

1.1 NOTICE TO BIDDERS

- A. Houghton Lake Community Schools, 6001 West Houghton Lake Drive, Houghton Lake, Michigan, will receive proposals from qualified contractors for 2009 – Project Two, which includes:
1. Bid Package-1 - Houghton Lake High School – Auditorium Audio & Visual Package
 2. Bid Package–2 – Houghton Lake High School – Technology and MDF Package
 3. Bid Package-3 – Houghton Lake Middle School – Gymnasium Bleacher Replacement
- B. Proposals must be mailed or delivered in person to Mr. Matt Lewis, 6001 West Houghton Lake Drive, Houghton Lake, Michigan 48629. All proposals must be sealed in envelopes, plainly labeled “Houghton Lake Community Schools – 2009 – Project Two” with the appropriate Bid Package (i.e. BP-1) also noted on the envelope, and must be received prior to 11:00 A.M., local time, on Tuesday, June 09, 2009. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- C. A **highly recommended pre-bid meeting** will be held at 10:00 A.M., local time, on Tuesday, June 02, 2009. The meeting will occur at 6001 West Houghton Lake Drive, Houghton Lake, Michigan 48629.
- D. The Schedule of Work shall be as follows:
- | | |
|----------------------------|---|
| June 09, 2009 @ 11:00 A.M. | Bids Due |
| June 15, 2009 | Anticipated award of contract |
| June 15, 2009 | Anticipated start of construction |
| August 31, 2009 | Anticipated substantial Completion
(BP-1 & BP-3) |
| September 28, 2009 | Anticipated substantial Completion
(BP-2) |
- E. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Houghton Lake Community Schools. This will be a guarantee that the bidder selected by Houghton Lake Community Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- F. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.

G. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.

H. Applicable Michigan use and sales tax apply to this project.

I. All bidders should note that this project does not require prevailing wages.

J. Bidding Documents may be examined after May 22, 2009 at:

GMB Architects-Engineers
85 E. Eighth Street, Ste 200
Holland, MI 49423
616-796-0200

Builders Exchange of Lansing & Central MI
1240 E. Saginaw Street
Lansing, MI 48906

AND

McGraw-Hill Dodge
401 Hall St. SW, Ste. 128B
Grand Rapids, MI 49503

Central Michigan Plan Room
2026 Independence Drive
Mt. Pleasant, MI 48858

AND

Builder's Exchange of NW Michigan
1373 Barlow Street, Ste #4
Traverse City, MI 49686

Tri-City Builders Exchange
334 S. Water Street
Saginaw, MI 48607

AND

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

CNS of West Michigan
1793 R.W. Berends Drive
Wyoming, MI 49509

K. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.