

1.1 NOTICE TO BIDDERS

- A. Comstock Public Schools, Kalamazoo, Michigan, will receive proposals from qualified contractors for High School Temperature Control System Upgrade, 2107 North 26th Street, Kalamazoo, MI 49048.
- B. The Mechanical Contractor shall be the Prime Contractor for the project. The Owner will enter into contract with the successful Mechanical Contractor who will be fully responsible for all work, and for the coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Mr. Todd Mora, Comstock Public Schools, 3010 Gull Road, Kalamazoo, MI 49048. All proposals must be sealed in envelopes, plainly labeled "High School Temperature Control System Upgrade" and must be received prior to **2:00 P.M.**, local time, on **Thursday, June 3, 2010**. This will be a public bid opening. Bids will be opened at the Administration Office. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held at 1:00 P.M., local time on **Tuesday, May 25, 2010** at the Gull Road facility located as noted above.
- E. The Schedule of Work shall be as follows:

June 3, 2010 @ 2:00 P.M.

Bids Due

Intent to award contract within one week after Bid Due date

June 10, 2010

Recommendations to School Board

June 14, 2010

School Board Meeting

June 15, 2010

Start of Construction

September 30, 2010

Anticipated substantial Completion

Note that it is anticipated that, if necessary to keep the school operational, a portion of the unit ventilator work may be scheduled on fall weekends or the contractor may be given a few rooms to do at a time. The completion of the remainder of the work and final tie-ins will take place at a later time, potentially over a long weekend or at other time frame meeting Owner's approval.

- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Comstock Public Schools. This will be a guarantee that the bidder selected by Comstock Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.

- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project does not require prevailing wages.
- K. Bidding Documents may be examined after May 18, 2010 at:

GMB Architecture + Engineering
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

Builders Exchange of Michigan
4461 Cascade Road, SE
Grand Rapids, Michigan 49546

AND

MHC/ReproMAX – Kal-Blue
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

Builders Exchange of the Kalamazoo Area
3431 E Kilgore Road
Kalamazoo, Michigan 49001

AND

CNS of West Michigan
1773 RW Berends Drive SW
Wyoming, MI 49519

- L. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for ninety (90) days from date of Bid Opening.