

INVITATION TO BID

Char-Em Intermediate School District will receive sealed proposals from qualified bidders for the Boyne Valley Education Center Roof Reconstruction and Boiler Replacement, including removal of an existing temporary roof enclosure and replacement with a new permanent roof enclosure; and replacement of existing hydronic heating boilers with new.

There will be a Mandatory Pre-Bid Meeting conducted by the Owner and Architect/Engineer at 1:00 p.m., on Thursday, July 16, 2009. The meeting will convene at the east entrance to the Boyne Valley Education Center located at 2329 Center Street, Boyne Falls, Michigan. The Pre-Bid meeting will consist of a brief informational meeting followed by a walk-thru and opportunity for Bidders to examine the project site. Attendance by General Contract Bidders is mandatory. Attendance by major trade subcontractors is strongly encouraged.

Sealed Proposals may be mailed or delivered in person to Rick Diebold, Deputy Superintendent, Char-Em Intermediate School District, 08568 Mercer Road, Charlevoix, MI 49720. Proposals must be received "prior" to 3:00 p.m. (local time) on Thursday, July 23, 2009. Proposals will be opened publicly and read aloud immediately following closure of the Bidding Period. The Owner will not consider or accept a bid received by the Board after the date and time specified for bid submission. All bids will be evaluated at a later date.

The Owner intends to award a Contract to a "General" Contractor for work of all trades. Overall administration of the project will be the responsibility of the "General Contractor".

Bidding documents will be available on or about June 29, 2008, and will be on file for inspection at the following locations:

Char-Em Intermediate School Administration Office
Construction News Corporation, Middleburg Heights OH
Construction News Service of Michigan, Wyoming MI
Builders Exchange, Traverse City, Grand Rapids, Lansing, and Saginaw MI
Construction Association of Michigan, Bloomfield Hills MI
Reed Construction Data, Norcross GA
McGraw Hill, F.W. Dodge, Lansing MI

A **\$ 75.00 refundable deposit fee** and **\$10.00 non-refundable mailing fee per set** must be received at the Office of Anthony Esson, Architect, PO Box 479, Gaylord, Michigan 49734, prior to issuance of documents. Submit **separate checks payable to "Char-Em Intermediate School District"** for deposit fee and mailing fee. A maximum of three (3) sets are available to each General Contractor and one (1) set available to each subcontractor/supplier.

The Bidding Document deposits will be refunded following receipt of returned documents provided they are **complete, unmarked, and of good and useable condition**, and under the following conditions:

1. Non-Bidders who return complete sets prior to the Bid date.
2. Non-successful Bidders and all Sub-Bidders who return complete, undamaged set(s) no later than ten (10) days after the bid opening.
3. The successful Bidder will be issued additional sets for distribution to their Sub-Contractors.
4. Failure to return Bid Documents within the specified ten (10) days and /or not in complete, unmarked, and of good and usable condition shall forfeit deposit.

Bid Security in the amount of five percent (5%) of Base Bid shall accompany each Proposal in the form of a bid bond, cashiers check or money order **payable to Char-Em Intermediate School District**. A personal or company check does not constitute a Bid Security.

Each bidder shall include with its bid, a sworn and notarized statement disclosing any familial relationships that exists between the owner or any employee of the bidder and any member of the Board of Education or the Superintendent of the School District. The Board of Education will reject any bid which does not include this sworn and notarized disclosure statement.

Proposals shall be submitted on the Proposal Forms provided in the Bidding Documents and shall be completely filled in and executed in accordance with the Contract Documents.

The successful Bidder will be required to furnish surety bonds as stated in the Contract Documents.

Performance Bond (100%)
Labor and Material Payment Bond (100%)

The Owner reserves the right to reject any of or all Proposals, to accept other than a low bid, and to waive informalities, irregularities, and/or errors in Proposals, which they feel is in their best interest.

Bids may not be withdrawn for a period of thirty (30) days after the opening of the Bids.