

1.1 NOTICE TO BIDDERS

- A. Houghton Lake Community Schools, 6001 West Houghton Lake Drive, Houghton Lake, Michigan, will receive proposals from qualified contractors for 2010 Summer Projects, which includes:
1. Middle School Locker Room Remodeling, Toilet Room Remodeling, Classroom Carpeting, Glazing Replacement, located at 4441 West Houghton Lake Drive, Houghton Lake, MI 49629
 2. High School Locker Replacement, located at 4433 West Houghton Lake Drive, Houghton Lake, MI 49629.
- B. The Owner will enter into one contract with the successful General Contractor, who will be fully responsible for coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Mr. Kevin Murphy, 6001 West Houghton Lake Drive, Houghton Lake, Michigan 48629. All proposals must be sealed in envelopes, plainly labeled "Houghton Lake Community Schools – 2010 Summer Projects" and must be received prior to 11:00 A.M., local time, on Thursday, April 01, 2010. This will be a public bid opening. Evaluation of proposals and award will be at a later date. The successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held at 10:00 A.M., local time, on Monday, March 22, 2010. The meeting will occur at 4433 West Houghton Lake Drive, Houghton Lake, MI 49629 in the Technology/Board Room on the North side of the building. The meeting will conclude with a project site walk through.
- E. The Schedule of Work shall be as follows:
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|-----------------------------|------------------------------------|
| April 01, 2010 @ 11:00 A.M. | Bids Due |
| April 19, 2010 | Anticipated award of contract |
| June 07, 2010 | Anticipated start of construction |
| August 13, 2010 | Anticipated substantial Completion |
| September 03, 2010 | Anticipated Punch List Completion |
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Houghton Lake Community Schools. This will be a guarantee that the bidder selected by Houghton Lake Community Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.

- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project does not require prevailing wages.
- K. Bidding Documents may be examined after March 12, 2010 at:

GMB Architects-Engineers
85 E. Eighth Street, Ste 200
Holland, MI 49423
616-796-0200

Builders Exchange of Lansing & Central MI
1240 E. Saginaw Street
Lansing, MI 48906

AND

MHC/RePro Max / Kal-Blue
401 Hall St. SW, Ste. 128B
Grand Rapids, MI 49503

Central Michigan Plan Room
2026 Independence Drive
Mt. Pleasant, MI 48858

AND

Builder's Exchange of NW Michigan
1373 Barlow Street, Ste #4
Traverse City, MI 49686

Tri-City Builders Exchange
334 S. Water Street
Saginaw, MI 48607

AND

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

CNS of West Michigan
1793 R.W. Berends Drive
Wyoming, MI 49509

- L. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer. Documents should be returned in good condition within 14 days after the bid opening and the Contractor submitted a bid.
- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.