

## BID ADVERTISEMENT

### **REQUEST FOR PROPOSALS** **CALHOUN COUNTY SCHOOL DISTRICT** **IP BASED CCTV SYSTEM AND NETWORK VIDEO SERVER**

The Calhoun County Office of the Sheriff, on behalf of six independent school districts ((Battle Creek Public Schools, Marshall Public Schools, Albion Public Schools, Calhoun County ISD, Pennfield Schools, Harper Creek Community Schools) and a pseudo-governmental entity (Calhoun County Dispatch Center), know hereafter as the CONSORTIUM, is seeking bids for the design, integration, and installation of IP Based CCTV and Network Video Server for various high schools, middle schools, elementary schools and facilities.

**PROPOSALS:** Sealed proposals for the project shall be received at the Business Office of Battle Creek Public Schools, Willard Library Building – 2<sup>nd</sup> Floor East, Attn: Kathy Domenico, 3 West VanBuren St., Battle Creek, MI 49017 **until 10:00 a.m., Wednesday, May 13, 2009.** Bids will be publicly opened and read aloud. Proposals received after specified time will not be accepted and will be returned unopened. All bids must be placed in an opaque envelope with "SEALED BIDS FOR IP BASED CCTV and NETWORK VIDEO SERVER" clearly marked on the outside of the envelope."

**PRE-BID CONFERENCE:** To facilitate the bid process, there will be a mandatory pre-bid conference for the project on Tuesday April 21, 2009, at 3:00 p.m. at Battle Creek Central High School, McQuiston Learning Center, 100 West Van Buren Street, Battle Creek, MI (northwest corner of McCamly St. and VanBuren St. in downtown Battle Creek).

There will also be mandatory walkthroughs of each district/facility involved in the project as follows:

- A. Pennfield Schools: April 23, 3:00 p.m. at Pennfield High School, located at 8299 Pennfield Road, Battle Creek, MI.
- B. Battle Creek Public Schools: April 24, 9:00 a.m. at the district's construction office trailer located at 5 Calhoun St., Battle Creek, MI (northeast corner of West St. and Champion St., across from Battle Creek Central High School).
- C. Calhoun Intermediate School District: April 24, at 1:00 p.m. at the Calhoun Area Career Center, located at 475 East Roosevelt, Battle Creek, MI.
- D. Harper Creek Community Schools: April 27, 9:00 a.m. at Harper Creek School Administrative Offices, located at 7454 B Drive North, Battle Creek, MI.
- E. Marshall Public Schools: April 28, at 9:00 a.m. at Marshall Middle School, located at 100 East Green Street, Marshall, MI 49068.
- F. Albion Public Schools: Will be an equipment only bid; a walkthrough will be scheduled if it becomes necessary.

**All questions shall be submitted live at the pre-bid conference and walk-throughs, or in the form of e-mail to Deputy Rivera, at [Rivala@pennfield.net](mailto:Rivala@pennfield.net).**

NOTE: Each individual school district will maintain the authority over the construction and implementation of video system within their district. **Each school district will individually purchase and manage the installation of the security systems in their respective buildings.**

All contractors shall comply with the Michigan prevailing wage act, Public Act 166 of 1965.

**DOCUMENT LOCATIONS:**

Bidding Documents will be available for examination at the following locations: McGraw Hill Dodge, Grand Rapids, MI; Builders and Traders Exchange in Lansing, Grand Rapids, and Kalamazoo, MI; Construction News Service, Wyoming, MI; and Construction Association of Michigan, Detroit, MI.

Interested bidders may obtain Bidding Documents upon payment as required from Kal-Blue ReproGraphics, Order Desk Phone: (800) 522-0541, or thru web link at [www.kalblue.com](http://www.kalblue.com). All addenda will be issued by Kal-Blue only. Bidders not obtaining documents directly from Kal-Blue are responsible for checking for addenda with KalBlue before submitting bids.

Each school district intends to issue drawings at the pre-bid conference only.

**PROPOSAL GUARANTEE:** Bid Bond or Certified Check of not less than 5% of the bid amount shall be submitted with Bid and made payable to Battle Creek Public Schools.

**CONTRACT SECURITY:** Bidder, if awarded a contract, shall furnish Performance and Payment Bond, and Labor and Materials Bond, each in the full amount of the Bid Proposal.

**FAMILIAL RELATIONSHIP DISCLOSURE:** As required by the State of Michigan, P.A. 232 of 2004, all bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder, and any member of the school boards, or the superintendents of the school districts, and/or any other official of the district. **Bids will NOT be accepted unless they include this sworn and notarized disclosure statement.**

**RIGHTS RESERVED:** The Boards of Education for each school district have the right to accept or reject any and all bids, to waive any informality therein, to award the contract to other than the lowest bidder, and/or to split the final bid award between one or more vendors, whichever is in the best interest of their school district.

**BID WITHDRAWAL:** No bid may be withdrawn for a period of 120 days after date of opening.