

JKL Bahweting School

Request for *Middle School Building Re-Roofing Project*

Susan Palmer
School Superintendent

Date:
August 20, 2010

Prepared by:
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Business Manager

JKL Bahweting School – Middle School Re-Roofing Project Request for Proposal

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1.0 GENERAL INFORMATION

1.1 Scope of the Project

JKL Bahweting School seeks to select a vendor(s) to complete repair and re-roofing project for the middle school building.

1.2 Bid Submission

Bid closing is September 7, 2010 at 4:00 p.m. EST at which time all received bids will be publically opened. All bids received after closing will automatically be rejected. Bids must be sealed and clearly marked “Middle School Building Re-Roofing Project” and addressed to the attention of the School Business Manager.

Sealed bids will be received at:
JKL Bahweting School
Attn: School Business Manager
1301 Marquette Avenue
Sault Ste. Marie, MI 49783

Fax and electronic bid submissions will be not accepted.

Any questions concerning this bid request or any requirements should be directed to:

Susan Palmer, Superintendent,
(906) 635-5055 ext. 105, spalmer@jklschool.org

Ken Sherman, Middle School Principal
(906) 635-5055 ext 152, ksherman@jklschool.org

A copy of this bid request can be found at: <http://www.jklschool.org/rfp>

The JKL Bahweting School Board of Education reserves the right to accept or reject any bids received, to cancel in part or all of this bid request, and is not bound to accept the lowest bid.

1.3 Calendar of Events

Release of Request to Bid	August 20, 2010
Bid Closing (4:00 p.m. EST)	September 7, 2010
School Board Approval	September 14, 2010
Notification of Award	September 15, 2010
Commencement of Services	Immediately following notification

2.0 REQUESTED EQUIPMENT/SERVICES

2.1 Scope of Work

Vendor(s) must complete project in accordance with engineered drawings and must be compliant with codes and zoning. Existing gutter system to be relocated to accommodate new overhang. All existing sewer and fan vents to be extended to a minimum of 18” above the surface membrane. Existing decking to be inspected and refastened as required to ensure it is properly attached to the underlying roof joists.

Repair

Repair existing decking which includes proper inspection and repairs/refastened as required to ensure it’s properly attached to the underlying roof joists.

Installation

Provide new construction that conforms to all applicable building codes and structural requirements

New construction to include an overhang system with a minimum of 12” overhang.

New overhang must be sheeted and clad with metal fascia and soffit for a complete and finished appearance.

New roof system to include minimum R12 insulation and sheeting to meet codes.

Install a new roof membrane system with a minimum 15 year NDL (no dollar limit) warranty over the entire middle school building meeting appropriate ASTM standards and specifications.

Vendor(s) must provide all materials to complete project including clean up and removal of debris.

Contractor Warranty: The contractor shall warrant the roof application with respect to workmanship and proper application for two (2) years from the date of favorable inspection by the roof membrane manufacturer. Should any leaks covered under the warranty occur during this period, corrective action will be taken by the contractor to repair the roof to the satisfaction of the owner and the roof membrane manufacturer. All corrective work will be done at no cost to the owner or the roof membrane manufacturer.

Performance Requirements: Provide installed roofing membrane and base flashings that remain watertight; do not permit the passage of water; and resist specified uplift pressures, thermally induced movement, and exposure to weather without failure.

3.0 INSURANCE REQUIREMENTS

The successful bidder agrees, at its sole cost and expense, to purchase, prior to the commencement of services, and maintain the following insurance coverage in the minimum amounts indicated for the entire duration of the contract.

Commercial General Liability Insurance: on an “Occurrence Basis” with limits of liability not less than \$1,000,000 each occurrence, \$2,000,000 aggregate, combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: A) Contractual Liability; B) Products and Completed Operations; C) Independent Contractor’s Coverage; D) Broad Form General Liability Extensions or equivalent; E) Deletion of all Explosion, Collapse and Under group (XCU) Exclusions, if applicable.

Workers’ Compensation including Employer’s Liability Coverage: of \$100,000 each accident, \$500,000 annual aggregate, in accordance with all applicable Michigan law.

Motor Vehicle Liability: If Contractor, or its employees, will use motor vehicles to satisfy its responsibilities under this contract, then Contractor must have a minimum amount of \$1,000,000 per occurrence combined single limit including coverage for hired or leased vehicles, and owned and non-owned vehicles with No-Fault coverage as required by law. If an insurance coverage furnished by Contractor is on a “claims made” basis, the Contractor shall continue the coverage required under this contract for a minimum period of three years after the expiration or termination of this contract.

In addition, Contractor shall include the following as Additional Insured: JKL Bahweting School including its elected and appointed officials and employees.

If such insurance is not in force, JKL Bahweting School may, at its option, terminate and cancel the contract.

4.0 BID REQUIREMENTS

4.1 Special Conditions

The Vendor shall provide all barricades, security, and signage necessary to control and protect the areas while equipment installation/work is in progress.

Vendor(s) must obtain any necessary permits if applicable.

Bid must be accompanied by a sworn, notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Board or the School Administrator of the

School. School Board shall not accept a bid that does not include this sworn, notarized disclosure statement.

Upon award, selected vendor may be required to file security with the Board in an amount not less than 1/20 of the amount of the bid.

4.2 Rejection of Bids

JKL Bahweting School reserves the right to accept or reject any or all bids, is not bound to accept the low bid, and reserves the right to waive any minor discrepancies or technicalities in the bid or specifications when deemed to be in the best interest of the school.

4.3 Required Information in Bid Responses

Company Information

- Company Name
- Years in Business
- Main Contact Person
- Full Mailing Address
- Telephone/Fax Number

4.4 References

Vendor should include references from 3 companies related to the service with a preference to a similar school environment.