
PROPOSALS WANTED

The Delta-Schoolcraft Intermediate School District Board of Education is seeking proposals for boilers and a water maker. Proposals will be accepted at the Business Office until 1:00 p.m., August 3, 2009. The Board of Education will not accept any bid received after this date and time. Bids will be opened shortly after the deadline in room 139 of the Delta-Schoolcraft I.S.D. Career-Technical Center, at 2525 3rd Ave. So. in Escanaba. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board or the Superintendent. The board of education shall not accept a bid that does not include this sworn and notarized statement.

Further information and specifications are available by contacting:
James Berthaume, Maintenance Supervisor
Phone: (906)786-9300. (X-127)

Delta-Schoolcraft ISD is an equal opportunity employer and will not discriminate on the basis of religion, race, color, national origin, sex, age marital status, height, weight, or disability. Persons denied equal opportunity based on these conditions may file a complaint with Andy Claes, Delta-Schoolcraft I.S.D. Compliance Coordinator and/or the Michigan Civil Rights Commission, Lansing, MI.

**REQUEST FOR PROPOSAL
BOILERS AND WATER MAKER**

**DELTA-SCHOOLCRAFT INTERMEDIATE SCHOOL DISTRICT
2525 THIRD AVENUE SOUTH
ESCANABA, MI 49829
906-786-9300**

**PROPOSALS ARE TO BE MARKED: BOILER BID
AND DELIVERED ATTENTION: LESLIE MASSIGNAN, BUSINESS MANAGER**

OPENING WILL COMMENCE IMMEDIATELY AFTER THE **Monday, August 3, 2009 1:00 p.m. E.S.T. deadline. PLEASE READ THE SPECIFICATIONS TO FOLLOW.**

General Information

The Delta-Schoolcraft Intermediate School District is seeking proposals from vendors to design and complete a project to include all necessary items to remove one Aerco boiler and replace with 3 WeilMclain Ultra 310 boilers and install a new WeilMclain water maker. We currently have two (2) WeilMclain Ultra 310 boilers in operation.

All piping, vents, and materials are to be included in the bid.

We ask that vendors specify extended warranties available on the boilers and water maker and include costs of extended maintenance contracts if available. Identify all costs associated with the purchase including installation and initial start up of said equipment.

All vendors are required to schedule an appointment with our maintenance supervisor James Berthaume. During the appointment the vendor shall determine the scope of the project and the components necessary for the complete installation and field tests of the boilers as well as circulating pumps. Optional items are to be specified as such.

Any questions on equipment specifications can be directed to: James Berthaume, Maintenance Supervisor at (906) 786-9300 extension 127 or by e-mail at jberthaume@dsisd.k12.mi.us.

Proposals are to include all shipping and handling to our location. Federal and State Excise **TAXES ARE NOT** to be included as we are a tax-exempt organization.

Only sealed proposals will be accepted. E-mail or fax proposals are not acceptable. Bids will be opened and read aloud in room 139 at Delta-Schoolcraft ISD, 2525 3rd Avenue in Escanaba, Michigan. The intermediate school district board of education shall not open, consider, or accept a bid that is received after the date and time specified for the bid submission (identified as Monday, August 3, 2009 at 1:00 p.m. E.S.T.).

The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the intermediate school district board of education or superintendent of the school district. The board of education shall not accept a bid that does not include this statement.

The intermediate school board requires each bidder to file with the board security in the amount not less than five percent (.05) of the amount of the bid conditioned to secure the school district from loss or damage by reason of withdrawal of the bid or by the failure of the bidder to enter a contract for performance, if the bid is accepted by the intermediate school board.

Project descriptions: Bidder is to specify the scope of the project and include at a minimum:

BOILERS

Remove existing Aerco boiler. Revise all corresponding piping systems, replace expansion tanks with a new diaphragm tank of proper size, install boilers and vents, install a Tekmar 265 reset controller to all five (5) boilers, insulate new piping, and relocate existing RPZ and auto-fill with a new water meter. Provide extended warranty options and two (2) sets of O & M manuals.

WATER MAKER

Remove existing gas fired water heater, gas line and unneeded venting. Cap gas line and install new water maker on existing pad, and install new bronze recirculating pump. Provide a domestic hot water heating pump on one of the new boilers to serve as the new water. Run heating piping along wall and insulate all new piping with 1" fiberglass insulation. Install new service valves on the domestic hot and cold, recirculating pump and heating lines. Provide two (2) sets of O & M manuals.

The Board of Education maintains the right to reject any or all proposals without assigning any reason therefore, be the sole judge of equivalency, and waive any requirement in accepting or rejecting bids. The official award of the contract is to be scheduled at the August 13, 2009 regular board meeting.

The following is to be incorporated into the vendor proposal.

INSTRUCTIONS TO BIDDERS

These instructions will form a part of all bid specifications:

1. The naming of a given manufacturer and model number is not intended to limit bidding but to establish the level of quality desired for the various items required. Bidders should exercise care in bidding equivalent items. Complete descriptive literature must accompany equivalent bids.
2. Bid price shall be to the point of use. It shall be deemed necessary by school officials, the successful bidder will provide instruction in use and care of equipment delivered in both written form and on a demonstration basis.
3. Optional accessories necessary for the basic use of equipment shall be included in the base bid. Such accessories not necessary for the basic use but deemed desirable shall be included as an alternative bid with a complete description.
4. A project start date is a part of the bid and should be specified at the time of bidding. It can be listed as the week of:
5. All bids will be exclusive of applicable taxes. Exemption forms will be executed when necessary.
6. All bids shall be submitted in sealed envelopes clearly marked with the words "Bid Opening," description of the bid and the name of the bidder.

7. In the event of discrepancies between the unit price and extension, the unit price will prevail.
8. Manufacturers' written guarantees should be stated in or accompany each bid. Bidders should state in writing, these and additional guarantees, which will become a part of the bid and considered in making awards, when requested.
9. Where applicable, service facilities and convenience of service will be considered as part of the bid. When necessary, bidders shall submit evidence of ability to install adequately, service or supply the required items, and that the sale or provision of such items or services is a substantial, regular and continuous part of the bidder's business.
10. Where applicable, bidders shall certify that all relevant Federal, State and local laws have been complied with. **Vendor will secure all permits.**
11. Bid bonds or other security, performance bonds and necessary insurance certificates shall be supplied as specifically requested.
12. No order awarded under these specifications, or any part thereof, shall be sublet or assigned without the written approval of the Superintendent.
13. The bidder acknowledges that by submitting a bid, the specifications and other instructions are in the bidder's opinion, appropriate and adequate for the intended purpose.
14. The bidder **must disclose** any familial relationship to any members of the Delta-Schoolcraft Intermediate School District Board of Education or administration. A "family member" as defined means "...a person's spouse or spouse's sibling or child, a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage."

The Board of Education reserves the right to:

1. Reject any or all bids without assigning any reason therefore;
2. Be the sole judge of equivalency;
3. Waive any bid requirement in accepting or rejecting bids.

STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF _____
(Name of affiant)

STATE OF _____

COUNTY OF _____

_____ makes this Affidavit under oath and states as follows:

1. I am a/the
- President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

Of _____, a bidder on a construction project for
(Insert name of contractor)

_____ that involves, at least in part, construction
(Insert name of school district)

of a new school building or an addition to or repair or renovation of an existing school building.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and employees(s) of the aforementioned contractor and the school district's superintendent and/or board members

- 3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

- 4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

(Signature of affiant)

Dated _____

Subscribed and sworn before me in _____ County,

State of _____ - on the _____ day of _____, 200__

(Signature)

(Printed)

Notary public, State of _____, County of _____

My commission expires on _____

Acting in the County of _____