

**HESPERIA PUBLIC SCHOOLS  
96 S DIVISION  
HESPERIA, MI 49421**

**INVITATION TO BID**

Hesperia Community Schools will accept sealed bids for **Window Blinds** as described in the attached specifications at the:

Hesperia Community Schools  
Technology Office  
96 S Division  
Hesperia, MI 49421

Bids are required no later than **1:00pm, Thursday, June 24<sup>th</sup>, 2010** for recommendation to the Board of Education at their next regularly scheduled meeting. No oral, telephonic, telegraphic or facsimile proposals will be considered. No proposals will be considered after the time of closing of bids. **There will not be a public bid opening.**

The Board of Education reserves the right to accept or reject any or all items in the bid; to accept or reject any or all bids; to waive any informalities therein; or for reasons of establishing uniformity, to award the contract to other than the low bidders. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded.

Prices bid are to be F.O.B. Hesperia, Michigan. All purchases are to be exempt from all taxes, including state and federal taxes. Exemption certificates will be furnished upon request.

All bids shall be firm for sixty (60) days from the date of the bid opening. For bids to be considered they must meet or exceed all specifications herein.

All bids shall be accompanied by a signed statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Board or Superintendent of the District.

All bids must be submitted on the attached bid form and signed by the bidder. One (1) signed copy of the bid form is to be addressed to the attention of:

William Deater  
IT Director  
Hesperia Community Schools  
96 S Division  
Hesperia, MI 49421

**“WINDOW BLINDS BID”**

One (1) copy of the bid form should be retained for your files. Any questions should be referred to Mr. William Deater at (231) 854-6065.

**HESPERIA COMMUNITY SCHOOLS**  
WINDOW BLIND BID

**GENERAL CONDITIONS:**

1. **Bid prices shall include all inside delivery and installation charges.**
2. Specifications: Any deviation from the specifications set forth must be clearly identified and detailed on the bid proposal form; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful bidder will be held responsible therefore.
3. All proposals submitted shall remain firm for sixty (60) days after the date of bid opening.
4. Owner reserves the right to award this bid separately or in total, or for reasons of establishing uniformity, to award items to other than the low bidder.
5. Window blinds shall be warranted for no less than one (1) year.
6. This bid is made without any previous understanding or agreement with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.
7. No member of Hesperia Community Schools Board of Education, City, State, or any officer, employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work, services or any portion of the profits thereof to which it relates.
8. Any manufacturer name, trade names, brand names, or catalog numbers used in the specifications are there for the purpose of establishing and describing general performance and quality levels.
9. **Field measurements are required to verify appropriate sizes.**
10. Any alternate items should have all specifications clearly enumerated. Bids should include an option for a plain slat with no pattern and an option for a textured or patterned slat.
11. Required delivery date is no later than the week of August 23, 2010.
12. Any assembly and installation is to be completed by vendor.
13. All questions regarding products, delivery requirements or building sites should be directed to Mr. William Deater at (231) 854-6065.
14. All components shall be shipped directly to school site. Awarded vendor is advised to contact school prior to any shipments (summer hours).
15. Delivery sites:

Hesperia Community Schools  
96 S Division  
Hesperia, MI 49421

**HESPERIA COMMUNITY SCHOOLS**  
**WINDOW BLIND BID**

**FURNITURE REQUESTED:**

<b>Qty</b>	<b>Item Width/height</b>	<b>Cost</b>	<b>ExtCost</b>	<b>Manufacturer</b>
1	Vertical Window Blind 48"x66"			
1	Vertical Window Blind 56"x66"			
1	Vertical Window Blind 64"x48"			
3	Vertical Window Blind 64"x66"			
2	Vertical Window Blind 72"x62"			
3	Vertical Window Blind 96"x62"			
1	Vertical Window Blind 100"x66"			
5	Vertical Window Blind 112"x66"			
6	Vertical Window Blind 120"x62"			
1	Vertical Window Blind 120"x66"			
39	Vertical Window Blind 136"x66"			
1	Vertical Window Blind 140"x66"			
4	Vertical Window Blind 112"x66"			
1	Vertical Window Blind 133"x65"			
1	Vertical Window Blind 76"x56"			
2	Vertical Window Blind 108"x78"			
1	Vertical Window Blind 148"x65"			
1	Vertical Window Blind 133"x65"			
2	Vertical Window Blind 101.5"x65"			
1	Vertical Window Blind 46"x65"			
	<b>Total</b>		\$	

**BID PROPOSAL FORM**

The undersigned certifies that the bid contained herein meets or exceeds specifications. Prices bid will remain firm for at least SIXTY (60) days from the date of opening.

There is no direct or indirect business relationship between this firm or any of its employees, with any member of the Hesperia Community Schools Board of Education or any school district employee in a position of influence and there is no conflict of interest.

Signature: \_\_\_\_\_

APPROXIMATE DELIVERY DATE: August 23, 2010

**HESPERIA COMMUNITY SCHOOLS**  
WINDOW BLIND BID

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

PLEASE PRINT NAME \_\_\_\_\_

TITLE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

DATE \_\_\_\_\_

**HESPERIA COMMUNITY SCHOOLS**  
WINDOW BLIND BID

Triangle Window Fashions  
2625-A Buchanan SW  
Wyoming, MI 49548

Dave Neiwenhuis  
616-538-9676  
[daven@trianglewindowfashions.com](mailto:daven@trianglewindowfashions.com)

Bayvue Drapery Company  
4204 Quinlan Dr.  
Burton, MI 48529

Michael Goldman  
810-742-7777  
[bayvue7777@talkamerica.net](mailto:bayvue7777@talkamerica.net)

Creative Window Treatments  
2434 Eastern Ave SE  
Grand Rapids, MI 49507

Julie Huizing  
616-247-4771  
[cwt2005@sbcglobal.net](mailto:cwt2005@sbcglobal.net)

STM (Special Trades Marketing)  
PO Box 1091  
Grand Rapids, MI 49501

Ben VanderWilp  
616-447-8998  
[bavanderwilp@sbcglobal.net](mailto:bavanderwilp@sbcglobal.net)

Details & Design  
1244 Alison Court  
Muskegon, MI 49441

Mary Kaye  
231-722-7444  
231-638-1517 Cell  
[marykaye@mydetailsanddesign.com](mailto:marykaye@mydetailsanddesign.com)