



1.1 NOTICE TO BIDDERS

- A. Holland Public Schools, Holland, Michigan, will receive proposals from qualified contractors for Repairs at Jefferson Elementary School, located at 282 W. 30th Street, Holland, Michigan.
- B. The Owner will enter into one contract with the successful General Contractor, who will be responsible for coordinating with their respective sub-contractors.
- C. Proposals may be mailed or delivered in person to Mr. Brett Roach, Director of Facilities and Security, 870 South Waverly Rd., Holland, MI 49423. All proposals must be sealed in envelopes, plainly labeled "Jefferson Elementary School Repairs", and must be received prior to 2:00 P.M., local time, on Thursday, May 22, 2008. All proposals will be opened publicly and read aloud at this time. The Bid opening will take place at the Maintenance and Transportation Center, 870 South Waverly Rd., Holland, MI 49423. Evaluations of proposals and awards by Holland Public Schools will be at a later date.
- D. A pre-bid meeting will be held at on Tuesday, May 13, 2008 at 4:00 P.M. at Jefferson Elementary School.
- E. The Schedule of Work shall be as follows:

May 22, 2008 (2:00 P.M.)	Bids Due
May 26, 2008	Post-Bid Interviews
May 28, 2008	Contract Award
June 9, 2008	Start of Construction
August 15, 2008	Substantial Completion of all work scheduled for Summer 2008

It is the intent of the Owner that all work be complete prior to the start of school on September 2, 2008. Schedule of work must be coordinated with the Owner so that no work is done during the school year. Work that is not able to be done during the Summer of 2008 is not to be started until the Summer of 2009.

- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check payable to Holland Public Schools. This will be a guarantee that the bidder selected by Holland Public Schools will honor their bid if awarded to them; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.



- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax applies to this project.
- J. All bidders should note that this project does not require prevailing wages.
- K. Bidding Documents may be examined after May 5, 2008 at: GMB Architects-Engineers, McGraw-Hill Dodge (GR), Builders Exchange of Grand Rapids, and C.N.S.
- L. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer.
- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for thirty (30) days from date of Bid Opening.