

GRAND RAPIDS PUBLIC SCHOOLS
Buchanan Elementary School
Kitchen Renovation

1. RECEIPT OF BIDS

The Grand Rapids Public Schools will receive sealed bids for the renovation of the existing Kitchen at Buchanan Elementary School, at the GRPS Administration Building located at 1331 Franklin St. SE, Grand Rapids, MI 49506, Attn: Fred Finn, Director of Purchasing, on Monday, March 22, 2010, at 2:00 p.m. local time. No bids will be received after that time. Bids will be publicly opened and read aloud at that time and place.

2. SCOPE OF PROJECT

The Project consists of the complete renovation of the existing kitchen space, new kitchen equipment (including associated mechanical and electrical work), reconfiguration of an existing storage room, and the internal addition of a community pantry space.

3. EXAMINATION OF DOCUMENTS

Bid documents can be examined at the following locations:

Builders Exchange, 4461 Cascade Road SE, Grand Rapids, MI 49546
CNS of West Michigan, 1793 R. W. Berends Drive SW, Wyoming, MI 49519
Kal-Blue (Dodge Reports), 401 Hall SW/Suite 128B, Grand Rapids, MI 49503

4. OBTAIN BIDDING DOCUMENTS

Bid specifications and drawings may be obtained from Veenstra Reproductions, 850 Grandville Ave. SW, Grand Rapids, MI 49503, (616) 452-1495.

5. BID SECURITY

Bid security in the amount, form, and subject to the conditions provided in the Instructions to Bidders must be submitted with each bid.

6. FAMILIAL STATEMENT

As required by State Law (P.A. 232 of 2004), all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner and/or any employee of the Bidder, and any member of the Grand Rapids Public School Board or the Superintendent of the District. The Board shall not accept a bid that does not include the sworn and notarized disclosure statement.

7. WITHDRAWAL OF BIDS

Bids may not be withdrawn for a period of 60 days after the actual date of opening thereof. This time period may be extended by mutual agreement of the Owner and any Bidder or Bidders.

8. RIGHT TO REJECT BIDS

The Owner reserves the right to waive any irregularities and to reject any and all Bids

9. MANDATORY PRE-BID MEETING

A mandatory pre-bid meeting will be held on Monday, March 15, 2010 at 3:30 p.m. local time at Buchanan School, 1775 Buchanan SW, Grand Rapids, MI 49507.