

**THE LAMPHERE SCHOOLS**

**31201 Dorchester**

**Madison Heights, MI 48071**

**INSTRUCTIONS TO BIDDERS**

**SURVEILLANCE CAMERA SYSTEM RENOVATION**

1. The Business Office of the Lamphere Schools will accept bids at the Board of Education Office, 31201 Dorchester, Madison Heights, MI 48071, until **11:00 AM ON 6/18/09**
2. Bids must be submitted on the form attached, sealed, and "**2009 PARKING LOT RENOVATIONS**" clearly marked on the envelope.
3. Bids shall remain firm for **30 DAYS**.
4. The Lamphere Schools reserves the right to accept or reject any or all bids in whole or in part, and in the interest of uniformity of design and supplies, delivery time or preference, to waive any informality and to award to other than low bidder.
5. Bid bond or performance bond shall **BE REQUIRED**.
6. The bidder shall state on bid form the number of calendar days, after the receipt of purchase order, required for delivery.
7. All prices stated shall be based F.O.B., destination, Madison Heights, MI.
8. Prices quoted should exclude state and federal taxes because Lamphere Schools is a tax-exempt public institution. Exemption certificate, if required, will be furnished on forms provided by the bidder.
10. No proposal shall be considered after the time of the closing of bids. No oral, telephonic, telegraphic or facsimile proposals shall be considered.
11. Bidder shall provide tentative starting and completion dates.
12. The successful bidder shall comply with the executive order #11246 as amended. See attached copy of Equal Employment Opportunity.

Date: April 1, 2009\_\_\_\_\_

**Patrick J. Dillon**

**Assistant Superintendent for Business and Finance**

E.O. 11246

EXECUTIVE ORDER 11246, ENTITLED EQUAL EMPLOYMENT OPPORTUNITY AS AMENDED BY EXECUTIVE ORDER 11375 AND AS SUPPLEMENTED BY DEPARTMENT OF LABOR REGULATIONS (41CFR PART 60) SHALL BE COMPLIED WITH DURING THE PERFORMANCE OF THIS CONTRACT.

The contractor receiving the award agrees as follows:

"(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notes to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

"(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

"(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

"(5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

"(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law.

"(7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States."