

DEPARTMENT OF ATTORNEY GENERAL, #2008-0097, GAYLORD

ADDITIONAL INFORMATION ON SPACE REQUIREMENTS:

Preference is existing space consisting of the following:

- At least 2 floor-to-ceiling offices of approx. 12 x 12
- A secretarial work space, filing/storage space (both open and closed - closed need not be located in the same space, but must be secure)
- A conference room 12 x 20 or similar to accommodate up to 8 to 12 people for a meeting/deposition/conference room
- A small waiting area for 3 to 4 people and shelving for law library materials
- Parking should be off-street for 3 to 4 employee vehicles and public parking for 4 to 8 visitors
- Some of this can be reduced/eliminated depending on availability elsewhere within the building; *for example*, common conference room