

BENTON HARBOR AREA SCHOOLS
REQUEST FOR PROPOSALS

Benton Harbor Area Schools, 823 Riverview Drive, Benton Harbor, MI 49022, requests sealed proposals for energy efficiency services including equipment, installation, training, and maintenance of energy EFFICIENT equipment. Proposals will be received at Benton Harbor Area Schools Administration Office, 823 Riverview Drive, Benton Harbor, MI 49022 until 2:00 p.m. on July 24, 2008 and will be publicly opened and read.

Upon review of proposals, the Benton Harbor Area Schools will select a single contractor to provide energy efficiency services. It is required that if a contract is entered into as a result of this RFP, it will be a performance-based energy efficiency contract. Negotiations may be undertaken with the contractor whose understanding, qualifications, experience, technical approach, design concept, and financial terms show them to be qualified, responsible and capable of performing the services. The contract that may be entered into will be that most advantageous to the Benton Harbor Area Schools. Benton Harbor Area Schools reserves the right to reject any and all proposals and to waive any irregularities or informalities.

To qualify to submit a proposal, contractors must attend the mandatory pre-proposal conference at 823 Riverview Drive on June 24, 2008 at 2:00 p.m. Instructions to respondents and selection criteria will be distributed at this pre-proposal conference. Note: Proposals from respondents who fail to send a representative to the pre-proposal conference will receive no consideration.

The Project Director is: Stephen E. Mitchell, Group Director of Operations & Facilities, 823 Riverview Dr., Benton Harbor, MI 49022. Telephone Number is (269) 605-1100. All requests for information and site visits must be coordinated with the Project Director.

To the extent required in this RFP, the successful contractor will be required to execute a payment and performance bond for the installation period with a surety company authorized to do business in the State of Michigan for the full amount of the performance contract. Insurance requirements shall be required as described in the Instructions to Respondents and Selection Criteria.

Stephen E. Mitchell
Group Director for Operations & Facilities
Benton Harbor Area Schools

Dates Advertised:

June 10, 2008
June 12, 2008