

**Request for Qualifications of Prime Contractors  
Grosse Pointe Public School System  
Grosse Pointe North High School  
Performing Arts Center Alterations  
30 June 09**

The Grosse Pointe Public School System intends to pre-qualify Prime Contractors for the Grosse Pointe North High School Performing Arts Center Alterations Project. The intent of the pre-qualification is to determine a short list of Prime Contractors most qualified for the project. Competitive construction proposals will be requested from the selected Prime Contractors.

**PRE-QUALIFICATION PROCESS:**

Statements of Interest and qualifications from Prime Contractors interested in bidding will be received by Mr. Richard VanGorder at Grosse Pointe Public Schools until **3:00 pm July 16, 2009**, at which time and place all statements will be collected for review. All statements shall be submitted to Grosse Pointe Public Schools, 389 St.Clair Avenue, Grosse Pointe, MI 48230. Please submit two (2) copies of the pre-qualification packages.

The Grosse Pointe Public School System will assess interested General Contractor's qualifications for the purpose of obtaining the most qualified General Contractors or Construction Managers for this project. The Owner reserves the right to pre-qualify or reject any or all General Contractors or Construction Managers.

The Grosse Pointe Public School System will notify the Prime Contractors of their qualification status no later than Monday July 27, 2009.

**DESCRIPTION OF THE PROJECT:**

Final construction documents are currently underway for this Grosse Pointe Public School System project. These involve electrical and dimmer system replacements and structural accommodations/safety adjustments to the Performing Arts Center at Grosse Pointe North High School. The work is as follows:

- A. Dimmer system replacement including wiring, boxes, connections, etc. for a complete system. Safety rail addition at catwalks 1 and 2, additional light rail at stage right. Existing light fixtures shall be cleaned and re-lamped. All new light fixture pigtailed shall be the (3) pin grounded type and all existing light fixtures shall have pigtailed changed to match. A new Company Switch shall be added to the back of the Stage to serve traveling light shows. A new mini-split system air conditioning unit shall serve the space where the new dimmer rack will be located. All new loads shall be fed from an existing Switchboard located in the PAC area.
- B. The bid due date for this project is scheduled for September 15, 2009 at 2:00 p.m. for an anticipated award by the Board of Education on October 26, 2009. Based on this information, it is scheduled that construction will begin December 14, 2009 (although some minor demolition may be able to begin prior to this date, as determined by the Grosse Pointe Public School System).

Preliminary documents are available for review at the School Administration Building, 389 St. Clair Avenue, Grosse Pointe, MI 48230 and at the office of the Architect, Ehresman Associates, Inc., 803 W. Big Beaver, Suite 350, Troy, MI 48084.

## **STATEMENT OF INTEREST:**

Each Statement of Interest shall include the following information:

- A. A letter on the Prime Contractors letterhead and signed by an officer or another person authorized to act on behalf of the Prime Contractor; requesting that the Prime Contractor be included among the bidders.
- B. A properly executed AIA Document A305, Contractor's Qualification Statement.
- C. Data to establish that the Prime Contractor has at least ten (10) years experience in institutional and commercial construction. Grosse Pointe Public Schools is particularly interested in experience in K-12 school construction and performing arts construction projects.
- D. A list of at least three (3) comparable commercial institutional projects (performing arts projects preferred) the Prime Contractor has successfully completed, along with references, and a list of current projects (completed or in the process within the last twelve (12) months). In both cases, include the name and phone numbers of the Owner and the Architect.
- E. Data to establish that the Contractor is experienced in construction projects that are constructed while the building is occupied. Contractor must be cognizant that this will take place during the school year, and noise, dust control, etc. are of particular concern to the Board of Education.
- F. Financial qualifications: include recent financial statements, reference statement from bonding company, bonding capacity, reference statement from bank, and a statement regarding total annual sales for the past five (5) years.
- G. The name and resume of the Prime Contractor's proposed superintendent for this project.
- H. Documentation indicating that the Contractor has minimum annual construction volume of \$30 million for each of the last three (3) years.

Attention is called to the fact that the Prime Contractor must ensure that employees and applicants for employment are not discriminated against because of race, color, religion, sex, or national origin.

The Grosse Pointe Public School System retains the right to reject Prime Contractors providing all of the above information. It further reserves the right to accept the Prime Contractor or Contractors it considers most qualified, to reject any or all Prime Contractors, to waive any informalities in any of the submissions, or to negotiate separately with any source whatsoever, in any manner necessary to serve the best interest of the Grosse Pointe Public School System.

## **BIDDING:**

Pre-qualified bidders will receive bidding documents at the **MANDATORY pre-bid meeting on Thursday, August 20, 2009** at 9:00 a.m. in the Receiving Room at Grosse Pointe North High School, 707 Vernier Road, Grosse Pointe Woods, MI 48236. Telephone: 313-432-3200.

A deposit in the amount of \$50.00 per set shall be required for each set of documents. Up to two (2) sets can be provided to each pre-qualified prime contractor (\$100 deposit if wanting two sets). Make deposit checks payable to Ehresman Associates. Deposit is refundable upon the return of the complete issue of documents in good condition within thirty (30) days after the opening of the bids. If not return within said period, the deposit will be forfeited. Please note that construction documents will not be distributed to sub-contractors or suppliers.