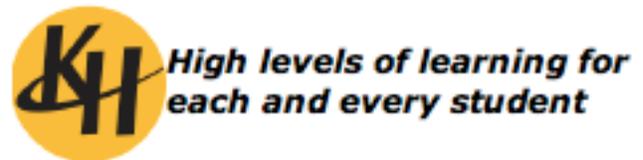


CONNECTIVITY UPGRADES

Technology Request for Bid Proposal

Kenowa Hills Public Schools



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END OF SECTION

SECTION 00010
LIST OF DRAWINGS

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KH1	Outside Plant Fiber Optic Network Plan

NOTE:

Drawings are not attached for initial distribution. Drawings will be distributed at the pre-bid conference as indicated herein.

END OF SECTION

SECTION 00011
INVITATION TO BID

PART 1 - GENERAL

1.01 WORK INCLUDED:

A. Kenowa Hills Public Schools (Owner) is seeking bid proposals for construction of fiber optic connection facilities between its school buildings and new structured cable plant for its Central Elementary School. Proposed system shall be configured and installed to service Owner's classrooms, administrative offices and other areas across instructional facility, and as described herein.

B. Project: CONNECTIVITY UPGRADES

C. Owner: Kenowa Hills Public Schools
2325 4 Mile Road
Grand Rapids, MI 49544

D. Designer: Communications by Design, Inc.

E. Sites of Work:

1. Alpine Elementary
4730 Baumhoff Ave. NW
Comstock Park, MI 49321
2. Zinser Elementary
1234 Kinney Ave. NW
Grand Rapids, MI 49534
3. Kenowa Hills Central Elementary
4252 3 Mile Rd. NW
Grand Rapids, MI 49534
4. Kenowa Hills Early Childhood Center
3971 Richmond Court NW
Grand Rapids, MI 49534
5. Kenowa Hills Middle School
3950 Hendershot Ave. NW
Grand Rapids, MI 49544
6. Kenowa Hills High School
3825 Hendershot Ave. NW
Grand Rapids, MI 49544

7. Kenowa Hills Administration
2325 4 Mile Rd. NW
Grand Rapids, MI 49544

1.02 GENERAL DESCRIPTION OF PROJECT SEQUENCE

- A. Sequences and dates specified herein are for information only and indicate the plan and intent of the Owner. Actual dates shall be established based on final award of project.
- B. Sequence of operations shall be established by the Contractor within the guidelines established by the Owner as required to meet schedules.
- C. Schedule
 1. Request for Bid Proposal Distributed: October 27, 2010
 2. Pre-bid Meeting: November 8, 2010
 3. Intent to Bid Forms Due: November 12, 2010
 4. Question and Clarification Deadline: November 12, 2010
 5. Public Bid Proposal Opening: November 24, 2010

1.03 TYPES OF PROPOSALS

- A. Bids shall be submitted in total and with required detail for each item bid and as is required herein, and include all portions of the work identified for the individual bid package category as specified herein. Proposals shall be made on unaltered proposal forms as included herein. Bidder shall fill in all blank spaces and the proposal shall be signed by a legal officer or agent authorized to bind the bidder to a contract.

1.04 PRE-BID CONFERENCE

- A. A pre-bid conference will be held. A discussion of the project and review of bid documents will be followed by a site review and an opportunity to ask questions. Attendance is highly encouraged for all contractors interested in bidding on any components or portions of this project. Attendance at the pre-bid conference will be a factor considered during evaluation of bids.
- B. Time: November 08, 2010 at 10:30 AM
- C. Location: Kenowa Hills Administration Building
2325 4 Mile Rd NW
Grand Rapids, MI 49544

- D. Any drawings identified in the table of contents herein will be distributed and reviewed at this conference.

1.05 TIME AND PLACE OF BID RECEPTION

- A. Physically sealed proposals for the base bid work will be received and read aloud at a public opening. Bids arriving after the appointed time as determined by the Owner's representative conducting the public opening, and at Owner's discretion, shall be returned unopened. Bids will be accepted beginning forty-eight (48) hours prior to the appointed opening time provided they are in sealed packages and addressed as specified herein.
- B. Time: November 24, 2010 at 3:00 PM
- C. Location: Kenowa Hills Administration Building
2325 4 Mile Rd NW
Grand Rapids, MI 49544
- D. Faxed or electronically delivered bids will not be accepted.

1.06 EXAMINATION AND PROCUREMENT OF DOCUMENTS

- A. Specifications and Drawings may be obtained from the Bid Coordinator. Contractors may obtain copies by documented request to Communications by Design, Inc. Attention: Sara Easter. Requests may be made by:
 - 1. Writing – PO Box 499 Ada, MI 49301
 - 2. Email – rszilagy@cbdconsulting.com
 - 3. Fax – 616-588-6251

1.07 BID SECURITY

- A. Bid security equal to five percent (5%) of the total bid amount must accompany each base bid in accordance with the Instruction to Bidders.
- B. Bid security shall be either a Bid Bond issued by a company licensed in the State of Michigan to furnish bid security or Certified Check made payable to the Owner.

1.08 PERFORMANCE BOND COVERAGE

- A. Selected Contractor(s) will be required to provide a performance bond and payment bond in an amount equal to one hundred percent (100%) of the bid amount including any accepted alternates at the Owner's discretion. Such bonds shall be issued by surety licensed by the State of Michigan and acceptable to the Owner.

1.09 PREVAILING WAGE COMPLIANCE

- A. Project shall comply with requirements of Michigan Public Act 166 of 1965, PREVAILING WAGES ON STATE PROJECTS, and as published by the Michigan Department of Labor and Economic Growth based on the Kenowa Hills Public Schools official request for this project.

1.10 OWNER'S RIGHT TO REJECT PROPOSALS

- A. The Owner reserves the right to reject any and/or all proposals. The Owner reserves the right to accept a bid by issuance of a valid purchase order within ninety (90) calendar days following the bid opening. No bids may be withdrawn during this time without the specific approval of the Owner.
- B. Withdrawal of any Bid Proposal after the opening time without specific approval by Owner may result in forfeiture of required bid security by Bidder.

1.11 DEFINITIONS

- A. "Owner" is intended to mean Kenowa Hills Public Schools, a Michigan Constitutional Body Corporate.
- B. For purposes of this project, the terms "Architect", "Engineer" and "Designer" are used synonymously to refer to Communications by Design, a Michigan Corporation.
- C. The term "Bidder" refers to any organization properly and accurately submitting a complete "Intent to Bid Form" prior to the required time specified herein and subsequently properly submitting completed set of bid documents as specified herein.
- D. The term "Contractor" herein is a reference to the firm(s) eventually selected by the Owner to provide the intended system(s), or any portion thereof, and fulfill the terms of the contract.
- E. The term Contract is a reference to the collective set of documents, drawings, diagrams, Owner's Purchase Order, Addenda and all other materials as provided for herein defining arrangement between Owner and Contractor.
- F. The term Addenda (or Addendum) are that portion of the Contract consisting of modifications, amendments, deletions or substitutions to the contract documents issued prior to the execution of the Contract.

END OF SECTION