OFFICIAL DOCUMENT

BIRMINGHAM PUBLIC SCHOOLS
550 West Merrill
Birmingham, MI 48009
(248) 203-3000

ADVERTISEMENT FOR REQUEST FOR BID

Project: Pre-school Playground at Beverly Elementary	**Bid Package #: 12.1011**

Notice is hereby given that sealed bids for **Pre-school Playground at Beverly Elementary** will be received by Birmingham Public Schools, 550 West Merrill Street, Birmingham, Michigan 48009, Attention: Purchasing Department, Jessica Ritchie, Public Buyer, Auxiliary Business Services. Delivery on or before **Wednesday, January 5, 2011, at 3:00 p.m.,** local time. No allowance will be made for late delivery for any reason.

Bids shall be prepared in accordance with specifications outlined in Request for Bid.

Bids will be publicly opened on **Wednesday, January 5, 2011, at 3:00 p.m.** local time, by Birmingham Public Schools at 550 West Merrill Street, Birmingham, Michigan 48009, evaluated, with awards subsequently to be made by Birmingham Public Schools.

The Request for Bid documents may be downloaded by proponent, on or after **December 14, 2010**, at the following website: www.bpsauxiliarybus.net/bids/currentbids.asp Request for Bid documents may be contained in more than one electronic file. It is proponent's responsibility to access and download all pertinent documents related to a particular bid. The email address you input into this website becomes your Login ID for this bid. Request for Bid change notifications, such as addendums, will be electronically sent to this email address. If you do not register a valid email address, which you verify on a regular basis, you will not be notified of changes to Request for Bid documents. No other request for Request for Bid change notifications (addendums) will be honored. All Request for Bids or Request for Bids requires separate registration.

Register as a Vendor at the following website: http://www.bpsauxiliarybus.net/vendorform.asp in order to automatically receive notification of all future bids related to the products or services that your firm can provide Birmingham Public Schools.

A pre-bid conference will be held at **2:00 p.m**. local time on **December 22, 2010** at Beverly Elementary School, 18305 Beverly, Beverly Hills, MI 48025, phone: (248) 203-3164. **All visitors must check in at the main desk upon arrival to any building.** Bidders are responsible for attendance at the pre-bid conference.

All questions shall be directed to the office of Jessica Ritchie, Public Buyer, Auxiliary Business Services at (248) 203-3050.

Bids shall be on forms furnished by Birmingham Public Schools. Bid security by a quality surety in the form of a bid bond, cashier check, or certified check in the amount of five percent (5%) of the bid amount shall be submitted with the bid.

A proponent will be permitted to withdraw their bid, unopened, after it has been submitted if so requested prior to the time specified above for opening of bids. The successful proponent shall be required to enter into a contract with Birmingham Public Schools. The successful proponent shall pay all taxes required by law.

All proponents must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the proponent or any employee of the proponent, and any member of the Board of Education of the school district, or the Superintendent of the school district. The District will not consider a bid that does not include this sworn and notarized disclosure statement.

The right to reject any or all bids, either in whole or in part, or to waive any informalities or irregularities therein, is reserved by Birmingham Public Schools. The Board of Education will not consider or accept a bid received by the Board after the date and time specified for receipt of bid.

Date: 12/5/2010

Authorized Signature: Jessica Ritchie

Jessica Ritchie, Public Buyer, Auxiliary Business Services