



Department of Management & Budget
PRINT AND MAIL CONSULTING SERVICES

BID REQUEST

Contact: Kim Sperry

Today's Date: 11-13-09

Phone #: 517-322-1971

Fax #: 517-322-5968

Job Description

Title: EN-38 #9 Bang tail Envelope (Detachable tail with perforation)

Quantity: 700,000

COMMENTS

Finish Size: 8-7/8" (W) x 3-7/8" (L)

Copy: Electronic File Provided

Sample: Not Available

Flat Size:

Proof: Required

of Pages:

Envelope has black ink printed on the face, flap, back panel and both sides of the tail.

of Sheets:

Tail is detachable with perforation.

Sides: 2 (See Comments)

Booklet-Open side with Gummed flap & side seams

Text Stock: 24# Virgin Green Wove
Bleeds? No

Cover Stock:
Bleeds? No

Price: \$ _____

Ink: Black

Price Each: \$ _____

Bindery: Perforate bang tail flap

Signature: _____

Packing: Bulk Pack

Company: _____

BIDS MUST BE RECEIVED BY: 11-18-09 @ 12:00 NOON

The Department of Management and Budget awards bids on best price and value to the state. In some situations, the lowest bidder may not receive an award because the bid does not provide best value. Examples include past quality concerns or inability to meet requirements. Only prequalified vendors will be considered.

– EFFECTIVE 10/1/05, You MUST be registered to receive payment via Electronic Funds Transfer (EFT). If you are NOT registered for EFT, payment for this purchase order may be delayed. –

Delivered **F.O.B. Detroit**

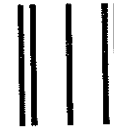
No Overs / No Unders

All printing must be done within the State of Michigan as per Public Act 153 of 1937, as amended.

State of Michigan
Department of Labor & Economic Growth
Unemployment Insurance Agency



EN 38 (Please Print)



Place
Necessary
Postage
Here

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
UNEMPLOYMENT INSURANCE AGENCY
P.O. BOX 33598
DETROIT MI 48232-5598



3 7/8"

8 7/8"

Front

EN 38

CHANGING ACCOUNT INFORMATION: If you have discontinued or ceased business activity, discontinued employment, sold or transferred ownership of all or part of your business, formed a new partnership or corporation, merged, began leasing your employees, or changed your status as a sole proprietorship or corporation, you must file a Form UIA 1772, *Report of Discontinuance or Disposition of Business*.

To request Form UIA 1772, check here , call the number(s) listed below, or visit our website, www.michigan.gov/uia.

THE CORRECTION OF A PREVIOUSLY FILED REPORT (1020) MUST BE MADE ON Form UIA 1021, *Amended Quarterly Tax Report*. Other changes, including FEIN changes or bankruptcy filing, etc., must be submitted in writing with supporting documentation. YOU MUST sign and date this form, giving your title and telephone number, before changes will be accepted.

Preparer: _____ Title: _____

Date: _____ Preparer's Telephone #: () _____

If you need assistance, call 800/638-3994 — outside Michigan, call 313/456-2180.

Mail this form with your changes to the address on the front, or fax to 313/456-2130.

Forms are also available on our website: www.michigan.gov/uia.

MAIL ONLY YOUR REPORT AND
PAYMENT IN THIS ENVELOPE

PLEASE REMEMBER:

1. SIGN YOUR UIA 1020, EMPLOYER'S QUARTERLY TAX REPORT, AND YOUR CHECK.
2. WRITE YOUR UIA EMPLOYER ACCOUNT NUMBER ON YOUR CHECK.
3. INCLUDE ONLY UIA 1020 AND PAYMENT.
4. DO NOT STAPLE UIA 1020 TO PAYMENT.
5. KEEP A COPY FOR YOUR RECORDS.

DO NOT INCLUDE ANY OTHER CORRESPONDENCE.

Back - with "Bang Tail"

3 1/2"