

## 1.1 NOTICE TO BIDDERS

- A. Grandville Public Schools, Grandville, Michigan, will receive proposals from qualified contractors for the Middle School Mechanical System Remodel project, located at 3535 Wilson, Grandville, MI.
- B. The Owner will enter into a single contract with the successful Mechanical Contractor, who will be fully responsible for coordination of all required work between all trades.
- C. Note: Where “contractor” is referred to in these specifications, this shall be interpreted to refer to the Mechanical Contractor, unless noted otherwise.
- D. Proposals must be mailed or delivered in person to Grandville Public Schools, 3839 Prairie Street, Grandville MI, 49418, Attn: Deb Reese. All proposals must be sealed in envelopes, plainly labeled “Middle School Mechanical System Remodel” and must be received prior to 3:00 P.M., local time, on Tuesday, December 1, 2009. This will be a public bid opening at the Grandville Public Schools Administration Offices Board Room located at 3839 Prairie Street, Grandville MI. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- E. A pre-bid meeting will be held at 3:00 P.M. local time, on Thursday, November 19, 2009 in the Faculty Lounge at Grandville Middle School.
- F. The Schedule of Work shall be as follows:

December 1, 2009

Bids Due

December 2, 2009

Post-Bid Interviews

December 8, 2009

Intent to Award

### **Phase I**

### **Summer 2010**

June 14, 2010

Anticipated Start of Construction

August 17, 2010

Anticipated Substantial Completion

August 24, 2010

Liquidated damages will be enforced if work is not completed

### **Phase II**

### **Summer 2011**

June 13, 2011

Anticipated Start of Construction

August 15, 2011

Anticipated Substantial Completion

August 22, 2011

Liquidated damages will be enforced if work is not completed

- G. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Grandville Public Schools. This will be a guarantee that the bidder selected by Grandville Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- H. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- I. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- J. Applicable Michigan use and sales tax apply to this project.
- K. All bidders should note that this project does not require prevailing wages.
- L. Bidding Documents may be examined after November 13, 2009 at:

GMB Architecture + Engineering  
85 East Eighth Street, Suite 200  
Holland, MI 49423  
616-796-0200

McGraw-Hill Dodge  
401 Hall Street SW, Ste. 128B  
Grand Rapids, Michigan 49503

**AND**

Builders Exchange of Grand Rapids  
4461 Cascade Road, S.E.  
Grand Rapids, MI 49546

Construction News Service  
1773 R.W. Berends Dr. SW  
Wyoming, MI 49519

- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.
- N. Electronic Copies of Final Record Documents: Include in bid an allowance of \$3,000 for Architect/Engineer to create electronic copies of final record documents from submitted and approved completed total set of Record Documents.