

## **ADVERTISEMENT FOR BIDS FOR HOLT PUBLIC SCHOOLS**

### **Project Information**

Sealed bids will be accepted from qualified contractors by Holt Public Schools for the 2011 Roof Renovation Program which includes sections of the Elliott Elementary School. Bids may be mailed or delivered to:

**Mr. Jon Hall  
Holt Public Schools  
Supervisor of Facilities  
5780 W. Holt Rd.  
Holt, MI 48842**

### **Pre-Bid Meeting**

A MANDATORY Pre-Bid meeting and project walkthrough will be conducted by the Project Consultant, RS Consultants, on February 1, 2011 starting at 11:00 am. Prospective bidders are to meet at the main entrance of the Elliott Elementary School, 4200 Bond Ave., Holt, MI. Any Contractor arriving at the pre-bid meeting more than 10 minutes after the start of the scheduled meeting time will not be allowed to bid the project.

### **Bid Information**

Proposals must be received by 2:00 PM on February 10, 2011 at the above address. Proposals will be publicly opened and read at that time in the Administration Building. Any bids received after 2:00 pm shall be returned to the bidder unopened and will not be considered.

### **Proposal and Award**

The Contract for this project will be direct with the Owner, Holt Public Schools. Overall administration of the project will be the responsibility of the Project Consultant, RS Consultants. The Owner will award the contract to the successful bidder within 60 days of the Bid Due date. All bids will be submitted on forms provided in the Contract Specifications. Facsimile bids will not be accepted.

### **Contract Specifications**

Requests by Contractors for inclusion as Bidders will be addressed to the Project Consultant, RS Consultants. One set of bidding documents will be provided to each contractor upon request through RS Consultants. Specification packages may be obtained by contacting RS Consultants, Dan Strowbridge, at 269 966-

7417. All questions regarding the bidding procedures, design, and drawings and specifications are to be directed to RS Consultants.

### **Bid Security**

A Bid Bond by a qualified surety authorized to do business in Michigan in the amount of 5% of the Base Bid will be required and will be included in each bid submitted. The Bid Bond shall be in the form of a Bid Bond, Cashiers Check or Money Order only. Bids may not be withdrawn for a period of 30 days after the bid due date.

### **Familial Disclosure**

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or the employee of the bidder and any member of the school district board, superintendent, or employee of the school district. No bid will be accepted that does not include this sworn and notarized disclosure statement.

### **Owners Rights**

The Owner reserves the right to reject any and all proposals, award the bid to other than low bidder and to waive informalities, irregularities, and/or errors in the bid proposals, which the Owner feels to be in his best interest.