

## 1.1 NOTICE TO BIDDERS

- A. Hartford Public Schools, Hartford Michigan, will receive proposals from qualified contractors for the following projects in Hartford, MI 49057:
1. High School Track Resurfacing and Tennis Court Resurfacing, located at 115 School Street.
  2. Playground Improvements and Fencing at Woodside Elementary, located at 395 Woodside Drive.
- B. The Owner will enter into separate contracts with the successful Contractor(s) for each project. Contractors wishing to bid both the Track and Tennis Court Resurfacing projects located at the High School, may submit a "combined bid" as shown on the Proposal Form.
- C. Proposals must be mailed or delivered in person to Mike Hallgren, Business Manager, 115 School Street, Hartford, MI 49057. All proposals must be sealed in envelopes, plainly labeled "2009 Miscellaneous Site Projects" and must be received prior to 2:00 P.M., local time, on May 1, 2009. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. There will be no pre-bid meeting. Please send any questions in the form of a fax attention Tim Gerrits, GMB Architects Engineers, Fax (616) 796-0201.
- E. The Schedule of Work shall be as follows:
- |                         |                                                    |
|-------------------------|----------------------------------------------------|
| May 1, 2009 @ 2:00 P.M. | Bids Due                                           |
| May 8, 2009             | Anticipated award of contract                      |
| June 9, 2009            | Anticipated start of construction                  |
| July 30, 2009           | Anticipated substantial Completion of all projects |
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid made payable to Hartford Public Schools. Form of the security may be a bid bond, certified or cashiers check. This will be a guarantee that the bidder selected by Hartford Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.

- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project DOES NOT require prevailing wages.
- K. Bidding Documents may be examined after April 16, 2009 at:

GMB Architects-Engineers  
85 East Eighth Street  
Suite 200  
Holland, Michigan 49423  
616-796-0200

**AND**

McGraw-Hill Dodge  
401 Hall Street SW, Ste. 128B  
Grand Rapids, Michigan 49503

**AND**

McGraw-Hill Dodge  
914 E. Vine Street  
Kalamazoo, Michigan 49001

**AND**

Builders Exchange of Grand Rapids  
4461 Cascade Road, S.E.  
Grand Rapids, Michigan 49546

**AND**

Builders Exchange of Kalamazoo  
3431 Kilgore Road  
Kalamazoo, Michigan 49001

- L. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.