

ALMONT COMMUNITY SCHOOLS REQUEST FOR PROPOSAL

TITLE: CUSTODIAL SERVICES

LOCATION: ALMONT COMMUNITY SCHOOLS

- a.) K-2 Elementary School
- b.) 3-5 Elementary School
- c.) 6-8 Middle School
- d.) 9-12 High School

CONTRACT PERIOD: One Year. The Almont Community Schools reserves the option to extend the contract annually for an additional two years. The Almont Community Schools reserves the right to cancel any contract with a sixty (60) day notice, without reason.

PRE-BID CONFERENCE/

SITE INSPECTION: A site inspection will occur prior to submitting a bid. A pre-bid conference and site inspection is scheduled for Wednesday, **May 5, 2010 at 1:00 pm** in the Office of the Superintendent, located at 401 Church Street in Almont, Michigan 48003. All inquiries concerning this request for proposal will be accepted at the pre-bid meeting.

DUE DATE: Sealed bids are due in the Superintendent's Office (location listed above) by **2:00 p.m.** on the official school clock at the Superintendent's Office by **Wednesday, May 12, 2010** by mail or hand delivered. Envelope should be marked "Sealed Bid—Custodial Services". Bids will be opened publicly and read aloud immediately after. Faxed proposals will not be accepted.

**RIGHTS RESERVED
BY THE OWNER:**

The Owner reserves the right to waive any informalities in bidding, reject any or all bids, accept any bid when, in the opinion of the Owner such action will serve the best interests of the Almont Community Schools, Almont, Michigan, consistent with competitive bidding requirements.

SIGNED: Steven A. Zott
Superintendent of Schools
401 Church St.
Almont, MI 48003