



1.1 NOTICE TO BIDDERS

- A. Comstock Public Schools, Kalamazoo, Michigan, will receive proposals from qualified contractors for the High School Door and Window Replacement and Northeast Middle School Door and Window Replacement, located 2107 N. 26th Street, Kalamazoo, Michigan, and 1423 N. 28th Street, Kalamazoo, Michigan respectively.
- B. General Contractor bids are open to qualified bidders and shall be bid separately. The Owner will enter into contract with the successful General Contractor, who shall be fully responsible for all work required to complete the project, for the work of all trades, and for coordination of all work among trades.
- C. Note: Where “contractor” is referred to in these specifications, this shall be interpreted to refer to the General Contractor unless noted otherwise.
- D. Proposals must be mailed or delivered in person to Mr. Todd Mora, Comstock Public Schools, 3010 Gull Road, Kalamazoo, MI 49048. All proposals must be sealed in envelopes, plainly labeled “High School Door and Window Replacement and Northeast Middle School Door and Window Replacement” and must be received prior to **2:00 P.M.**, local time, on **Friday, March 06, 2009**. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- E. A **mandatory pre-bid meeting** will be held at 2:30 P.M., local time, on Friday, February 27, 2009 at Comstock High School (project site), located 2107 N. 26th Street, Kalamazoo, Michigan. At 3:15 P.M. we will gather at Northeast Middle School (project site), located at 1423 N. 28th Street, Kalamazoo, Michigan.
- F. The Schedule of Work shall be as follows:
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|------------------------|--|
| March 06, 2009 | Bids Due |
| | Intent to award contract within two weeks after Bid Due date |
| June 10, 2009 | Anticipated start of construction |
| August 24, 2009 | Anticipated substantial Completion |
- G. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Comstock Public Schools. This will be a guarantee that the bidder selected by Comstock Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- H. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
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- D. **All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.**
- E. Applicable Michigan use and sales tax apply to this project.
- F. All bidders should note that this project does not require prevailing wages.
- G. Bidding Documents may be examined after February 16, 2009 at:

GMB Architects-Engineers
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

Builders Exchange of Grand Rapids
4461 Cascade Road, SE
Grand Rapids, Michigan 49546

AND

McGraw-Hill Dodge
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

Kalamazoo Area Builders Exchange
3431 E Kilgore Road
Kalamazoo, Michigan 4901

- H. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer. A deposit of \$100.00 per set will be required for requests of over five (5) sets. Any shipping and handling charges must be paid by requesting party. The document deposit will be refunded in full if the documents (Plans & Specifications) are returned in good condition within 14 days after the bid opening and the Contractor submitted a bid. Contractors declining to bid must return the construction documents five (5) days prior to bid opening in order to receive their deposit.
- I. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.
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