

BENTLEY COMMUNITY SCHOOLS  
Administration Office  
1170 N. Belsay Rd.  
Burton, Michigan 48509

## INSTRUCTIONS TO BIDDERS

### PROJECT DESCRIPTION

Bentley Community School District Board of Education is seeking bids for the listed areas of work:

Pre-bid meeting on Tuesday, June 30, 2009 at 8:00 a.m. in the High School library.

Electrical/Data	9 am	6/30/2009 @ High School Office
Small General Construction	10 am	6/30/2009 @ High School Office
Gym Divider Curtain	11 am	6/30/2009 @ High School Office
Roofing	11 am	6/30/2009 @ Administration Office
Boiler Setbacks	1 pm	6/30/2009 @ High School Office
Environmental	1 pm	6/30/2009 @ Barhitte School Office
Exterior Doors	1 pm	6/30/2009 @ Barhitte School Office
Flooring	1 pm	6/30/2009 @ Barhitte School Office
Pavement	2 pm	6/30/2009 @ Barhitte School Office
Tables & Desks	3 pm	6/30/2009 @ High School Office
HVAC	3 pm	6/30/2009 @ High School Office

Every Bidder must attend the mandatory walk through and pre-bid meeting at the date and time listed above (except the Tables).

Every bid must be sealed and credentials enclosed in the bid for reference.

All bids are to be delivered to

John E. Schantz II, Superintendent of Schools  
Administration Office  
Bentley Community School District  
1170 North Belsay  
Burton, MI 48509  
RE: Sealed BID for (name the area)

By 3 pm on Tuesday July 7, 2009 (postmarks do not count)