

KALAMAZOO REGIONAL EDUCATIONAL SERVICE AGENCY will accept bids for a 3-year contract to provide custodial services to WoodsEdge Learning Center. An alternate bid will be solicited for the Kalamazoo RESA Service Center.

All proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship (or lack of a relationship) that exists between the owner or any employee of the bidder and any member of the Board of Education of the Kalamazoo Regional Educational Service Agency or the Superintendent of the School District. The District shall not accept a bid that does not include a sworn and notarized disclosure statement.

All prospective Bidders must attend a mandatory pre-bid meeting. The purpose of the meeting is to provide for questions and answers as required to clarify the requirements and specifications contained in the RFP. Only those prospective Bidders present will be deemed eligible to bid on this project. Any assistants or subcontractors in the project are also required to attend the pre-bid meeting to be held at same location above, on Tuesday, May 18, 2010 at 2:00 PM.

Site visits of the designated school buildings are mandatory. Site visits will be conducted immediately following the pre-bid meeting. Alternate dates may be arranged through the Operations Department by interested / prospective Bidders. Contact: Kalamazoo RESA Operations Department – Mr. Bill Dawson (269) 385-1512.

The Kalamazoo Regional Educational Service Agency will receive sealed bids for Custodial Services until 2:00 P.M., local time, May 28, 2010. Bids received after 2:00 P.M. will be returned unopened. Sealed bids should be mailed, or delivered in person, before the 2:00 P.M. deadline, to Ms. Holly Norman, Assistant Superintendent, Kalamazoo RESA, 1819 East Milham Avenue, Portage, Michigan 49002-3095. Bids can also be delivered in person to the location of the bid opening, in the Kalamazoo RESA Wile Auditorium. They will be opened publicly and read aloud immediately after the bid time. All bids will be evaluated at a later date. No fax, verbal, e-mail or telephone quotations will be accepted. Kalamazoo RESA is not responsible for late, lost, misdirected, damaged, incomplete, illegible or postage-due mail.

Specifications, together with all necessary forms and or documents for bidders may be obtained from Mary Vliek, mvliek@kresa.org, starting May 4, 2010. Specifications and Bid Documents will also be posted at www.kresa.org/custodialservices.

Kalamazoo RESA is an Equal Opportunity Employer/Program