

**ADVERTISEMENT FOR BIDS**

PROJECT: Whiting Hall Renovation  
DESCRIPTION: Renovation of approximately 78,500 SF of Existing East and West Wings of the Justin R. Whiting Hall and construction of a 42,800 SF Addition to the South Side of Whiting Hall

**STRUCTURED CABLING PACKAGE**

OWNER: Jackson Community College  
2111 Emmons Road  
Jackson, MI 49201  
ARCHITECT: SHW Group  
2338 Coolidge, Ste. 100  
Berkley, MI 48072  
CONSTRUCTION MANAGER: R.W. Mercer Company  
2322 Brooklyn Road, PO Box 180  
Jackson, MI 49204  
Project Manager: Mike Bullinger  
Senior Project Superintendent: Rob Harris  
Office: (517) 787-2960  
Fax: (517) 787-1970

Sealed proposals will be received for the structured cabling package for the Jackson Community College Whiting Hall renovation project from pre-qualified contractors.

1. **Bidding Documents**

All plans and specifications shall be available beginning March 19, 2010.

Plans and specifications shall be distributed via CD mailed to all prospective bidders upon receipt of a \$25 non-refundable fee (checks made out to R.W. Mercer Co.). Bidding documents will also be available on R.W. Mercer Co.'s website:

Website: sp.rwmercer.com/gc/jcc-cabling  
\*Username: jcc  
\*Password: rwm12

\*Username/password are case sensitive. All documents are contained in the "Structured Cabling" folder.

This Bid Package contains the following documents:

Advertisement for Bid  
Instructions to Bidders  
CD of Drawings and Specifications  
Prevailing Wage Rate Schedule

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Work Category Description  
Proposed Project Milestone Schedule

2. **Pre-Bid Meeting**

A pre-bid meeting will be held at the time as outlined below:

Tuesday, March 23, 2010 at 10:00 a.m. at the R.W. Mercer Co. Construction  
Field Office located on campus.\*

\* Pre-Bid Meeting attendance is **Mandatory!**

3. **Bid Security/Bonds**

Proposals exceeding \$50,000.00 must be accompanied by bid security made payable to the Owner in an amount of not less than five percent (5%) of the Bidder's maximum bid price in the form of a certified check or a Bid Bond issued by a surety or insurance company that is duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required. The bid security of bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee may be forfeited to the Construction Manager and Owner if the successful bidder fails to enter into a contract and furnish the required bonds and insurance within 30 days after award of contracts.

4. **Prevailing Wage**

This project is a prevailing wage project, and shall be bid in accordance with the prevailing wage rate schedule as established by the Michigan Department of Labor and Economic Growth. Said rate schedule has been included in the project specifications.

5. **Proposal Preparation/Submission**

A. Sealed proposals shall be received until **Tuesday, March 30, 2010 at 2:00 p.m.**  
at the following location:

Jackson Community College  
Purchasing Department  
2111 Emmons Road  
Jackson, MI 49201  
ATTN: Thomas Gutowski

B. Proposals shall be based upon these Instructions, the General and Supplemental Conditions, Specifications and the bid package information listed in this Advertisement.

C. Proposal forms shall be filled in completely, including alternate prices, and unit prices and all amounts must be in words as well as figures. Proposals which are not filled in completely may be rejected.

D. Proposals shall be submitted in duplicate on forms identical to the forms included with the bidding documents.

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- E. Proposals shall be sealed in an opaque envelope with Project Name, Work Category or Categories and Bidder's Name clearly printed on the outside. Bids shall remain valid for forty-five (45) days.
  - F. Proposals which contain qualifications and/or modifications to the base proposal may be rejected.
  - G. Signatures must be in long hand and executed by the principal duly authorized to make contracts. The bidder's legal name must be fully stated.
  - H. Any bid may be withdrawn or modified by written request made by the Contractor, provided such request is received at the address where bid proposals are to be delivered prior to the date and time established for the receipt of bids. Bids not so withdrawn shall constitute a firm offer to provide the services contained herein and shall remain firm for acceptance for 30 days after the time designated for receipt of bids.
  - I. Bids will be publicly opened and read aloud immediately following receipt of bids.
  - J. Proposals received after the date and time set for receipt of bids as indicated herein will be returned unopened.
6. **Bid Acceptance/Rejection**  
The Owner reserves the right to reject any and all bids, waive informalities in bidding or to accept the bid or bids which best serve the interests of Owner.