
**FY09** 100% Federal Funds  
The grants offered will provide  
funding for education and  
outreach on solar energy and  
wind energy in Michigan
- 2) Statewide Workforce  
Development Boards  
(Listing on file) \$ 1,500,000.00 Total  
**FY09-10** 90% Federal Funds  
10% State GF/GP Funds  
Grantees will receive funding  
for the Road Construction  
Apprenticeship Readiness  
Program which is a pre-  
apprenticeship and  
apprenticeship training program  
for women, minorities and  
economically disadvantaged  
persons in the road  
construction trades
- 3) Don Hanson for the Berrien/  
Cass/Van Buren Michigan  
Works! Agency \$ 300,000.00 Total  
Benton Harbor, MI **FY09** 100% Federal Funds  
(WIA) Grantee will receive  
special project grant funds to  
train residents of Benton  
Harbor through the GetSET  
program for careers in high  
demand occupations in the  
hospitality industry

8. DEPARTMENT OF NATURAL RESOURCES

- 1) Various Grantees  
(Listing on file) \$ 887,886.00 Total  
**FY09-10** 100% State Restricted  
Funding to provide grooming,  
and improvements on State-  
designated snowmobile trails
- 2) Kent County Parks  
Grand Rapids, MI \$ 150,000.00 Total  
**FY09** 100% State Restricted  
Funding for design, engineering  
and survey work necessary to  
prepare bid documents for the  
construction of a multi-purpose  
recreation trail

SECTION IV - AGENCY SUBMITTED - GRANT CHANGES

9. DEPARTMENT OF COMMUNITY HEALTH

- 1) Health Emergency Management  
Services, Inc.  
Wayne, MI \$ 1,250,000.00 Amendment  
\$ 3,436,803.00 New Total  
**FY09** 100% Federal Funds  
Additional funds for a one-year  
grant agreement to provide  
funding for regional medical  
bio-defense networks
- 2) Michigan Association of  
Community Mental Health  
Boards  
Lansing, MI \$ 275,000.00 Amendment  
\$ 2,519,824.00 New Total  
**FY09** 9.47% State GF  
90.53% Federal Funds  
Additional funds for a one-year  
grant agreement to provide  
funding for statewide mental  
health training
- 3) SW Michigan Long-Term Care  
Connection, Inc.  
St. Joseph, MI \$ 252,000.00 Amendment  
\$ 3,175,000.00 New Total  
**FY09** 50% Federal Funds  
50% State GF  
Additional funds for a one-year  
grant agreement to provide  
funding for a single point of  
entry demonstration project

10. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) M-66 Auto, Inc. \$ 73,192.00 Amendment  
Sears, MI \$ 598,191.00 New Total  
**FY09** 100% Restricted Funds  
Additional funds to complete  
clean up of the scrap tire site

11. DEPARTMENT OF HUMAN SERVICES

1) Various MACF 09 Series Grants \$ 236,679.00 Amendment  
(Listing on file) \$ 2,164,858.00 New Total  
**FY09** 100% State GF  
Additional funds needed to  
complete the service  
requirement of each AmeriCorps  
grant

12. DEPARTMENT OF LABOR & ECONOMIC GROWTH

1) Statewide Workforce \$ 1,000,000.00 Amendment  
Development Boards \$ 10,000,000.00 New Total  
(Listing on file) **FY09** 100% State GF/GP Funds  
Additional funding will be  
provided to the Grantees to  
provide training activities for  
any eligible No Worker Left  
Behind program participant

2) Lake Superior State \$ 33,277.00 Amendment  
University (LSSU) \$ 108,937.00 New Total  
Sault Ste. Marie, MI **FY09** 100% State GF/GP Funds  
The Grantee will receive  
additional funding to implement  
a Select Student Support  
Services 4(S) grant developing  
retention strategies and  
programs for academically and  
economically disadvantaged  
students enrolled in bachelor  
degree programs

13. DEPARTMENT OF NATURAL RESOURCES

- 1) Big Bay DeNoc Snowmobile Club  
Rapid River, MI
- \$ 32,288.00 Amendment  
\$ 112,620.00 New Total  
**FY09** 100% State Restricted  
Funding for improvements to  
State-designated snowmobile  
trail

SECTION V - DMB SUBMITTED - NEW CONTRACTS

14. DEPARTMENT OF COMMUNITY HEALTH

- 1) Datanet Systems  
Livonia, MI
- \$ 100,988.77 (One Time)  
**FY09** 100% Other Funds  
071I8200273 Security Cameras  
for Walter P. Reuther  
Psychiatric Hospital
- 2) Morrison Management  
Specialist, Inc.  
Farmington Hills, MI
- \$ 5,642,104.00 (3 years)  
**FY09-11** 100% General Funds  
071I8200307 Food Management  
Support for Walter P. Reuther  
Psychiatric Hospital

*Withdrawn at Ad Board*

15. DEPARTMENT OF INFORMATION TECHNOLOGY

- 1) Agate Software, Inc.  
Okemos, MI
- \$ 129,900.00 (1 year)  
**FY09-10** 100% Federal Funds  
071I9200020 Management of  
Awards to Recipients System  
Software for the Department of  
Labor and Economic Growth
- 2) B.I. Incorporated  
Boulder, CO
- \$ 2,712,000.00 (3 years)  
**FY09-11** 100% General Funds  
071I8200371 Electronic  
Monitoring System Maintenance,  
Support, and Consumables for  
Department of Corrections

15. DEPARTMENT OF INFORMATION TECHNOLOGY continued

- 3) Centurion \$ 55,000.00 (One-Time)  
New Berlin, WI **FY09** 100% Federal Funds  
071I9200027 Child Development  
and Care Interactive Voice  
Response Project for Department  
of Human Services
- 4) System Technology Group \$ 14,027,520.00 (3 years)  
Troy, MI **FY09-12** 100% Various Funds  
071I8200102 Software  
Development for the Department  
of Transportation

**Various RE:START Vendors**

**Short-term Staff Augmentation  
Information Technology for  
various departments**

- 5) Compuware Corporation NOT TO EXCEED  
(David Hall) \$ 166,400.00 (1 year)  
Okemos, MI **FY09** 100% Restricted Funds  
071I9200021 To provide a  
Senior Programmer Analyst/  
Senior Database Analyst to  
assist in on-going maintenance  
for the License 2000/MyLicense  
software package for DCH, DLEG,  
and DOS
- 6) Total Management NOT TO EXCEED  
(Patrick Maltby) \$ 228,800.00 (1 year)  
DeWitt, MI **FY09** 36% GF 64% Federal Funds  
071I9200030 To obtain one  
Senior Project Manager to  
assist the Department of Human  
Services in overseeing the  
Bridges project

16. DEPARTMENT OF NATURAL RESOURCES

- 1) Marquette General Health \$ 54,000.00 (3 yrs 1 mo)  
System **FY09-12** 100% Restricted Funds  
Marquette, MI 071I9200005 Firefighting  
Fitness Training in the Upper  
Peninsula

16. DEPARTMENT OF NATURAL RESOURCES continued

- 2) Mercy Hospital Grayling \$ 57,000.00 (3 years 1 mo)  
Grayling, MI **FY09-12** 100% Restricted Funds  
071I9200006 Firefighting  
Fitness Training in the  
Northern Lower Peninsula
- 3) Michigan Technological \$ 49,963.00 (6 months)  
University **FY09** 100% Restricted Funds  
Houghton, MI 071R8200294 Timber Inventory
- 4) Porath Contractors \$ 41,595.00 (2yr 10mo 1dy)  
Houghton Lake, MI **FY09-11** 100% Restricted Funds  
751R8201799 Snow and Ice  
Removal Services at the  
Grayling Field Office

17. DEPARTMENT OF STATE POLICE

- 1) Knights Armament Company \$ 128,030.00 (One-Time)  
Titusville, FL **FY09** 100% Federal Funds  
071R8200294 Fourteen In-Line  
Night Vision Observation  
Systems

**SECTION VI - DMB SUBMITTED - CONTRACT CHANGES**

18. DEPARTMENT OF COMMUNITY HEALTH

- 1) Detroit Bio-Medical Lab, Inc. \$ 150,000.00 Amendment  
Farmington Hills, MI \$ 641,175.00 New Total  
**FY09-10** 100% General Funds  
071B5200120 Additional funding  
for a one-year option to the  
contract for Clinical  
Laboratory Services at the  
Walter P. Reuther Psychiatric  
Hospital

18. DEPARTMENT OF COMMUNITY HEALTH continued

2) Quest Diagnostics, Inc. \$ 100,000.00 Amendment  
Auburn Hills, MI \$ 255,000.00 New Total  
**FY09-10** 100% Federal Funds  
071B5200241 Additional funding  
for a one-year option to the  
contract for Biological  
Specimen Transport Services in  
the Lower Peninsula

19. DEPARTMENT OF CORRECTIONS

1) Michigan Police Equipment, \$ 175,000.00 Amendment  
Incorporated \$ 1,200,826.88 New Total  
Charlotte, MI **FY09** 100% General Funds  
071B6200017 Additional funding  
for a one-year option to the  
contract for Ammunition

20. DEPARTMENT OF INFORMATION TECHNOLOGY

1) Electronic Data Systems, Inc. \$ 23,000,000.00 Amendment  
Lansing, MI \$271,531,396.24 New Total  
**FY09** 100% General Funds  
071B4200147 Additional funding  
for Commodities, Software,  
Software Maintenance and  
Limited Services

2) Explore Information Services \$ 0.00 Amendment  
LLC \$ 3,147,490.00 New Total  
Eagan, MN 071B8200296 To correct the  
original Ad Board submission  
with incorrect contract dates  
and missing two one-year  
options for the International  
Registration Plan Commercial  
Vehicle Registration System for  
the Department of State

20. DEPARTMENT OF INFORMATION TECHNOLOGY continued

- 3) Kunz Leigh & Associates, Inc. \$ 2,000,000.00 Amendment  
Lathrup Village, MI \$ 4,197,696.00 New Total  
**FY09** 100% Federal Funds  
071B8200082 Additional funding  
for a one-year option to the  
contract for Project Control  
Office Oversight for DCH
- 4) The Computer Solution Company \$ 62,325.00 Amendment  
Midlothian, VA \$ 761,753.07 New Total  
**FY09** 100% Restricted Funds  
071B5200312 Additional Funding  
for a one-year option to the  
contract for the Laboratory  
Case Management System for MSP

**Various RE:START Vendors**

**Amendment(s) to existing  
contract(s) for Short-term  
Staff Augmentation for  
Information Technology for  
various departments**

- 5) Business Solutions 21 \$ 187,200.00 Amendment  
(Danesh Manik) \$ 561,600.00 New Total  
East Lansing, MI **FY09** 100% Restricted Funds  
071B7200105 Additional funding  
for a one-year option to the  
contract to assist the  
Department of Labor and  
Economic Growth Corporations  
Bureau, in providing project  
management for an 18-24 month  
system development and  
deployment project

21. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- 1) Abraham & Gaffney, P.C. \$ 149,700.00 Amendment  
St. Johns, MI \$ 598,450.00 New Total  
**FY09-10** 100% Restricted funds  
071B6200046 Additional funding  
for a one-year option to the  
contract for Actuarial Services  
for OFIR

22. DEPARTMENT OF MANAGEMENT AND BUDGET

1) AirGas Great Lakes \$ 600,000.00 Amendment  
Lansing, MI \$ 1,070,302.90 New Total  
**FY09-10** 100% Various Funding  
071B7200268 Additional  
funding for Compressed Gasses-  
Statewide

23. DEPARTMENT OF STATE POLICE

1) Glengariff Group, Inc. \$ 84,500.00 Amendment  
Chicago, IL \$ 422,500.00 New Total  
**FY09** 100% Federal Funds  
071B5200036 Additional funding  
for a one-year option to the  
contract for Telephone Polling  
Services

24. DEPARTMENT OF TREASURY

1) Manistique Papers, Inc. \$ 123,696.00 Amendment  
Manistique, MI \$ 465,196.38 New Total  
**FY09** 100% General Funds  
071B7200293 Additional funds  
for 40 lb. recycled paper so  
the new Michigan Business Tax  
(MBT) book can be printed

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

25. DEPARTMENT OF HUMAN SERVICES

1) Steven Pullicin \$ 99.00

The claimant (08-SAB-032) requests \$99.00 reimbursement for his personal eyeglasses damaged while restraining a client. The Department recommends approval of this claim.

25. DEPARTMENT OF HUMAN SERVICES continued

2) Jerry Romans \$517.00

The claimant (08-SAB-058) requests \$517.00 reimbursement for his personal eyeglasses damaged after a youth hit him. The Department recommends approval of this claim.

26. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

1) Brenda Hopper \$500.00

The claimant (08-SAB-139) requests \$500.00 reimbursement for damage to her vehicle by an unknown car while using her vehicle for work. The Department recommends approval of this claim.

2) Perala Paredes \$100.00

The claimant (08-SAB-134) requests \$100.00 reimbursement for her insurance deductible for damage to her vehicle while driving for State business. The Department recommends approval of this claim.

27. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Cheryl Blonde \$530.00

The claimant (08-SAB-125) requests \$530.00 reimbursement for her bike and personal items stolen while locked up outside the Romney Building. The Department recommends denial of this claim.

2) Sheri Buck \$ 50.00

The claimant (08-SAB-104) requests \$50.00 reimbursement for damage to her motorcycle when the parking gate come down on it. The Department recommends approval of this claim.

28. DEPARTMENT OF STATE

- 1) Kimberlee Belle \$ 18.00

The claimant (08-SAB-145) requests \$18.00 reimbursement for mileage for a second trip to Secretary of State office due to a mistake they made on her son's license. The Department recommends approval of this claim.

- 2) Valisa Maki \$901.28

The claimant (08-SAB-091) requests \$901.28 reimbursement for her personal bond, lost wages, mileage incurred, and punitive damages due to a traffic arrest in Illinois because of a suspended drivers license due to Secretary of State error. The Department recommends approval of \$383.56 for this claim.

29. DEPARTMENT OF TRANSPORTATION

- 1) Janet Crawford \$320.20

The claimant (08-SAB-126) requests \$320.20 reimbursement for damage to her vehicle after hitting a pothole. The Department recommends denial of this claim.

- 2) Ralph Horton \$128.00

The claimant (08-SAB-113) requests \$128.00 reimbursement for damage to his vehicle after hitting a pothole. The Department recommends denial of this claim.

- 3) Quently Moore \$728.00

The claimant (08-SAB-122) requests \$728.00 reimbursement for damage to his vehicle after hitting a manhole with no cover. The Department recommends denial of this claim.

- 4) Reginald Washington \$201.28

The claimant (08-SAB-124) requests \$201.28 reimbursement for damage to his vehicle when an employee hit his car with an MDOT truck. The Department recommends approval of this claim.

29. DEPARTMENT OF TRANSPORTATION continued

5) Celisa White \$999.99

The claimant (08-SAB-106) requests \$999.99 reimbursement for damage to her vehicle after hitting a pothole. The Department recommends denial of this claim.

6) Russell Williams \$999.99

The claimant (08-SAB-105) requests \$999.99 reimbursement for damage to his vehicle after hitting a pothole. The Department recommends denial of this claim.

**SECTION X - CLAIMS - PERSONAL INJURY LOSS**

**SECTION XI - APPROVAL OF SPECIAL ITEMS**

30. DEPARTMENT OF ATTORNEY GENERAL

Requests approval for write-offs of 3,587 uncollectible taxes and penalties from employer accounts, representing a total indebtedness of \$6,523,846.23. These debts are barred by the Statute of Limitations in accordance with *MESC v Westphal*.

31. DEPARTMENT OF CORRECTIONS

- (1) This is to report an emergency purchase order in accordance with Administrative Guide Procedure 0620.02 for \$31,766.00 with Dean Boiler & Burner Service, Inc. for the purchase of a boiler at the Earnest C. Brooks Correctional Facility.
- (2) This is to report an emergency purchase order in accordance with Administrative Guide Procedure 0620.02 for \$44,983.00 with Operation Get Down for the purchase of residential beds for prisoners, parolees, and probationers enrolled in the Department of Corrections substance abuse treatment program.
- (3) This is to report an emergency purchase order in accordance with Administrative Guide Procedure 0620.02 for \$38,000.00 with Sobriety House, Inc. for the purchase of residential beds for prisoners, parolees, and probationers enrolled in the Department of Corrections substance abuse treatment program.

31. DEPARTMENT OF CORRECTIONS continued

- 4) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Baraga Correctional Facility, 11/18/2008

32. DEPARTMENT OF HUMAN SERVICES

The DHS appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 834.53 at 3041 Marlborough St, Detroit, MI  
\$1,035.00 at 6417 Diversity, Detroit, MI  
\$ 633.44 at 408 E. Iron St. Bessemer, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S U P P L E M E N T A L  
A G E N D A**

11/10/08 1:15 version

**FINANCE AND CLAIMS COMMITTEE**

November 12, 2008, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

**STATE ADMINISTRATIVE BOARD**

November 18, 2008, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

.....

This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise  
this agenda and may take up other issues at the meeting.

**SECTION I - AGENCY SUBMITTED - NEW CONTRACTS**

**SECTION II - AGENCY SUBMITTED - CONTRACT CHANGES**

**SECTION III - AGENCY SUBMITTED - NEW GRANTS**

**SECTION IV - AGENCY SUBMITTED - GRANT CHANGES**

**SECTION V - DMB SUBMITTED - NEW CONTRACTS**

1s. DEPARTMENT OF HISTORY ARTS, AND LIBRARIES

- |   |  |
|---|--|
| 1) Computer Systems<br>Eden Prairie, MN | \$ 1,216,532.70 (3 years)<br><b>FY08-11</b> 100% Revolving Funds<br>71I8200182 Micrographic (COM)<br>and Digital (LD) Production<br>for Enterprise Reporting and<br>Storage Services |
|---|--|

Withdrawn at Ad Board

2s. DEPARTMENT OF NATURAL RESOURCES

- |  |   |
|--|---|
| 1) Downriver Marine<br>Wyandotte, MI   | \$ 450,000.00 (5 years)<br><b>FY09-13</b> 100% Federal Funds<br>071I8200056 Charter Boat<br>Inspection Services |
| Davis & Company<br>Lisle, IL           | \$ 500,000.00 (5 years)<br><b>FY09-13</b> 100% Federal Funds<br>071I8200056 Charter Boat<br>Inspection Services |
| Manitou Boatworks<br>Traverse City, MI | \$ 500,000.00 (5 years)<br><b>FY09-13</b> 100% Federal Funds<br>071I8200056 Charter Boat<br>Inspection Services |

SECTION VI - DMB SUBMITTED - CONTRACT CHANGES

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

SECTION X - CLAIMS - PERSONAL INJURY LOSS

SECTION XI - APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

-----

Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of November 12, 2008. After review of the foregoing Finance and Claims Committee Report, Ms. MacDowell moved that the Report covering the regular meeting held November 12, 2008, be approved and adopted with the withdrawal of Items 14(2), 16(3), and 17(1) of the regular agenda, and Item 1s(1) of the supplemental agenda at the November 18, 2008, State Administrative Board meeting. The motion was supported by Mr. DeBano and unanimously approved.

# APPROVED

November 18, 2008

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

---

The Honorable Jennifer M. Granholm, Governor  
and  
Members of the State Administrative Board

A regular meeting of the Transportation and Natural Resources  
Committee was held at 3:30 p.m. on November 12, 2008. Those present  
being:

Chairperson: Duane Berger, representing Approved \_\_\_\_\_  
Secretary of State Land

Member: John Wernet, representing Approved \_\_\_\_\_  
Lt. Governor Cherry

Member: James Shell, representing Approved \_\_\_\_\_  
Attorney General Cox

Others: Sherry Bond, Janet Rouse, Department of Management and Budget;  
Mike Blackledge, Keith Brown, Connie Hanrahan, Amy Blackledge,  
Betsy Steudle, Department of Transportation

---

There was no Department of Natural Resources agenda presented.

There was no Department of Environmental Quality agenda presented.

The Department of Transportation regular agenda was presented.

Following discussion, Mr. Shell moved that the Transportation regular  
agenda be recommended to the State Administrative Board for approval  
with Item 7 of the regular agenda contingent upon approval by the  
Office of Commission Audit. Supported by Mr. Wernet, the motion was  
unanimously adopted.

Mr. Berger adjourned the meeting.

## AGENDA

### DEPARTMENT OF TRANSPORTATION

#### TRANSPORTATION and NATURAL RESOURCES COMMITTEE STATE ADMINISTRATIVE BOARD

T&NR Meeting: November 12, 2008– Lake Superior Room,  
1<sup>st</sup> Floor, Michigan Library and Historical Center, 3:30 PM  
State Administrative Board Meeting: November 18, 2008 – Lake Superior Room,  
1st Floor, Michigan Library and Historical Center, 11:00 AM

---

This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

### CONTRACTS

1. AERONAUTICS AND FREIGHT (Aeronautics) – Resolution “A” (Transfer to Local Municipality)

The subject property is located in Duncan Township, Houghton County, Michigan, and contains approximately 3.0 acres, which is made up of 24 vacant subdivision lots. Approximately 34 acres was intended to be part of a property sale to Covington Township for approximately \$17,000. This sale was approved by the State Administrative Board at its February 7, 2006, meeting. Approval of this property transfer will correct the unintended omission of the 3.0 acres from the legal, and the deed will convey the remaining property, which was paid for in 2006. The Historic Society will use the parcel to relocate an historic World War II prisoner guard tower onto publicly-owned property for continued public use. The parcel was determined to be excess by the Bureau of Aeronautics and Freight Services, Airports Division.

**Criticality:** The Historic Society has received a grant to relocate the World War II prisoner guard tower to a public-use parcel. Delaying the property transfer could risk the expiration of the grant and the demolition of the historic prisoner guard tower.

**Purpose/Business Case:** The purpose of excess property transfers to local municipalities is to provide unused state properties to local units of government for continued public use. The Historic Society wishes to relocate a World War II prisoner guard tower to the parcel. A reverter clause will be placed on the property, transferring title back to the state if the property ceases to be used for a public purpose.

**Benefit:** MDOT benefits by reducing the inventory of state-owned property and promoting continued public use on a local level by preserving an historic building.

**Funding Source:** N/A – revenue generating.

**Commitment Level:** Excess property used for a public purpose is sold or transferred directly to local units of government to benefit to local community.

**Risk Assessment:** If the excess property is not used for a transportation purpose, we would not be supporting the development of transportation in the state of Michigan.

**Cost Reduction:** N/A.

**Selection:** N/A.

**New Project Identification:** N/A.

**Zip Code:** 49967.

2. \*AERONAUTICS AND FREIGHT (Aeronautics) - Increase Amount

Amendatory Contract (2004-0413/A1) between MDOT and the Bishop International Airport Authority (BIAA) will increase the contract amount by \$14,440 due to higher than anticipated costs associated with the expansion of the snow removal equipment (SRE) building. The original contract provides for the expansion of an SRE building, the design for the expansion of the baggage claim area, the update of the master plan, and reimbursement of land costs (phase 1) at the Bishop International Airport in Flint, Michigan. The contract term remains unchanged, August 6, 2004, through August 5, 2024. The revised contract amount will be \$2,897,534. Source of Funds:

	<u>Previous Total</u>	<u>Total Increase</u>	<u>Revised Total</u>
Federal Aviation Administration (FAA) Funds	\$2,738,938	\$13,719	\$2,752,657
State Bond Funds	\$ 72,078	\$ 360	\$ 72,438
BIAA Funds	\$ 72,078	\$ 361	\$ 72,439
Total	<u>\$2,883,094</u>	<u>\$14,440</u>	<u>\$2,897,534</u>

**Criticality:** The federal grant requires closeout of this project. A delay would disrupt the closeout schedule.

**Purpose/Business Case:** To increase the contract amount by \$14,440 to cover higher than anticipated costs associated with the expansion of the SRE building.

**Benefit:** Will provide the additional funding needed to close the project.

**Funding Source:** 95% FAA Funds; 2.5% State Bond Funds; 2.5% BIAA Funds.

**Commitment Level:** The contract is for a fixed cost.

**Risk Assessment:** The risk of not approving the amendment is the loss of federal funds for the additional work at this airport.

**Cost Reduction:** The construction was bid locally and awarded to the lowest bidder. The consultant contracts were negotiated reviewed by MDOT personnel for appropriateness and further cost reductions.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 48507.

3. AERONAUTICS AND FREIGHT (Aeronautics) - Land Acquisition

Contract (2009-0060) between MDOT and Mayfield Township will provide federal and state grant funds for the land acquisition costs for parcels E8 and E9 at the Dupont-Lapeer Airport in Lapeer, Michigan. This is a sub-grant issued pursuant to the conditions of the block grant given to MDOT by the Federal Aviation Administration (FAA). The contract will be in effect from the date of award through 20 years to comply with an FAA regulation that requires airports receiving federal funding for certain types of projects to remain fully operational for a period of 20 years. The airport sponsor will have from the date of award through three years to complete the project. The estimated project amount will be \$300,000. Source of Funds: FAA Funds (via block grant) - \$240,000; State Bond Funds - \$52,500; Mayfield Township Funds - \$7,500.

**Criticality:** All land acquisitions and easements are federally mandated to meet FAA safety requirements. It is required that all airports control runway protection zones. The property acquisitions will allow the airport to meet this federal requirement for safety.

**Purpose/Business Case:** To provide for the final condemnation award for parcels E8 and E9. The costs include parcel cost and attorney fees.

**Benefit:** The court-ordered settlement will allow the land to be purchased and the airport to keep the approaches to the runway clear of obstructions.

**Funding Source:** 80% FAA Funds; 17.5% State Bond Funds; 2.5% Mayfield Township Funds.

**Commitment Level:** The contract is for a fixed cost.

\* Denotes a non-standard contract/amendment

**Risk Assessment:** If the contract is not approved, the project may not proceed as planned, as the local sponsor cannot afford the cost without federal and state participation.

**Cost Reduction:** The amount was determined by a court-ordered settlement and is not negotiable.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 48446.

4. \*AERONAUTICS AND FREIGHT (Aeronautics) - Design of Fuel Farm; Airport Crack Sealing and Paint Marking

Contract (2009-0061) between MDOT, the City of Gladwin, and the Gladwin County Board of Commissioners will provide federal and state grant funds for the design of a new fuel farm and for airport crack sealing and paint marking at the Gladwin Zettel Memorial Airport in Gladwin, Michigan. This is a sub-grant issued pursuant to the conditions of the block grant given to MDOT by the Federal Aviation Administration (FAA). The contract will be in effect from the date of award through 20 years to comply with an FAA regulation that requires airports receiving federal funding for certain types of projects to remain fully operational for a period of 20 years. The airport sponsor will have from the date of award through three years to complete the project. The estimated project amount will be \$57,000. Source of Funds: FAA Funds (via block grant) - \$54,150; State Restricted Aeronautics Funds - \$1,425; City of Gladwin and Gladwin County Funds - \$1,425.

**Criticality:** The new fuel farm will update the existing deteriorated equipment, reduce the potential for negative environmental impacts, and improve overall airfield safety. The FAA requires that airport pavements be marked with paint to indicate the centers and edges of runways, taxiways, and aprons; aircraft stopping points; and runway approaches. The FAA also requires that pavement cracks be sealed to extend pavement life and reduce the need for repairs and costly rehabilitation. Delaying these projects could impact airport safety.

**Purpose/Business Case:** To provide for the development of engineering plans for the construction of a new fuel farm and for the undertaking of airport crack sealing and paint marking.

**Benefit:** Will enhance airport safety and preserve airfield pavements.

**Funding Source:** 95% FAA Funds; 2.5% State Restricted Aeronautics Funds; 2.5% City of Gladwin and Gladwin County Funds.

**Commitment Level:** The contract is for a fixed cost.

**Risk Assessment:** If the contract is not approved, the project may not proceed as planned, as the local sponsor cannot afford the cost without federal and state participation.

**Cost Reduction:** The crack sealing and paint marking were bid through MDOT and awarded to the lowest bidders. There were eight bidders for the crack sealing and four bidders for the paint marking. The construction for the new fuel farm will be bid locally and awarded to the lowest bidder.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 48624.

5. AERONAUTICS AND FREIGHT (Aeronautics) - Installation of Airport Lighting and Windcone

Contract (2009-0062) between MDOT and the Saginaw County Board of Commissioners will provide federal and state grant funds for the installation of a new beacon and lighted windcone at the Saginaw County H. W. Browne Airport in Saginaw, Michigan. This is a sub-grant issued pursuant to the conditions of the block grant given to MDOT by the Federal Aviation Administration (FAA). The contract will be in effect from the date of award through 20 years to comply with an FAA regulation that requires airports receiving federal funding for certain types of projects to remain fully operational for a period of 20 years. The airport sponsor will have from the date of award through three years to complete the project. The estimated project amount will be \$60,500. Source of Funds: FAA Funds (via block grant) - \$57,475; State Restricted Aeronautics Funds - \$1,512; Saginaw County Funds - \$1,513.

**Criticality:** The replacement of the various field lighting fixtures is critical to flight operations during hours of darkness. Delaying this project could result in nighttime shutdown due to equipment failure.

**Purpose/Business Case:** To provide for the installation of a new beacon and lighted windcone.

**Benefit:** Will enhance airport safety.

**Funding Source:** 95% FAA Funds; 2.5% State Restricted Aeronautics Funds; 2.5% Saginaw County Funds.

**Commitment Level:** The contract is for a fixed cost.

**Risk Assessment:** If the contract is not approved, the project may not proceed as planned, as the local sponsor cannot afford the cost without federal and state participation.

**Cost Reduction:** The construction was bid locally and awarded to the lowest bidder.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 48601.

6. AERONAUTICS AND FREIGHT (Aeronautics) - Exhibit A and Boundary Survey Update

Contract (2009-0063) between MDOT and the City of Sault Ste. Marie will provide state grant funds for the update of the Exhibit A property map and boundary survey at the Sault Ste. Marie Municipal - Sanderson Airport in Sault Ste. Marie, Michigan. The contract will be in effect from the date of award through 20 years to comply with a state regulation that requires airports receiving state funding for certain types of projects to remain fully operational for a period of 20 years in accordance with Federal Aviation Administration (FAA) guidelines. The airport sponsor will have from the date of award through three years to complete the project. The estimated project amount will be \$36,000. Source of Funds: State Restricted Aeronautics Funds - \$32,400; City of Sault Ste. Marie Funds - \$3,600.

**Criticality:** An updated property map and boundary survey is required prior to the airport receiving FAA entitlement monies. This project must be completed prior to the initiation of any further airport improvement or safety projects.

**Purpose/Business Case:** To provide for the update of the Exhibit A property map and boundary survey.

**Benefit:** Will benefit the airport sponsor and surrounding property owners by defining the boundaries of the airport property and any federal safety area and airspace requirements not controlled by the airport.

**Funding Source:** 90% State Restricted Aeronautics Funds and 10% City of Sault Ste. Marie Funds.

**Commitment Level:** The contract is for a fixed cost.

**Risk Assessment:** If the contract is not approved, the project may not be completed as planned, as the local government cannot afford the cost at this time without state participation.

**Cost Reduction:** The consultant contract was reviewed by an MDOT real estate specialist for appropriateness and further cost reductions.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 49783.

7. \*EXECUTIVE – Increase Services and Amount, Extend Term

Amendatory Memorandum of Understanding (MOU) (2008-0119/A2) between MDOT and the Michigan Department of Labor and Economic Growth (DLEG) will increase the contract amount by \$1,503,500 and will extend the contract term by eight months to provide for an additional eight months of the services. This amendment will increase federal funding by \$1,367,135 and add state funding of \$136,365. The original contract provides federal funding for the creation and administration of the Road Construction Apprenticeship Readiness (RCAR) Program. The RCAR Program provides training to minority, female, and economically disadvantaged individuals to help them to meet the entry requirements for and to complete road construction apprenticeship programs. Individuals who successfully complete the RCAR Program will receive certification of preparation for entry into registered apprenticeship programs related to the road construction industry. The revised MOU term will be January 25, 2008, through April 30, 2010. The revised MOU amount will be \$2,567,136. Source of Funds: Federal Highway Administration Funds - \$2,430,771; State Restricted Trunkline Funds - \$136,365.

**Criticality:** Approval of this amendment will provide for the continuation of the RCAR Program for an additional eight months. The RCAR Program seeks to create a sustainable process for supplying a qualified, diverse pool of highway construction workers through reaching out to individuals who might not be immediately ready to become apprentices due to a lack of basic skills and/or supports. Implementation of the RCAR Program will yield a core group of trained individuals capable of meeting contractor labor needs.

**Purpose/Business Case:** To provide for an additional eight months of RCAR Program activities. Apprenticeship readiness programs play an important intervening role by helping people to meet the entry requirements for and to complete road construction apprenticeship programs. Successful completion of the RCAR Program will lead to certification for entry into registered apprenticeship programs related to the road construction industry.

**Benefit:** Continuation of the RCAR Program, which provides a seamless pathway into the highway construction trades and has the potential to assist MDOT contractors in fulfilling their On-the-Job Training and Equal Employment Opportunity requirements on federally-funded transportation projects.

**Funding Source:** Federal Highway Administration Funds - \$2,430,771; State Restricted Trunkline Funds - \$136,365.

**Commitment Level:** Federal transportation funds provided pursuant to Section 5204(e) of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users; costs are estimated.

**Risk Assessment:** If the amendment is not approved, the program may not be able to continue, which could result in a shortage of trained individuals qualified to perform road construction work.

**Cost Reduction:** N/A.

**Selection:** N/A for amendment and for original contract.

**New Project Identification:** This is not a new project.

**Zip Code:** 48909.

8. \*EXECUTIVE (Office of Economic Development) - SIB Loan

Contract (2009-0067) between MDOT and the Mason County Road Commission is a state infrastructure bank (SIB) loan to assist the road commission in financing transportation infrastructure repairs associated with the reconstruction of more than 20 segments of roadway damaged during a severe rainstorm in June 2008. The loan will allow the Mason County Road Commission to make the necessary roadway repairs, which will restore vehicular access to all roadways throughout the county. MDOT will loan \$500,000 at 3 percent interest to the Mason County Road Commission. The contract will be in effect from the date of award through December 31, 2013. Source of Funds: SIB Loan Funds - \$500,000.

**Criticality:** The SIB program is a federally-seeded loan program (not a grant program). Activities for which loans can be made are restricted by federal regulation as established in Section 350 of the National Highway System Designation Act of 1995. These funds cannot be expended on other state activities.

**Purpose/Business Case:** To provide an SIB loan to the Mason County Road Commission to assist the road commission in financing transportation infrastructure improvements associated with the reconstruction of more than 20 roadways throughout the county.

**Benefit:** Will restore vehicular access to roads that were damaged during a severe rainstorm in June.

**Funding Source:** SIB Loan Funds - \$500,000.

**Commitment Level:** Contract is for a fixed amount.

**Risk Assessment:** If the Mason County Road Commission does not receive the loan, the project will be delayed as the road commission cannot afford the additional cost of repairs without federal participation.

**Cost Reduction:** The loan only covers costs not available from other sources.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 49454.

9. HIGHWAYS – Railroad Force Account Work

Master Agreement (94-1047) between MDOT and Huron & Eastern Railway Company, Inc., dated July 5, 1994, provides for improvements under job number 104258 to a crossing of Huron & Eastern Railroad at Highway M-57, City of Montrose, Genesee County. These improvements include crossing approach removal and crossing and approach paving.

Estimated Funds:

State Restricted Trunkline Funds	<u>\$ 39,000</u>
Total Funds	<u>\$ 39,000</u>

MRR 25101 - 104258

Railroad Force Account Work

**Criticality:** Delaying this work would adversely affect the safety of the motoring public.

**Purpose/Business Case:** Paving crossing surface and roadway approach reconstruction in conjunction with crossing reconstruction.

**Benefit:** Increased safety by providing a smoother crossing surface.

**Funding Source:** State Restricted Trunkline Funds.

**Commitment Level:** 100% state; based on lowest of three railroad bids.

**Risk Assessment:** Without this improvement, a higher probability exists of vehicle loss of control due to a rougher crossing surface.

**Cost Reduction:** Improvements are on railroad property and Huron & Eastern Railroad is subcontracting the work. Railroad bid estimate reviewed to make sure costs are reasonable and valid and low bidder selected.

**Selection:**

**New Project Identification:** Improvement of existing railroad crossing.

**Zip Code:** 48457.

10. HIGHWAYS - IDS Time Extension

Amendatory Contract (2003-0680/A2) between MDOT and L. S. Engineering, Inc., will extend the term of the indefinite delivery of services (IDS) contract by approximately three years to provide sufficient time for the consultant to complete ongoing projects, including work under authorization (Z3), for which additional time is needed to assist the Office of the Attorney General, Transportation Division, in ongoing litigation work. The original contract provides for professional services to be performed on an as needed/when needed basis. No new authorizations will be issued under this IDS contract. The revised contract term will be October 13, 2003, through January 31, 2012. The maximum contract amount remains unchanged at \$500,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Criticality:** It is critical that this extension be approved to assist the Office of the Attorney General, Transportation Division, in providing expert witness services. Because of ongoing litigation, it is imperative that this extension be approved and processed as soon as possible.

**Purpose/Business Case:** To extend the contract term to provide sufficient time for the consultant to complete ongoing litigation work under authorization (Z3). No new authorizations will be issued under this IDS contract.

**Benefit:** Will allow authorizations issued under this contract to be extended, pending State Administrative Board approval.

**Funding Source:** Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** Failure to extend the expiration date would allow the contract to terminate and not allow ongoing authorizations issued under it to be extended.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for amendment and for original contract.

**New Project Identification:** This is not a new project.

**Zip Code:** 48909.

11. HIGHWAYS - IDS Claims Review Services

Authorization Revision (Z3/R3) under Contract (2003-0680) between MDOT and L. S. Engineering, Inc., will extend the authorization term by approximately three years to provide sufficient time for the consultant to perform the services. The additional time is needed because the court has extended the litigation schedule numerous times for a suit involving the City of Ann Arbor in conjunction with the Office of the Attorney General, Transportation Division. The original authorization provides for professional services and expert testimony to be performed on an as needed basis for the Office of the Attorney General. The revised authorization term will be June 17, 2005, through January 31, 2012. The authorization amount remains unchanged at \$98,973.21. The contract term will be October 13, 2003, through January 13, 2012. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

**Criticality:** It is critical that this authorization revision be approved to continue to assist the Office of the Attorney General, Transportation Division, in providing expert reports and trial testimony. Because of ongoing litigation, it is imperative that this authorization revision be approved and processed as soon as possible.

**Purpose/Business Case:** To extend the authorization term by approximately three years to provide sufficient time for the consultant to complete the services.

\* Denotes a non-standard contract/amendment

**Benefit:** The Office of the Attorney General will have the needed professional services to support its legal work for MDOT related to the case.

**Funding Source:** 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this revision is not approved, the consultant cannot complete the services and the Office of the Attorney General will not have the professional services needed to support its legal work for MDOT related to the case.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for revision and for original authorization.

**New Project Identification:** This is not a new project.

**Zip Code:** 48909.

12. HIGHWAYS - IDS Time Extension

Amendatory Contract (2003-0718/A2) between MDOT and Tetra Tech of Michigan, P.C., will extend the term of the indefinite delivery of services (IDS) contract by one year to provide sufficient time for the consultant to complete ongoing projects, including design work under authorization (Z8). (See following item.) The original contract provides for engineering services for which the consultant is prequalified to be performed on an as needed/when needed basis. No new authorizations will be issued under this IDS contract. The revised contract term will be December 16, 2003, through December 15, 2009. The maximum contract amount remains unchanged at \$4,000,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Criticality:** The IDS contract will expire on December 16, 2008. If the IDS contract is not extended, authorizations issued under the IDS contract cannot be extended, and design services under authorization (Z8) cannot be completed.

**Purpose/Business Case:** To extend the contract term by one year to allow authorizations issued under the contract to be extended as needed. No new authorizations will be issued under this IDS contract.

**Benefit:** Will allow authorizations issued under this IDS contract to be extended as needed, pending State Administrative Board approval, as applicable.

**Funding Source:** Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this amendment is not approved, authorizations issued under the IDS contract cannot be extended as needed and the consultant will not be able to complete ongoing projects for which additional time is needed, including design work under authorization (Z8).

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for amendment; qualifications-based for original contract.

**New Project Identification:** This is not a new project.

**Zip Code:** 48075.

13. HIGHWAYS - IDS Engineering Services

Authorization Revision (Z8/R4) under Contract (2003-0718) between MDOT and Tetra Tech of Michigan, P.C., will extend the authorization term by one year to provide sufficient time for the consultant to complete the services. The project was delayed because of changes in the Traffic and Safety Program requirements. The original authorization provides for design services to be performed for the rehabilitation of US-24 (Dixie Highway) at Telegraph Road in Waterford Township, Oakland County (CS 63053 - JN 80318C). The revised authorization term will be December 27, 2004, through December 15, 2009. The authorization amount remains unchanged at \$71,204.82. The contract term is December 16, 2003, through December 15, 2009. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Highway Funds.

**Criticality:** This authorization will expire on December 16, 2008. If this revision is not approved and the design services are not completed, the design may not meet Traffic and Safety Program requirements and the project could be compromised.

**Purpose/Business Case:** To extend the authorization term by one year to provide sufficient time for the consultant to complete the design services. The authorization provides for design services to be performed for the rehabilitation of US-24 (Dixie Highway) at Telegraph Road in Waterford Township, Oakland County, including design modifications required to meet Traffic and Safety Program requirements.

**Benefit:** Will provide sufficient time for the design services to be completed and Traffic and Safety Program requirements to be met.

**Funding Source:** 80% Federal Highway Administration Funds and 20% State Restricted Highway Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If the revision is not approved and the design services are not completed, the design may not meet Traffic and Safety Program requirements and the project could be compromised.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for revision; qualifications-based for original authorization.

**New Project Identification:** This is not a new project.

**Zip Code:** 48075.

14. HIGHWAYS - Time Extension

Amendatory Contract (2005-0175/A4) between MDOT and Tetra Tech of Michigan, P.C., will extend the contract term by one year to provide sufficient time for the consultant to review documents and close out the construction engineering contract. The additional time is needed because of delays in the construction project. The original contract provides for as-needed construction engineering services to be performed for the reconstruction of I-96 from I-75 to Vernor Highway in the city of Detroit, Wayne County. The revised contract term will be April 25, 2005, through December 31, 2009. The contract amount remains unchanged at \$1,699,928.06. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Criticality:** This contract provides for as-needed construction engineering oversight and inspection services to be performed for a construction project. The construction project was delayed for over a year. The consultant was on site daily and maintained all project records on behalf of MDOT; it is critical that the consultant be retained through the closeout process.

**Purpose/Business Case:** To extend the contract term by one year to allow the consultant to review documents and close out the construction engineering contract.

**Benefit:** The additional time will allow the consultant to complete the project oversight and inspection and testing services, as required by federal law, which will result in a high quality product. The inspection and testing will ensure that all parts of the construction are up to current federal and MDOT standards.

\* Denotes a non-standard contract/amendment

**Funding Source:** Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this amendment is not approved, the construction project could lack adequate oversight and inspection and testing and federal funding could be lost.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for amendment; qualifications-based for original contract.

**New Project Identification:** This is not a new project.

**Zip Code:** 48216.

15. HIGHWAYS - Time Extension

Amendatory Contract (2006-0311/A4) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will extend the contract term by one year to provide sufficient time for the consultant to complete the services. The additional time is needed to allow the consultant to address comments and questions provided by MDOT's Specifications and Estimates Unit prior to the pre-construction meeting scheduled for March 2009. The original contract provides for design services to be performed for the roadway reconstruction of Main Street/I-94 business loop (BL) from east of the Bicentennial Bridge to North Fair Avenue in the city of Benton Harbor, Berrien County (CS 11013 - JN 86206C). The revised contract term will be May 17, 2006, through December 31, 2009. The contract amount remains unchanged at \$1,576,875.12. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

**Criticality:** This project is scheduled to be let in February 2009. The amendment will allow the consultant to attend and provide additional information at the pre-construction meeting in March 2009. The City of Benton Harbor is included in the Cool Cities Program.

**Purpose/Business Case:** To extend the contract term by one year to provide sufficient time for the consultant to address comments and questions provided by MDOT's Specifications and Estimates Unit prior to the pre-construction meeting scheduled for March 2009.

**Benefit:** This amendment will allow the consultant to attend and provide additional information for the pre-construction meeting in March 2009.

**Funding Source:** 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this amendment is not approved, the consultant will not be able to attend the pre-construction meeting and provide additional design information requested regarding the project.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for amendment; qualifications-based for original contract.

**New Project Identification:** This is not a new project.

**Zip Code:** 49022.

16. HIGHWAYS - IDS University Research Services

Authorization (Z15) under Contract (2006-0411) between MDOT and Michigan State University will provide for an investigation of the resilient modulus values of base and subbase materials used by MDOT. The authorization will be in effect from the date of award through September 30, 2010. The authorization amount will be \$157,746. The contract term is from July 20, 2006, through July 19, 2009, or until work under the last authorization has been completed, whichever is longer. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.

**Criticality:** Resilient modulus values are a critical input in pavement design methodology. These values are of particular importance in the latest design method, Mechanistic-Empirical. MDOT is currently using resilient modulus values from the 1980s. Materials, construction methods, and design methods have changed, and it is necessary to update the resilient modulus values being used by MDOT.

**Purpose/Business Case:** To characterize the resilient moduli of the granular base and subbase materials used by MDOT. The research will help MDOT to evaluate pavement structures and design methodologies to make the most suitable and cost effective pavement design choices for new pavements and the rehabilitation of existing pavements.

**Benefit:** Using accurate resilient modulus values will ensure the development of suitable pavement design and the best utilization of Michigan's transportation dollars.

**Funding Source:** 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this authorization is not approved and the services are not performed, MDOT will lose an opportunity to update its resilient modulus values and pavement design methodologies to ensure that the most suitable and cost effective pavement designs are developed.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 48824.

17. HIGHWAYS - IDS University Research Services

Authorization (Z4) under Contract (2006-0415) between MDOT and Western Michigan University will provide for the Structural Durability Center of Excellence to perform research to advance the durability of existing highway infrastructure. The authorization will be in effect from the date of award through September 30, 2009. The authorization amount will be \$29,967.40. The contract term is from July 13, 2006, through July 12, 2009, or until work under the last authorization has been completed, whichever is longer. Source of Funds: 100% State Restricted Trunkline Funds.

**Criticality:** The Center will assist MDOT in advancing the durability of highway structures through research that encompasses inspection, maintenance, repair/replacement, design, and construction. Expert researchers will advise MDOT and conduct critical research related to structural durability.

**Purpose/Business Case:** To provide for the services of the Structural Durability Center of Excellence for fiscal year 2009.

**Benefit:** The Center will provide applied research to address Michigan's urgent structural durability needs and will provide MDOT with technical assistance on issues that require quick solutions.

**Funding Source:** 100% State Restricted Trunkline Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this authorization is not approved, an opportunity to advance the durability of highway structures through applied research may be lost.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A.

**New Project Identification:** This is a new project.

**Zip Code:** 49008.

18. HIGHWAYS - IDS Engineering Services

Authorization Revision (Z1/R2) under Contract (2008-0121) between MDOT and Alfred Benesch & Company will provide for the performance of additional as-needed design services during construction and will increase the authorization amount by \$106,086.85. The additional services are needed to ensure that the complex elements of this project are properly reviewed. The original authorization provides for as-needed design services during construction to be performed for I-196 from the Kent/Ottawa county line easterly to the M-11 interchange for the replacement of four bridges and the construction of a fifth bridge as part of a new interchange from I-196 to Baldwin Street, Kent and Ottawa Counties (CS 41029 - JN 46274A). The authorization term remains unchanged, January 22, 2008, through January 15, 2011. The revised authorization amount will be \$243,376.33. The contract term is from January 16, 2008, through January 15, 2011. Source of Funds: 90% Federal Highway Administration Funds and 10% State Restricted Trunkline Funds.

**Criticality:** The construction of the project is being staged over the course of two years. The additional hours are needed to ensure that the complex elements of this project are properly reviewed in a timely manner to avoid delays in the final delivery of the project. As a result, this revision cannot be deferred until a later State Administrative Board agenda.

**Purpose/Business Case:** To provide for the performance of additional as-needed design services during construction. This project is for the reconstruction the existing roadway and the construction of a new interchange. This involves the placement of several thousand feet of pre-cast retaining walls, the construction of five bridges, coordination with the adjacent railroad, and coordination of construction schedules related to seasonal stream restrictions in the vicinity of two of the bridges.

**Benefit:** Completion of this project will result in an additional interchange for access to I-196, the upgrade and widening of portions of the roadway, and the update of safety features along this segment of I-196.

**Funding Source:** 90% Federal Highway Administration Funds and 10% State Restricted Trunkline Funds.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If this revision is not approved and the additional services are not provided, progress will be halted on the I-196 construction project and the delivery of the needed improvements will be delayed.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** N/A for revision and for original authorization.

**New Project Identification:** This is not a new project.

**Zip Code:** 46418.

19. HIGHWAYS - IDS Engineering Services

Authorization (Z2) under Contract (2008-0472) between MDOT and Eagle Consultant Engineering, LLC, will provide for as-needed construction administration services to be performed for local agency projects under the jurisdiction of the Macomb Transportation Service Center (TSC). MDOT is required to administer federal funds for local agency projects. The consultant will provide assistance in the inspection and oversight of local agency projects to ensure that federal regulations are followed. The authorization will be in effect from the date of award through September 1, 2011. The authorization amount will be \$329,984.06. The contract term is September 2, 2008, through September 1, 2011. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Criticality:** Construction administration services are required by federal law during the construction of local agency projects. The current authorization for this service has expired. As a result, this authorization cannot be deferred until a later State Administrative Board agenda.

**Purpose/Business Case:** To provide for construction administration services to be performed for local agency projects under the jurisdiction of the Macomb TSC on an as-needed basis.

**Benefit:** Will provide for construction administration services to be performed that are required by federal law during the construction of local agency projects.

**Funding Source:** Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**Commitment Level:** The hourly costs are fixed; however, the number of hours to perform this work has been estimated.

**Risk Assessment:** If these services are not approved, local agency projects will lack adequate construction administration, which could result in substandard work. Current federal standards will not be met, and federal funding could be jeopardized.

**Cost Reduction:** Costs in professional services contracts are based on an actual cost plus fixed fee basis, not to exceed the contract maximum amount. Hours are negotiated based on needed service.

**Selection:** Qualifications-based.

**New Project Identification:** This is not a new project.

**Zip Code:** 48310.

20. HIGHWAYS - IDS Engineering Services

Contract (2009-0059) between MDOT and Capital Consultants, Inc., dba c2ae will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

21. HIGHWAYS - IDS Engineering Services

Contract (2009-0064) between MDOT and Modjeski and Masters, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

22. HIGHWAYS - IDS Engineering Services

Contract (2009-0066) between MDOT and Earl Engineering Services, PLC, will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

23. HIGHWAYS - IDS Engineering Services  
Contract (2009-0068) between MDOT and Spalding DeDecker Associates, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
24. HIGHWAYS - IDS Engineering Services  
Contract (2009-0074) between MDOT and H. W. Lochner, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
25. HIGHWAYS - IDS Engineering Services  
Contract (2009-0075) between MDOT and Gannett Fleming of Michigan, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.
26. HIGHWAYS - IDS Engineering Services  
Contract (2009-0076) between MDOT and Superior Environmental Corporation will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$100,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

27. PASSENGER TRANSPORTATION - Section 5309 Program

Project Authorization Revision (Z8/R2) under Master Agreement (2002-0016) between MDOT and the City of Belding will extend the authorization term by one year to provide sufficient time for the City to complete the project. Because the facility renovation costs were higher than anticipated, additional time is needed to allow the City to combine the funds from this grant with funds from another grant for the completion of the renovation project. The original authorization provides state matching funds for the City's FY 2005 Federal Section 5309 Capital Discretionary Program grant. The revised authorization term will be March 14, 2006, through March 13, 2010. The authorization amount remains unchanged at \$60,736. The term of the master agreement is from October 1, 2001, until the last obligation between the parties has been fulfilled. The master agreement includes authorizations for program years FY 2002 through FY 2006. Source of Funds: Federal Transit Administration (FTA) Funds - \$48,589; FY 2002 and FY 2003 State Restricted Comprehensive Transportation Funds - \$12,147.

**Criticality:** Approval of this revision at this time is critical to ensure that funding is retained for necessary transportation infrastructure improvements.

**Purpose/Business Case:** To extend the authorization term by one year to provide sufficient time for the City to combine grant funds needed to complete the facility renovation project.

**Benefit:** Increased public safety through improved transportation infrastructure.

**Funding Source:** FTA Funds - \$48,589; FY 2002 and FY 2003 State Restricted Comprehensive Transportation Funds - \$12,147.

**Commitment Level:** Authorization amount is based on cost estimates.

**Risk Assessment:** The risk of not approving this revision is the loss of federal funds.

**Cost Reduction:** Grant amount is determined by the FTA and is not negotiated.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 48809.

28. PASSENGER TRANSPORTATION - Section 5309 Program

Project Authorization Revision (Z3/R6) under Master Agreement (2002-0088) between MDOT and the Suburban Mobility Authority for Regional Transportation (SMART), which provides transit service in Wayne, Macomb, Oakland, and Monroe Counties, will extend the authorization term by one year to provide sufficient time for SMART to complete the facility renovations. Because of delays with the electrical work, SMART has decided to utilize the funding for projects that can be completed more quickly, such as asphalt paving and upgrading the fuel system pumps and pipes for the transition to biodiesel fuel. The original authorization provides state matching funds for SMART's FY 2001 Federal Section 5309 Capital Discretionary Program grant. The revised authorization term will be December 19, 2001, through December 18, 2009. The authorization amount remains unchanged at \$5,106,310. The term of the master agreement is from October 1, 2001, until the last obligation between the parties has been fulfilled. The master agreement includes authorizations for program years FY 2002 through FY 2006. Source of Funds: Federal Transit Administration (FTA) Funds - \$4,085,048; FY 2002 State Restricted Comprehensive Transportation Funds - \$1,021,262.

**Criticality:** Approval at this time is critical to allow the agency time to use the funding for projects that can be completed more quickly, such as asphalt paving and upgrading the fuel system pumps and pipes for the transition to biodiesel fuel.

**Purpose/Business Case:** To extend the authorization term by one year to provide sufficient time for SMART to complete the facility renovations.

**Benefit:** Increased public safety through improved transportation infrastructure.

\* Denotes a non-standard contract/amendment

**Funding Source:** FTA Funds - \$4,085,048; FY 2002 State Restricted Comprehensive Transportation Funds - \$1,021,262.

**Commitment Level:** Authorization amount is based on cost estimates.

**Risk Assessment:** The risk of not approving this revision is the loss of federal funds.

**Cost Reduction:** Grant amount is determined by the FTA and is not negotiated.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 48226.

29. PASSENGER TRANSPORTATION - Section 5311 Capital

Project Authorization Revision (Z12/R2) under Master Agreement (2002-0693) between MDOT and the St. Joseph County Transportation Authority (SJCTA) will extend the authorization term by two years, will increase the cutaway buses line item from one to up to two, will increase the number of computers to be purchased from three to five, and will adjust funding between the vehicle line items. The additional time is needed to allow SJCTA to combine the remaining funds in this authorization with funds from another grant to assist in the purchase of an additional replacement vehicle. The original authorization provides state matching funds for SJCTA's FY 2005 Federal Section 5311 Nonurbanized Area Formula Capital Program and Surface Transportation Program grant. The revised authorization term will be February 24, 2006, through February 23, 2011. The term of the master agreement is from October 1, 2002, until the last obligation between the parties has been fulfilled. The master agreement includes authorizations for program years FY 2003 through FY 2006. The authorization amount remains unchanged at \$157,800. The toll credit amount remains unchanged at \$4,760. Source of Funds: Federal Transit Administration (FTA) Funds - \$131,000; FY 2002 State Restricted Comprehensive Transportation Funds - \$26,800.

**Criticality:** Approval at this time is critical to provide sufficient time for SJCTA to fund and replace a vehicle that has reached the end of its useful life and may no longer be safe to operate. The replacement vehicle is needed to ensure passenger safety. The revision will also provide for a change in the computer line item and adjust funding between line items.

**Purpose/Business Case:** To extend the authorization term by two years to allow SJCTA to combine grant funds for the purchase of an additional replacement vehicle, to increase the number of computers to be purchased from three to five, and to adjust funding between revenue vehicle line items.

**Benefit:** To increase public safety through an improved transportation infrastructure.

**Funding Source:** FTA Funds - \$131,000; FY 2002 State Restricted Comprehensive Transportation Funds - \$26,800.

**Commitment Level:** Authorization amount is based on cost estimates.

**Risk Assessment:** The risk of not approving this revision is the loss of federal funds.

**Cost Reduction:** Grant amount is determined by the FTA and is not negotiated.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 49093.

30. TRANSPORTATION PLANNING - IDS 2009 TAMC Activities

Authorization (Z10) under Contract (2007-0339) between MDOT, on behalf of the Transportation Asset Management Council (TAMC), and Michigan Technological University (MTU) will provide for the continued development of a strategic analysis model to be used by local units of government using pavement management software (RoadSoft). A pavement management system allows an engineer to determine the best fix to apply to a road to ensure the maximum useful life of that road. The authorization will be in effect from date of award through December 31, 2009. The authorization amount will be \$158,657.16. The contract term is January 1, 2007, through December 31, 2009. Source of Funds: 100% State Restricted Michigan Transportation Funds.

**Criticality:** The TAMC is required by state law to recommend strategies for the upkeep and maintenance of Michigan's roads and bridges. The RoadSoft model is used to aid the TAMC in this critical activity.

**Purpose/Business Case:** To comply with MCL 247.659a, which requires the TAMC to recommend a statewide asset management strategy to the State Transportation Commission and the Michigan legislature. The use of a computer model is required for the development of such a strategy, and the TAMC has chosen RoadSoft as the model to be used.

**Benefit:** The strategic analysis model is a critical element in the ongoing partnership between MDOT and the local road agencies to institute asset management on a statewide basis. This tool will provide for better decision making and will provide the legislature with a better understanding of the effects of current funding levels on the conditions of Michigan roads and bridges.

**Funding Source:** 100% State Restricted Michigan Transportation Funds.

**Commitment Level:** The authorization is for a fixed amount.

**Risk Assessment:** If the authorization is not approved, ongoing development will cease, and enhanced functionality will not be added to the software. This would cause problems for the local road agencies, because requested functionalities would not be built into the system. The TAMC would then have to develop a different method of estimating future conditions in order to fulfill the legislative mandate.

**Cost Reduction:** The cost was reviewed by the TAMC for appropriateness and cost reductions.

**Selection:** N/A.

**New Project Identification:** This is a not new project.

**Zip Code:** 49931.

31. TRANSPORTATION PLANNING - IDS RoadSoft Maintenance and Development

Authorization (Z11) under Contract (2007-0339) between MDOT and Michigan Technological University (MTU) will provide for the ongoing maintenance and development of pavement management software (RoadSoft) used by local units of government. A pavement management system allows an engineer to determine the best fix to apply to a road to ensure the maximum useful life of that road. The authorization will be in effect from January 1, 2009, through December 31, 2009. The authorization amount will be \$699,713.99. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.

**Criticality:** The use of a pavement management system is critical for the maintenance of the federal aid system in Michigan. RoadSoft helps the local road agencies to manage current road conditions and project future changes in road conditions. Federal regulations require MDOT to ensure that projects on the federal aid system are properly maintained, regardless of who legally owes the roads. RoadSoft is available to local road agencies at no cost. If RoadSoft isn't developed and made available to the local agencies, MDOT could be required to purchase an alternative pavement management system for local agency use.

**Purpose/Business Case:** To continue with the ongoing development and maintenance of RoadSoft. RoadSoft is a pavement management system that assists local road agencies in the proper maintenance of their roads. MDOT's participation in the development and maintenance of this software is a crucial, auditable part of maintaining MDOT's fiduciary responsibility under 23 CFR 1, Sec. 27. MDOT's participation in this project is also crucial to its partnership with local road agencies in the development of a statewide asset management process, as required by PA 499 of 2002.

**Benefit:** Will fulfill MDOT's fiduciary responsibility under federal law for the maintenance of the federal aid system. This is also a critical element in the ongoing partnership between MDOT and the local road agencies to institute asset management on a statewide basis. This tool will provide for better decision-making.

**Funding Source:** 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.

**Commitment Level:** The authorization is for a fixed amount not to exceed \$699,713.99.

**Risk Assessment:** If the authorization is not approved, ongoing development will cease, and enhanced functionality would not be added to the software. This would cause problems for the local road agencies, as requested functionalities would not be built into the system.

**Cost Reduction:** The proposed cost for 2009 is higher than the 2006 cost due to additional functionality and a new approved benefit rate by the federal cognizant agency.

**Selection:** N/A.

**New Project Identification:** This is not a new project.

**Zip Code:** 49931.



**Risk Assessment:** The deterioration of the existing State trunkline bridges, reduced safety, and increased vehicle maintenance and operational costs to the motoring public.

**Cost Reduction:** Reduced roadway maintenance costs.

**Selection:** Low bid.

**New Project Identification:** Rehabilitation.

**Zip Code:** 48213.

**EXTRAS**

33. **Extra 2008 - 173**

Control Section/Job Number: 09408-86681 Local Agency Project

State Administrative Board - This project exceeds the 6% limit for reviewing extras.

State Transportation Commission - Does not meet criteria.

Contractor: Pyramid Paving & Contracting Co., Inc.  
1415 W. Center Road, Suite E-105  
Essexville, MI 48732

Designed By: URS Surface Transportation  
Engineer's Estimate: \$1,533,220.00

Description of Project:

1.02 miles of cold milling asphalt pavement, hot mix asphalt paving, concrete pavement repairs, and sanitary sewer work on Woodside Avenue from the Liberty Bridge easterly to Trumbull Street in the city of Bay City, Bay County.

Administrative Board Approval Date:	August 7, 2007	
Contract Date:	August 23, 2007	
Original Contract Amount:	\$1,191,654.86	
Total of Overruns/Changes (Approved to Date):	(241,544.20)	- 20.27%
Total of Extras/Adjustments (Approved to Date):	57,366.27	+ 4.81%
Total of Negative Adjustments (Approved to Date):	0.00	+ 0.00%
<b>THIS REQUEST</b>	<b><u>42,131.60</u></b>	<b><u>+ 3.54%</u></b>
<b>Revised Total</b>	<b><u>\$1,049,608.53</u></b>	<b>- 11.92%</b>

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 15.46% under the original budget for an **Authorized to Date Amount** of \$1,007,476.93.

Approval of this extra will place the authorized status of the contract 11.92% or \$142,046.33 under the **Original Contract Amount**.

Extras Previously Approved by the State Administrative Board: None

Contract Modification Number(s): 10

This contract modification requests payment for the following Extra(s)/Adjustment(s) to the contract:

<b>CM 10</b>		
Sewer Liner, 18" Cured in Place Pipe	513.800 Ft @ \$82.00/Ft	\$42,131.60
<b>Total</b>		<b><u>\$42,131.60</u></b>

**Reason(s) for Extra(s)/Adjustment(s):**

**CM 10**

A section of sewer that was set up to be relined was originally believed to be 12 to 15 inches in diameter, but was found to be 18 inches. The engineer directed the contractor to line the sewer. The extra costs for Sewer Liner, 18" Cured in Place Pipe were negotiated per Section 103.04 of the 2003 Standard Specifications for Construction. The costs were deemed reasonable when compared with similar items already set up in the contract. This item is completely offset by a reduction in original items completed on a previous contract modification. This item is also completely funded by the City of Bay City.

Section 103.04 – EXTRA WORK – of the 2003 Standard Specifications for Construction was interpreted to authorize payment for this extra work.

This is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This extra is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This extra item is essential to the safe and timely completion of this contract.

**Benefit:** By adding these items, the state receives a project that has complied with all state and local laws and regulations, as well as a project that should reach its intended service life.

**Funding Source:** FHWA, 64.42%; State Restricted Trunkline, 16.10%; City of Bay City, 19.48%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** This item is required for the safe and timely completion of the project.

**Cost Reduction:** Economic assessment justifies the costs associated with this benefit to the public by including the items in this Extra.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Code:** 48708.

34. **Extra 2008 - 174**

Control Section/Job Number: 41131-79462 MDOT Project

State Administrative Board - This project has a group of related extras that exceed the \$100,000 limit for reviewing extras.

State Transportation Commission - Does not meet criteria.

Contractor: Six-S, Inc.  
2210 Scott Lake Road  
Waterford, MI 48328

Designed By: MDOT  
Engineer's Estimate: \$4,707,202.97

Description of Project:

2.91 miles of pavement repairs, median barrier repairs and light standard foundations on US-131 from M-11 to Wealthy Street in the cities of Wyoming and Grand Rapids, Kent County.

Administrative Board Approval Date:	July 15, 2008	
Contract Date:	August 1, 2008	
Original Contract Amount:	\$4,644,907.42	
Total of Overruns/Changes (Approved to Date):	(226,401.70)	- 4.87%
Total of Extras/Adjustments (Approved to Date):	28,882.50	+ 0.62%
Total of Negative Adjustments (Approved to Date):	0.00	0.00%
<b>THIS REQUEST</b>	<b><u>162,772.50</u></b>	<b>+ 3.50%</b>
<b>Revised Total</b>	<b><u>\$4,610,160.72</u></b>	<b>- 0.75%</b>

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 4.25% under the original budget for an **Authorized to Date Amount** of \$4,447,388.22.

Approval of this extra will place the authorized status of the contract 0.75% or \$34,746.70 under the **Original Contract Amount**.

Extras Previously Approved by the State Administrative Board: None

Contract Modification Number(s): 3

This contract modification requests payment for the following Extra(s)/Adjustment(s) to the contract:

<b>CM 3 (79462A)</b>		
Joint, Tied, Longit	2,875.000 Ft @ \$21.72/Ft	\$62,445.00
Pavt Repr, Nonreinf, 10 inch – Special	650.000 Syd @ \$71.36/Syd	46,384.00
Pavt Repr, Rem – Special	650.000 Syd @ \$82.99/Syd	<u>53,943.50</u>
<b>Total</b>		<b><u>\$162,772.50</u></b>

**Reason(s) for Extra(s)/Adjustment(s):**

The project was set up to have areas of the center line joint repaired using the Special Provision for Concrete Joint Repair, Case A. This is a partial depth repair of the joint between lanes. Once the work started, it was determined that some of the joint areas were deteriorated the entire depth of the pavement and would require a more extensive repair. The engineer directed the contractor to complete a full depth concrete repair in these areas. The original item will be reduced at the end of the project and will partially offset the extra costs. The extra costs for all of the items noted above were negotiated per Section 103.04 of the 2003 Standard Specifications for Construction. The costs were deemed reasonable when compared with similar items in MDOT's Average Unit Price Index and other contracts completed by the project office.

Section 103.04 – EXTRA WORK – of the 2003 Standard Specifications for Construction was interpreted to authorize payment for this extra work.

This Extra and is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This extra is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This extra item is essential to the safe and timely completion of this contract.

**Benefit:** By adding these items, the state receives a project that has complied with all state and local laws and regulations, as well as a project that should reach its intended service life.

**Funding Source:**

**79462A:** FHWA, 81.85%; State Restricted Trunkline, 18.15%;

**87456A:** FHWA, 81.85%; State Restricted Trunkline, 18.15%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** This item is required for the safe and timely completion of the project.

**Cost Reduction:** Economic assessment justifies the costs associated with this benefit to the public by including the items in this Extra.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Code:** 49507.

35. **Extra 2008 - 175**

Control Section/Job Number: 69555-77482 Local Agency Project

State Administrative Board - This project exceeds the 6% limit for reviewing extras.

State Transportation Commission - Does not meet criteria.

Contractor: Payne & Dolan, Inc.  
P O Box 351  
Gladstone, MI 49837

Designed By: Wade Trim Associates, Inc.  
Engineer's Estimate: \$1,259,514.00

Description of Project:

2.52 miles of hot mix asphalt crushing, shaping and resurfacing, shoulder trenching, aggregate base, drainage improvements, and guardrail upgrades on Old 27 from south of Kosiara Road northerly to south of Winters Road and from Parmater/Poquette Road northerly to south of Kosiara Road, Otsego County.

Administrative Board Approval Date:	June 3, 2008	
Contract Date:	June 17, 2008	
Original Contract Amount:	\$1,045,470.65	
Total of Overruns/Changes (Approved to Date):	(35,622.50)	- 3.41%
Total of Extras/Adjustments (Approved to Date):	35,012.00	+ 3.35%
Total of Negative Adjustments (Approved to Date):	0.00	+ 0.00%
<b>THIS REQUEST</b>	<b><u>31,960.00</u></b>	<b>+ 3.06%</b>
<b>Revised Total</b>	<b><u>\$1,076,820.15</u></b>	<b>+ 3.00%</b>

**Offset Information**

Total Offsets This Request	(\$22,025.00)	- 2.11%
Net Revised Request	\$9,935.00	+ 0.95%

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 0.06% under the original budget for an **Authorized to Date Amount** of \$1,044,860.15.

Approval of this extra will place the authorized status of the contract 3.00% or \$31,349.50 over the **Original Contract Amount**.

Extras Previously Approved by the State Administrative Board:

Contract Modification Number(s): 3 r. 1

This contract modification requests payment for the following Extra(s)/Adjustment(s) to the contract:

<b>CM 3 (77482A)</b>		
Culv, Reinf Conc Ellip, CI IV, 43" x 68"	68.000 Ft @ \$295.00/Ft	\$20,060.00
Culv, Rem 24" thru 48", Incl Headwalls	1.000 Ea @ \$4,300.00/Ea	4,300.00
Culv, Slp End Sect, Ellilp Pipe, 43" x 68"	2.000 Ea @ \$3,800.00/Ea	7,600.00
<b>Total</b>		<b><u>\$31,960.00</u></b>

<b>CM 3 Offset Information (77482A)</b>		
Conc, Grade S2, Special	-16.000 Cyd @ \$800.00/Cyd	(\$12,800.00)
Culvert Clean Out	-50.000 Ft @ \$7.50/Ft	(375.00)
Culv, Other Than Pipe, Rem	-2.000 Ea @ \$425.00/Ea	(850.00)
Culv, Prec Conc Box, 4' x 4'	-16.000 Ft @ \$500.00/Ft	(8,000.00)
<b>Total</b>		<b>(\$22,025.00)</b>

**Grand Total** **\$31,960.00**

**Reason(s) for Extra(s)/Adjustment(s):**

**CM 3**

The plans indicated that the 4 foot by 4 foot box culvert would be cleaned out and extended 8 feet on both ends. Then a new head wall would be placed on both ends. Once the culvert was exposed, the engineer determined that the culvert should be replaced. The engineer directed the contractor to remove the old culvert and replace it with an elliptical culvert. The extra costs for the extra items on contract modification 3 noted above were negotiated per Section 103.04 of the 2003 Standard Specifications for Construction. The costs were deemed reasonable when compared with similar items in MDOT's Average Unit Price Index. The extra costs are partially offset by a reduction in the original items as noted above.

Section 103.04 – EXTRA WORK – of the 2003 Standard Specifications for Construction was interpreted to authorize payment for this extra work.

This Extra is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This extra is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This extra item is essential to the safe and timely completion of this contract.

**Benefit:** By adding these items, the state receives a project that has complied with all state and local laws and regulations, as well as a project that should reach its intended service life.

**Funding Source:**

**77482A:** FHWA, 80.00%; Otsego County, 20.00%;

**87741A:** FHWA, 80.00%; Otsego County, 20.00%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** This item is required for the safe and timely completion of the project.

**Cost Reduction:** Economic assessment justifies the costs associated with this benefit to the public by including the items in this Extra.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Code:** 49735.

36. **Extra 2008 - 176**

Control Section/Job Number: 81609-86104 Local Agency Project

State Administrative Board - This project exceeds the 6% limit for reviewing extras.

State Transportation Commission - Does not meet criteria.

Contractor: Atsalis Brothers Painting Company  
22189 E. Fourteen Mile Road  
Clinton Twp., MI 48035

Designed By: Spalding DeDecker Associates, Inc.  
Engineer's Estimate: \$2,599,683.40

Description of Project:

0.30 miles of intersection reconstruction consisting of hot mix asphalt removal, paving, concrete curb and gutter, storm sewer construction and bridge painting on Geddes Road at South Huron Parkway and on South Huron Parkway from Geddes Road northerly to Fuller Road in the city of Ann Arbor, Washtenaw County. This project includes a 2 year bridge painting warranty.

Administrative Board Approval Date:	May 1, 2007	
Contract Date:	May 9, 2007	
Original Contract Amount:	\$2,323,283.95	
Total of Overruns/Changes (Approved to Date):	149,377.45	+ 6.43%
Total of Extras/Adjustments (Approved to Date):	137,094.87	+ 5.90%
Total of Negative Adjustments (Approved to Date):	0.00	+ 0.00%
<b>THIS REQUEST</b>	<b><u>7,570.00</u></b>	<b><u>+ 0.33%</u></b>
<b>Revised Total</b>	<b><u>\$2,617,326.27</u></b>	<b>+ 12.66%</b>

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 12.33% over the original budget for an **Authorized to Date Amount** of \$2,609,756.27.

Approval of this extra will place the authorized status of the contract 12.66% or \$294,042.32 over the **Original Contract Amount**.

Extras Previously Approved by the State Administrative Board: None

Contract Modification Number(s): 21

This contract modification requests payment for the following Extra(s)/Adjustment(s) to the contract:

CM 21 (86104A)  
Street Light Work  
**Total**

\$7,570.00  
**\$7,570.00**

**Reason(s) for Extra(s)/Adjustment(s):**

**CM 21**

The project was originally set up to have DTE install three street lights and associated items. Several times the city requested that DTE perform the work but they did not respond. When the company would not come in to complete the work, the engineer directed the contractor to complete the work. The contractor had to install three foundations, place approximately 500 feet of direct bury cable and re-install three street lights. The extra costs for Street Light Work were negotiated per Section 103.04 of the 2003 Standard Specifications for Construction. The costs were deemed reasonable when compared with the amount of time, equipment and material needed to complete the work. This extra work is 100 percent funded by City of Ann Arbor.

Section 103.04 – EXTRA WORK – of the 2003 Standard Specifications for Construction was interpreted to authorize payment for this extra work.

This Extra is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This extra is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This extra item is essential to the safe and timely completion of this contract.

**Benefit:** By adding these items, the state receives a project that has complied with all state and local laws and regulations, as well as a project that should reach its intended service life.

**Funding Source:**

**86104A:** FHWA, 76.93%; City of Ann Arbor, 23.07%;

**89239A:** FHWA, 80.01%; City of Ann Arbor, 19.99%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** This item is required for the safe and timely completion of the project.

**Cost Reduction:** Economic assessment justifies the costs associated with this benefit to the public by including the items in this Extra.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Code:** 48104.

**OVERRUNS**

37. **Overrun 2008 - 36**

Control Section/Job Number: 84917-88481 MDOT Project

State Administrative Board - This project exceeds the 10% limit for reviewing overruns.

State Transportation Commission - Does not meet criteria.

Contractor: R. S. Contracting, Inc.  
9276 Marine City Highway  
Casco, MI 48064

Designed By: MDOT

Engineer's Estimate: \$604,210.84

Description of Project:

Application of permanent pavement markings including special markings on various state trunkline routes, St. Clair, Macomb, Oakland, and Wayne Counties.

Administrative Board Approval Date:	February 20, 2007	
Contract Date:	February 27, 2007	
Original Contract Amount:	\$624,398.55	
Total of Overruns/Changes (Approved to Date):	62,439.86	+ 10.00%
Total of Extras/Adjustments (Approved to Date):	0.00	+ 0.00%
Total of Negative Adjustments (Approved to Date):	0.00	+ 0.00%
<b>THIS REQUEST</b>	<b><u>6,600.30</u></b>	<b>+ <u>1.06%</u></b>
<b>Revised Total</b>	<b><u>\$693,438.71</u></b>	<b>+ 11.06%</b>

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 10.00% over the original budget for an **Authorized to Date Amount** of \$686,838.41.

Approval of this overrun will place the authorized status of the contract 11.06% or \$69,040.16 over the **Original Contract Amount**.

Overruns Previously Approved by the State Administrative Board: None

This request allows payment for the following increases to the contract:

Primerless Patterned Tape, 12 inch, Cross Hatching, Yellow	700.000 Ft @ \$3.30/Ft	\$2,310.00
Primerless Patterned Tape, 24 inch, Stop Bar	681.000 Ft @ \$6.30/Ft	<u>4,290.30</u>
<b>Total</b>		<b><u>\$6,600.30</u></b>

**Reason(s) for Overrun(s):**

Some of the existing cross walk and stop bar pavement markings deteriorated and needed to be replaced. The engineer directed the contractor to replace the markings. This caused an overrun in the original bid items noted above.

Each work item is an original contract pay item. The overrun cost is computed by calculating the contract bid price with the necessary quantity.

This Overrun is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This original items increase is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This request is to compensate the contractor for the additional quantities of original contract items.

**Benefit:** The public benefits from the project being constructed to the published standards.

**Funding Source:** FHWA, 100%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** The risk associated with not doing this work is that the motoring public will be driving on substandard roadway facilities.

**Cost Reduction:** The price has been fixed by contract.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Codes:** 48075.

38. **Overrun 2008 - 37**

Control Section/Job Number: 84915-100089 MDOT Project

State Administrative Board - This project exceeds the 10% limit for reviewing overruns.

State Transportation Commission - Does not meet criteria.

Contractor: Michigan Joint Sealing, Inc.  
28830 W. 8 Mile, Suite 103  
Farmington Hills, MI 48336

Designed By: MDOT

Engineer's Estimate: \$426,952.32

Description of Project:

61.64 miles of hot mix asphalt crack treatment on US-131, I-94, M-40, M-43, M-89, M-60, and M-66 in the cities of Allegan, Otsego, Kalamazoo, and Three Rivers, in the villages of Wayland, Richland, Mendon, and Schoolcraft, Allegan, Kalamazoo, and St Joseph Counties. This project includes a 2 year pavement performance warranty.

Administrative Board Approval Date:	April 15, 2008	
Contract Date:	May 1, 2008	
Original Contract Amount:	\$390,404.38	
Total of Overruns/Changes (Approved to Date)	39,040.44	+ 10.00%
Total of Extras/Adjustments (Approved to Date):	0.00	+ 0.00%
Total of Negative Adjustments (Approved to Date):	0.00	+ 0.00%
<b>THIS REQUEST</b>	<b><u>12,870.00</u></b>	<b>+ <u>3.30%</u></b>
<b>Revised Total</b>	<b><u>\$442,314.82</u></b>	<b>+ 13.30%</b>

**SUMMARY:**

The total of all Extras and Overruns approved to date, **before this request**, places this contract 10.00% over the original budget for an **Authorized to Date Amount** of \$429,444.82.

Approval of this overrun will place the authorized status of the contract 13.30% or \$51,910.44 over the **Original Contract Amount**.

Overruns Previously Approved by the State Administrative Board: None

This request allows payment for the following increases to the contract:

Pavt Mrkg, Waterborne, 6 inch, White	96,000.00 Ft @ \$0.11/Ft	\$10,560.00
Pavt Mrkg, Waterborne, 6 inch, Yellow	21,000.00 Ft @ \$0.11/Ft	<u>2,310.00</u>
<b>Total</b>		<b><u>\$12,870.00</u></b>

**Reason(s) for Overrun(s):**

The plan quantity for pavement marking was calculated as a percentage of the total lane lines that were expected to be covered or obliterated by the HMA crack sealing operations. Once the crack sealing operations were completed, the majority of the longitudinal pavement marking lines were obscured. The engineer decided that all of the lines would be repainted to ensure that proper lane designation and reflectivity was maintained. This caused an overrun in the original bid items noted above.

Each work item is an original contract pay item. The overrun cost is computed by calculating the contract bid price with the necessary quantity.

This Overrun is recommended for approval by the State Administrative Board on November 18, 2008.

**Criticality:** This original items increase is critical to the project ensuring that it meets the current standards and protects the safety and welfare of the motoring public.

**Purpose/Business Case:** This request is to compensate the contractor for the additional quantities of original contract items.

**Benefit:** The public benefits from the project being constructed to the published standards.

**Funding Source:** FHWA, 90.00%; State Restricted Trunkline, 10.00%, unless otherwise noted.

**Commitment Level:** The project was advertised for bids, with the lowest bidder being awarded the contract. The bids are based on estimated quantities for various items of work to construct the project.

**Risk Assessment:** The risk associated with not doing this work is that the motoring public will be driving on substandard roadway facilities.

**Cost Reduction:** The price has been fixed by contract.

**Selection:** Low bid.

**New Project Identification:** This is an existing project already under contract.

**Zip Codes:** 49001.

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of October 31, 2006.

Respectfully submitted,

*Authorized Signature on File*  
*November 10, 2008*

Kirk T. Steudle  
Director

-----

Mr. DeBano presented the Transportation and Natural Resources Committee Report for the regular meeting of November 12, 2008. After review of the foregoing Transportation and Natural Resources Committee Report, Mr. DeBano moved that the Report covering the regular meeting held November 12, 2008, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Ms. Wolenberg moved to adjourn the meeting. The motion was supported by Mr. DeBano and unanimously approved. Mr. Liedel adjourned the meeting.

---

SECRETARY

---

CHAIRPERSON