

**Grand Ledge Public Schools
Grand Ledge, MI 48837**

INVITATION TO BID

OWNER: Grand Ledge Public Schools

PROJECT: Centralized Library and Textbook Management System

DUE DATE: On or before December 1, 2009 at 10:00 A.M., Eastern Time, the Owner will receive proposals for work as herein set for at:

Grand Ledge Public Schools
Sawdon Administration Building
220 Lamson Street
Grand Ledge, Michigan 48837
ATTN: Rod Norman, Technology Director

at which time and place, all proposals will be publicly opened and read aloud.

Proposals shall be submitted in a sealed envelope clearly marked **“CENTRALIZED LIBRARY, TEXTBOOK, MEDIA, and ASSET MANAGEMENT SYSTEM PROPOSAL SEALED BID”** and shall be identified with the bidder’s name and address and the date and time of the bid opening.

DESCRIPTION:

It is the intent of this request for proposal to seek qualified vendors for a complete turnkey Follett Destiny centralized library, textbook, media, and asset management system. The desire is to have a single vendor for the purchase of server hardware, software, data conversion services, installation, training and ongoing annual technical support and maintenance of the library, textbook, media, and asset management solution.

As required by State Law (P.A. 232 of 2004), all proposals/bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the School District Board or the Superintendent of the School District. The Board will not accept a bid that does not include this sworn and notarized statement.

The Owner reserves the right to waive any irregularities, reject any or all bids, or accept any bid, when in the opinion of the Owner, such action will best serve the District's interest.

The Owner reserves the right to accept Alternates in any combination and to determine the low bidder on the basis of the sum of the base bid and any Alternates accepted.

Withdrawal of any bid is prohibited for a period of thirty (60) days after the time set for opening of proposals.

All questions are to be directed to the Technology Consultant, John Foster at Convergent Technology Partners, 801 S. Saginaw, Suite 505, Flint, MI 48502, email jfoster@ctpartners.net. Bidders are instructed not to call the Owner for clarification of the bidding documents. Documents can be obtained by going to the following site and register as a vendor if they have already not done so, <http://vlbp.com/launch/ctpartners/home.php?>