

**SECTION 00100 - ADVERTISEMENT FOR BID**

PROJECT: JPS 2009 Building & Site Capital Projects

DESCRIPTION: Bid Package #3 – Sharp Park Academy  
Building Addition and Renovation

OWNER: Jackson Public Schools  
522 Wildwood Avenue  
Jackson, MI 49201

CONSTRUCTION MANAGER: R.W. Mercer Company  
2322 Brooklyn Road, PO Box 180  
Jackson, MI 49204  
Project Manager: Mike Bullinger  
Phone: (517) 787-2960/Fax: (517) 787-1970

ARCHITECT: George Covalle Architect & Associates  
2266 Springport Road, Ste. C  
Jackson, MI 49202  
Phone: (517) 788-6180/Fax: (517) 788-3490

Sealed proposals will be received for Bid Package No. 3 for the JPS 2009 Building & Site Capital Project from qualified subcontractors for the following Work Categories:

Work Category #1	Site Work
Work Category #2	Concrete
Work Category #3	Masonry
Work Category #4	Structural Steel
Work Category #5	General Trades
Work Category #6	Roofing
Work Category #7	Drywall & Acoustical
Work Category #8	Glass & Glazing
Work Category #9	Painting
Work Category #10	Finish Flooring
Work Category #11	Plumbing
Work Category #12	HVAC
Work Category #13	Electrical

1. **Bidding Documents**

**All plans and specifications shall be available beginning Monday, September 27, 2010.**

Plans and specifications shall be distributed via project manual, including a CD of the Project Manual, Contract Documents, Drawings and Specifications. Please contact Debra Ehrig at R.W. Mercer Co. (517) 787-2960.

Bidding documents will also be available on R.W. Mercer Co.'s website:

Website: [sp.rwmercer.com/gc/sharppark](http://sp.rwmercer.com/gc/sharppark)  
\*Username: sharppark  
\*Password: mercer37  
\*Username and password are case sensitive.

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Hard copies of Bidding Documents, including plans and specifications, may also be arranged through ABC Reproduction, 104 N. Blackstone St., Jackson, MI 49201 (517) 784-2972. All associated costs shall be paid by Bidder.

This Bid Package contains the following documents:

Advertisement for Bid  
Instructions to Bidders  
CD of Contract Documents, Drawings and Specifications  
Prevailing Wage Rate Schedule  
Work Category Descriptions  
Proposed Project Milestone Schedule

### **2. Pre-Bid Meeting**

There will be a pre-bid meeting held at 3:00 p.m. on Tuesday, October 5, 2010 at the R.W. Mercer Co. Construction Field Office at the Middle School at Parkside per the attached map. The meeting is **mandatory for site work contractors**.

\*All Contractors are welcome and encouraged to participate in a site visit following the meeting with the Construction Manager, Architect and Engineers beginning at approximately 4:00 p.m.

### **3. Bid Security/Bonds**

Proposals must be accompanied by bid security made payable to the Owner in an amount of not less than five percent (5%) of the Bidder's maximum bid price in the form of a Bid Bond issued by a surety or insurance company that is duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required. The bid security of bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee may be forfeited to the Construction Manager and Owner if the successful bidder fails to enter into a contract and furnish the required bonds and insurance within 30 days after award of contracts.

### **4. Prevailing Wage**

This project is a prevailing wage project and shall be bid in accordance with the Prevailing Wage Rate Schedule as established by the Michigan Department of Labor and Economic Growth. Said rate schedule has been included in the project specifications.

### **5. Proposal Preparation/Submission**

A. Sealed proposals shall be received until 3:00 p.m. on Friday, October 15, 2010 at the following location:

R.W. Mercer Construction Field Office  
Room 210, Middle School at Parkside  
2400 Fourth Street  
Jackson, MI 49202  
ATTN: Rod Walz  
(Please use exterior entrance)

B. Proposals shall be based upon these Instructions, Specifications and the bid package information listed in this Advertisement.

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- C. Proposal forms shall be filled in completely, including any alternate or unit pricing, if applicable. All amounts must be in words as well as figures. Proposals which are not filled in completely may be rejected.
  - D. Proposals shall be submitted on the forms as included within these bidding documents.
  - E. Proposals shall be sealed in an opaque envelope with Project Name and Bidder's Name clearly printed on the outside. Bids shall remain valid for forty-five (45) days from receipt and opening of bid.
  - F. Proposals which contain qualifications and/or modifications to the base proposal may be rejected.
  - G. Signatures must be in long hand and executed by the principal duly authorized to make contracts. The bidder's legal name must be fully stated.
  - H. Any bid may be withdrawn or modified by written request made by the Bidder, provided such request is received at the address where bid proposals are to be delivered prior to the date and time established for the receipt of bids. Bids not so withdrawn shall constitute a firm offer to provide the services contained herein and shall remain firm for acceptance for 30 days after the time designated for receipt of bids.
  - I. Bids will be publicly opened and read aloud immediately following receipt of bids.
  - J. Proposals received after the date and time set for receipt of bids as indicated herein will be returned unopened.
5. **Bid Acceptance/Rejection**  
The Owner reserves the right to reject any and all bids, waive informalities in bidding or to accept the bid or bids which best serve the interests of Owner.
6. **Familial Disclosure**  
All bids must be accompanied by a sworn and notarized statement disclosing any familial relationship existing between the Bidder or any employee of the Bidder and any member of the School Board or School Superintendent.