

1.1 NOTICE TO BIDDERS

- A. Holton Public Schools will receive proposals from qualified Mechanical Contractors for Mechanical Upgrades in the High School, Middle School and Elementary School.
- B. The Mechanical Contractor shall be the Prime Contractor for the project. The Owner will enter into contract with the successful Mechanical Contractor who will be fully responsible for all work, and for the coordination of all required work among all trades.
- C. Air Handling Units and Unit Ventilators will be pre-purchased by the Owner, and will be assigned to the Mechanical contract. Bid prices shall include coordination of equipment delivery, unloading, inspecting and installing Air Handling Units and Unit Ventilators. It shall also include disassembly (if necessary), rigging and re-assembly/installation of air handling units, assumption of warranties and servicing of all warranty work.
- D. Trane West Michigan and ControlNet shall be the base bid Temperature Controls Subcontractors for the project, and their bid prices shall be broken out on the Bid Form. Other qualified Honeywell ACI Contractors will be considered as voluntary alternates only.
- E. Proposals must be mailed or delivered in person to Mr. Bob Temple, Maintenance Supervisor, Holton Public Schools Central Office, 8897 Holton Duck Lake Road, Holton MI 49425. All proposals must be sealed in envelopes, plainly labeled "Holton Public Schools - 2009 Mechanical Upgrades" and must be received prior to 3:00 P.M., local time, on Wednesday, June 10, 2009, at which time a public bid opening will take place. The bid opening will take place in the conference room of the Holton Public Schools Central Offices at 8897 Holton Duck Lake Road. A post-bid interview of low bidder(s) will be required. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- F. A **pre-bid meeting** will be held at 3:00 P.M., local time, on Thursday, May 28, 2009 in the Holton Public Schools High School Library. Construction documents will be distributed, and a tour of the project will be conducted following the meeting.
- G. The Schedule of Work shall be as follows:

June 10, 2009, 3:00 P.M.	Bids Due
June 12, 2009	Anticipated award of contract
June 9, 2009	Last Day of School
September 4, 2009	Punchlist completion and closeout for non-boiler work
October 9, 2009	Punchlist completion and closeout for boiler work

- H. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Holton Public Schools. This will be the bidders' guarantee that the bidder selected by Holton Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- I. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- J. Applicable Michigan use and sales taxes apply to this project.
- K. All bidders should note that this project requires prevailing wages.
- L. No bid deposit is required.
- M. Bidding Documents may be examined after May 26, 2009 at:

GMB Architects-Engineers
85 East Eighth Street, Suite 200
Holland, MI 49423
616-796-0200

Builders Exchange of NW MI
1373 Barlow Street, Ste. 4
Traverse City, MI 49686

AND

McGraw-Hill Dodge
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

Construction News Services of MI
1773 RW Berends Drive SW
Wyoming, MI 49519

- N. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer.
- O. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for twenty-one (21) days from date of Bid Opening.