

SECTION 00020-F-1  
ADVERTISEMENT FOR BIDS

PROJECT: New Special Education Building – Furnishings  
1501 East Milham Avenue  
Kalamazoo, Michigan 49002-3095

OWNER: Kalamazoo Regional Educational Service Agency  
1819 East Milham Avenue  
Kalamazoo, Michigan 49002-3095

DESIGNER: Patterson Interiors  
4200 South 9<sup>th</sup> Street  
Kalamazoo, Michigan 49009  
(269)353-4750 Tel  
(269)353-4751 Fax

The Kalamazoo Regional Educational Service Agency and Patterson Interiors will receive sealed proposals for new furnishings until 2:00 PM, local time, Tuesday, October 27, 2009. Bids received after 2:00 PM will be returned unopened.

Proposals should be mailed, or delivered in person, before the 2:00 PM deadline, to Ms. Holly Norman, Assistant Superintendent, Kalamazoo RESA, 1819 East Milham Avenue, Kalamazoo, Michigan 49002-3095. Proposals can also be delivered in person to the location of the bid opening, in the Kalamazoo RESA Auditorium. They will be opened publicly and read aloud immediately after the bid time. All bids will be evaluated at a later date.

The Owner intends to award contracts on or around November 19, 2009.

**Bid security in the amount of 5% of base bid must accompany each bid greater than \$1500. Included in the bid price shall be the cost of a Payment and Performance Bond for contracts over \$10,000.**

**All Proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship (or lack of a relationship) that exists between the Owner or any employee of the Bidder and any member of the Board of Education of the Kalamazoo Regional Educational Service Agency or the Superintendent of the School District. The District shall not accept a Bid that does not include a sworn and notarized Disclosure Statement.**

Bidding Documents may be obtained by contacting Kal-Blue Reprographics at (269)349-8681. Bidders will be responsible for fees incurred to access electronic files and for printing.

Submit Bid in an opaque envelope. Before sealing the envelope, check to be sure that:

1. Two (2) copies of the Proposal Form are signed.
2. The Base Bid amount is filled in.
3. The Bid Security is included.
4. All Addenda are acknowledged.
5. Cost of Payment and Performance Bond is included in the Proposal, if applicable.
6. Two (2) copies of the sworn and notarized Familial Statement of Disclosure are included.

On the outside envelope identify:

1. The Project by name and location.
2. Bidder's name and complete address.

All Proposals submitted shall remain valid for a period of sixty (60) days after the Bid Date. The Owner reserves the right to waive any irregularities, reject any or all Proposals, or accept any Proposal, which, in their opinion, will serve their best interests.

\*\*END OF ADVERTISEMENT FOR BIDS\*\*