



1.1 NOTICE TO BIDDERS

- A. Hudsonville Public Schools, Hudsonville, Michigan, will receive proposals from qualified General Contractors for Park Elementary School Additions and Remodeling, located in Hudsonville, Michigan 49426.
- B. The Owner will enter into one contract with the successful General Contractor, who will be responsible for all work of the project as well as coordination between trades.
- C. Proposals must be mailed or delivered in person to Art Bolt, Assistant Superintendent, Business, Hudsonville Public Schools, 3886 Van Buren Street, Hudsonville, Michigan 49426. All proposals must be sealed in envelopes, plainly labeled "Hudsonville Public Schools – Park Elementary School Additions and Remodeling" and must be received prior to 2:00 P.M., local time, on Thursday, October 2, 2008. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held for this project on Tuesday September 23, 2008 at 4:00 P.M. in the Community Room. Meeting is not mandatory, however, Contractors are strongly encouraged to attend or to visit the site to review existing conditions.

- E. The Schedule of Work shall be as follows:

September 23, 2008	Pre-Bid Meeting
October 2, 2008	Bids Due
October 6-10, 2008	Post Bid Interviews
October 14, 2008	Recommendation to Board
October 27, 2008	Board Approval
October 29, 2008	Letter of Intent
	Anticipated start of construction
April 6, 2009	Music Room
June 8, 2009	Office & Entry Addition
July 31, 2009	Substantial Completion
August 30, 2009	Required Final Completion of Entire Project, Including Punch Lists

- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Hudsonville Public Schools. This will be a guarantee that the bidder selected by Hudsonville Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security. Any bid that does not include the Bid Security will be considered incomplete and will not be accepted.



- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- H. **All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.**
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project **does not** require prevailing wages.
- K. Bidding Documents may be examined after September 15, 2008 at:

GMB Architects-Engineers
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

AND

McGraw-Hill Dodge
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

AND

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

Construction News Services of MI
1773 RW Berends Drive SW
Wyoming, MI 49519

- L. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer.
- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.