Department of Management & Budget

PRINT AND MAIL CONSULTING SERVICES

BID REQUEST

Contact: Klim Sperry Today's Date: 2-25-09

Phone #: 517-322-1971 Fax #: 517-322-5968

Job Description

Title: EN-73 #9 Bangtail envelope (Detachable tail with perforation)

	COMMENTS
Quantity: 600,000	
Finish Size: 8-7/8"(W) x 3-7/8" (L)	**Copy:** Electronic File Provided **Sample:** Available **Proof:** Required Envelope prints in black ink on the face and both sides of the bangtail. The flap & back panel are blank. Booklet - Open Side with Standard straight Gummed flap, Side seam. Bangtail flap size: 8-3/4"(W) x 3-5/8"(L) **Delivery: NLT 3/27/09**
Flat Size: See comments	
# of Pages:	
# of Sheets:	
Sides: 2 (See comments)	
Text Stock: 24# Lite Blue Wove **Bleeds?** No	
Cover Stock: **Bleeds?** No	Price: $_____
Ink: Black	Price Each: $_____
Bindery: Perforate bang tail flap	Signature: _____
Packing: Carton & Label	Company: _____

BIDS MUST BE RECEIVED BY: 3-2-09 @ NOON

The Department of Management and Budget awards bids on best price and value to the state. In some situations, the lowest bidder may not receive an award because the bid does not provide best value. Examples include past quality concerns or inability to meet requirements. Only prequalified vendors will be considered.

– EFFECTIVE 10/1/05, You MUST be registered to receive payment via Electronic Funds Transfer (EFT). If you are NOT registered for EFT, payment for this purchase order may be delayed. –

Delivered F.O.B. No Overs / No Unders

All printing must be done within the State of Michigan as per Public Act 153 of 1937, as amended.