

## Forest Hills Public Schools

Forest Hills Public Schools and The Christman Company as Construction Manager will receive sealed proposals for the work related to the “2010 Bond Projects” no later than Tuesday, February 9, 2010 at 2:00 p.m. Proposals should be addressed to Tom Walters-2010 Bond Projects and delivered to Forest Hills Public Schools, 6590 Cascade Road SE, Grand Rapids, MI 49546. All proposals will be publicly opened.

Proposals shall be submitted at the above address on the proposal form, provided in the Project Manual, in a sealed envelope clearly marked **WORK CATEGORY NO. \_\_\_\_** and shall be identified with the project name and the bidder's name and address.

A Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond will be required from all contractors awarded a contract. All contractors bidding on work must be bondable and must list on the Proposal Form the cost for furnishing a Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond.

All contractors bidding on the project will be required to submit a Subcontractor Prequalification/Financial Information form **prior** to February 3, 2010. A copy of the form is located in the Project Manual and is also available by email by contacting Micah Baumgartner at [micah.baumgartner@christmanco.com](mailto:micah.baumgartner@christmanco.com)

There will be a pre-bid conference on January 26, 2010 at 4:00pm. The conference will be held at the Pine Ridge Elementary School, 3250 Redford Avenue SE, Grand Rapids, MI 49546 in the Media Center. Contract documents may be obtained after Monday, January 18th, at The Christman Company Forest Hills Field Office at 5915 Hall Street SE, Grand Rapids, MI 49546 (The Christman Company field office is located at the southeast corner of Central High School).

All questions are to be directed to the Construction Manager at The Christman Company Forest Hills Field Office at 5915 Hall Street SE, Grand Rapids, MI 49546, attention Micah Baumgartner, 616-608-0269. Bidders are instructed not to call either the Owner or Architect for clarification of the bidding documents. Questions must be submitted in writing or e-mailed to [micah.baumgartner@christmanco.com](mailto:micah.baumgartner@christmanco.com)

Each Proposal shall be accompanied by a certified check, cashiers' check, money order, or bid bond made payable to The Christman Company in an amount not less than five percent (5%) of the base bid as a bid security. The Bid Security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager.

All proposals submitted shall remain valid for a period of sixty (60) days after the bid date. The Owner, Architect and Construction Manager reserve the right to waive any irregularities, reject any or all proposals, or accept any proposal which, in their opinion, will serve their best interest.