

REQUEST FOR PROPOSALS

PROJECT: INTELLIGENT/ADDRESSABLE FIRE ALARM & DETECTION SYSTEM

BIRCH STREET ELEMENTARY SCHOOL
309 N. BIRCH STREET
KALKASKA, MI 40646

KALKASKA PUBLIC SCHOOLS
315 S. CORAL STREET
KALKASKA, MI 49646

OWNER: KALKASKA PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
315 S. CORAL STREET
P.O. BOX 580
KALKASKA, MI 49646

Sealed proposals clearly marked "Intelligent/Addressable Fire Alarm & Detection System, Birch Street Elementary School" and addressed to:

Mr. Lee Sandy, Superintendent
Kalkaska Public Schools
Administrative Offices
P.O. Box 580
Kalkaska, MI 49646

Bids will be received at the Administrative Offices until **12:00 noon, local time, May 9, 2008**. All bids shall be submitted in sealed envelopes clearly marked with the words "Bid Opening", the date and time of bid opening, the bid, and the name of the bidder. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Board or Superintendent of the District. A Board shall not accept a bid that does not include this sworn and notarized disclosure statement. The Board shall require each bidder for a contract under this policy, to file with the Board security in the amount not less than 1/20 of the amount of the bid conditioned to secure the District from loss or damage by reason of the withdrawal of the bid or by the failure of the bidder to enter a contract for performance, if the bid is accepted by the Board. All bids will be opened publicly and read aloud in the administrative office on May 9, 2008 at 12:30 p.m.

Contractors will be notified of the outcome of the proposals at the Owner's earliest convenience. *Proposals shall be submitted in triplicate.*

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PROPOSAL REQUIREMENTS AND CONDITIONS:

1. Any access to the school building shall be scheduled through the Superintendent's Office.
2. All bidders shall familiarize themselves with existing building conditions prior to bidding.
3. Kitchen roll-up shutters shall be reviewed for compliance with State Office of Fire Safety requirements.
4. Cross corridor doors shall be provided with hold-open devices in compliance with the Office of Fire Safety requirements.
5. The Contractor will provide a complete, finished, and operating system, which will include providing skilled tradesmen from any trade that may be required.

OWNER'S RIGHT: The Owner reserves the right to accept any and all proposals, in whole or in part, and to waive irregularities in any proposal in the interest of the Owner. The Owner reserves the right to negotiate with any bidder.

Proposal documents may be examined and obtained from:

Administrative Office
Kalkaska Public Schools
315 S. Coral Street
Kalkaska, MI 49646
Phone: 231-258-9109
Fax: 231-258-4474

The office is open from 8 a.m. to 4 p.m. Monday through Friday.