

Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706
(989) 667-3270

Request for Proposal
Modifications to Welding Gas Piping & Tank Storage
May 21, 2009

GENERAL CONDITIONS

The Bay-Arenac ISD is soliciting bids from qualified contractors for modifications to Welding Classroom Gas Piping & Tank Storage for Bay-Arenac Career Center Welding Lab, located at 4155 Monitor Road, Bay City, MI 48706.

The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered, your company must meet the qualifications and satisfy the requirements set forth in this RFP.

TSSF Architects
Keith Kosik
122 N. Washington Ave.
Saginaw, MI 48607
989.752.7311

Completed proposals must be received at the address noted above by 1:00 p.m. on Wednesday, June 17, 2009. Proposals must be submitted in an envelope that is clearly marked "Modifications to Welding Gas Piping & Tank Storage". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the bid for the modifications of Welding Gas Piping & Tank Storage on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes in equipment with the company determined to have submitted the proposal that is in the best interest of the district.

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to David Bourdon at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bay-Arenac ISD personnel other than Mr. Bourdon is discouraged and may be grounds for elimination from the selection process.

WITHDRAWAL OF PROPOSALS:

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

TIME TABLE:

1. Release of RFP on or about May 26, 2009.
2. Proposals due at 1:00 p.m. on Wednesday, June 17, 2009.
3. Sealed Bids will be opened at 1:15 p.m. on June 17, 2009.
4. Presented to the Board of Education for discussion on July 6, 2009.
5. Notification to all companies as soon as possible after Board of Education approval on July 6, 2009.

REQUIREMENTS:

Bid specifications for the modifications of Welding Gas Piping & Tank Storage must match specifications on the bid sheet or be of equal specifications to be accepted. Please include all cost factors and a specific delivery time frame.

Bidding documents for a Stipulated Price contract may be obtained from the office of TSSF Architects, 122 N. Washington Ave. Saginaw, MI 48607, upon receipt of a refundable deposit, by check, in the amount of \$20.00 for two sets.

Documents can only be obtained by prime Plumbing/Piping Contractors. Subcontractors may view the Bid Documents at the office of the Architect/Engineer and Construction Association of Michigan. Documents will be available May 26, 2009.

Bidders will be required to provide Bid security in the form of a Bid Bond or certified check of a sum no less than 5 percent of the Bid Sum.

Refer to other bidding requirements described in Document 00200 and Document 00300.

METHOD OF EVALUATING PROPOSALS

After the bids have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the Vendor that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

PAYMENT

Final payment to the successful bidder will be paid upon delivery of product.

NOTICE OF NONDISCRIMINATION

The Bay-Arenac ISD does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Michael R. Dewey, Superintendent
Bay-Arenac ISD
4228 Two Mile Road
Bay City, MI 48706
(989) 686-4410

**Bay-Arenac ISD
4155 Monitor Rd.
Bay City, MI 48706
989.667.3270**

PROPOSAL FORM

Option A

Please complete and return this proposal form with any additional information you feel is necessary to help us evaluate your business.

Specifications:

Modifications to Welding Lab Gas piping and Tank Storage: \$ _____
Per Architect/Engineer Specifications

Tax Exempt (Education)

Total Price: \$ _____

Name of Company: _____

Address: _____

Telephone: _____

(Please Type or Print) Name

Title

Signature

Date