

SECTION 00100 - ADVERTISEMENT FOR BID

PROJECT: Teen Health Center Addition at Jackson High School

DESCRIPTION: Construction of a new 5,440 SF Addition to Jackson High School to House New Teen Health Center

OWNER: Center for Family Health, in conjunction with Jackson Public Schools

CONSTRUCTION MANAGER: R.W. Mercer Company
2322 Brooklyn Road, PO Box 180
Jackson, MI 49204
Project Manager: Mike Bullinger
Phone: (517) 787-2960
Fax: (517) 787-1970

ARCHITECT: David M. Fleming, Architect, LLC
14 Crispell Road
Clark Lake, MI 49234

Sealed proposals will be received for the Teen Health Center Addition at Jackson High School from qualified subcontractors.

1. **Bidding Documents**

All plans and specifications shall be available beginning the morning of Friday, July 16, 2010.

Plans and specifications shall be distributed via CD mailed to all prospective bidders upon receipt of a \$25 non-refundable fee (checks made out to R.W. Mercer Co.). Bidding documents will also be available on R.W. Mercer Co.'s website:

Website: sp.rwmercer.com/gc/teenhealth
*Username: teenhealth
*Password: mercer27

*Username/password are case sensitive.

Plans may also be viewed and/or reproduced by contacting ABC Reproduction, 104 N. Blackstone, Jackson, MI 49201, (517) 784-2972.

This Bid Package contains the following documents:

Advertisement for Bid
Instructions to Bidders
CD of Drawings and Specifications
Prevailing Wage Rate Schedule

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Work Category Descriptions
Proposed Project Milestone Schedule

2. **Pre-Bid Meeting**
A **mandatory** pre-bid meeting will be held on Thursday, July 22, 2010 at 10:00 a.m. at Jackson High School per the attached map showing the meeting location.
3. **Bid Security/Bonds**
Proposals must be accompanied by bid security made payable to the Owner in an amount of not less than five percent (5%) of the Bidder's maximum bid price in the form of a Bid Bond issued by a surety or insurance company that is duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required. The bid security of bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee may be forfeited to the Construction Manager and Owner if the successful bidder fails to enter into a contract and furnish the required bonds and insurance within 30 days after award of contracts.
4. **Prevailing Wage**
This project is a prevailing wage project and shall be bid in accordance with the Prevailing Wage Rate Schedule as established by the Michigan Department of Labor and Economic Growth. Said rate schedule has been included in the project specifications.
5. **Proposal Preparation/Submission**
 - A. Sealed proposals shall be received until 3:00 p.m. on Friday, July 30, 2010 at the following location (please refer to the attached map):

R.W. Mercer Construction Field Office
Room 210, Middle School at Parkside
2400 Fourth Street
Jackson, MI 49202
ATTN: Rod Walz
(Please use exterior entrance)
 - B. Proposals shall be based upon these Instructions, Specifications and the bid package information listed in this Advertisement.
 - C. Proposal forms shall be filled in completely, including any alternate or unit pricing, if applicable. All amounts must be in words as well as figures. Proposals which are not filled in completely may be rejected.
 - D. Proposals shall be submitted on the forms as included within these bidding documents.
 - E. Proposals shall be sealed in an opaque envelope with Project Name and Bidder's Name clearly printed on the outside. Bids shall remain valid for forty-five (45) days from receipt and opening of bid.

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- F. Proposals which contain qualifications and/or modifications to the base proposal may be rejected.
 - G. Signatures must be in long hand and executed by the principal duly authorized to make contracts. The bidder's legal name must be fully stated.
 - H. Any bid may be withdrawn or modified by written request made by the Bidder, provided such request is received at the address where bid proposals are to be delivered prior to the date and time established for the receipt of bids. Bids not so withdrawn shall constitute a firm offer to provide the services contained herein and shall remain firm for acceptance for 30 days after the time designated for receipt of bids.
 - I. Bids will be publicly opened and read aloud immediately following receipt of bids.
 - J. Proposals received after the date and time set for receipt of bids as indicated herein will be returned unopened.
5. **Bid Acceptance/Rejection**
The Owner reserves the right to reject any and all bids, waive informalities in bidding or to accept the bid or bids which best serve the interests of Owner.
6. All bids must be accompanied by a sworn and notarized statement disclosing any familial relationship existing between the Bidder or any employee of the Bidder and any member of the School Board or School Superintendent.