

1.1 NOTICE TO BIDDERS

- A. Lansing School District will receive proposals from qualified contractors for the Partial Re-roof of Everett High School. Project includes partial re-roofing (EPDM system), including new roof drain and plumbing.
- B. Proposals must be mailed or delivered in person Lansing School District, 519 W. Kalamazoo St., Room 203, Lansing, MI 48933, Attn: Purchasing. All proposals must be sealed in envelopes, plainly labeled with bidder's name, Sealed Proposal S.O. #1502 - Everett High School – Partial Re-roofing Project" and must be received prior to **2:00 P.M.**, local time, on **Tuesday, June 30, 2009**. Bid proposals will be publicly opened and evaluated by the Architect and Owner, with recommended awards subsequently made by Lansing School District.
- C. A pre-bid meeting will be held at 10:00 A.M., local time, Thursday, June 18, 2009 at Everett High School, 3900 Stabler St., Lansing, MI 48915. the meeting will take place in the Cafeteria. Bidders should enter the school through the single door (Door # 46) on the west side of high school building (at the old cafeteria). This pre-bid meeting is not mandatory, but highly recommended. All bidders are required to visit and inspect the site prior to bid day to ensure knowledge of existing conditions for the work. Pre-bid conference minutes will be distributed to all attendees and plan houses. Information disclosed in the pre-bid conference minutes will be considered part of the bidding and contract documents.
- D. Bidders will be required to submit with their bids a Bid Security by a qualified surety authorized to do business in the State of Michigan, an OSHA Form 200 (or 200-S) for the most recent past year, provide their worker's compensation Experience Modification Rate (EMR) factor and any other information required in the Instructions to bidders. Bid Security in the form of a certified check is acceptable only for proposals less than \$50,000.00.
- E. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- F. Applicable Michigan use and sales tax apply to this project.
- G. All bidders should note that this project does require prevailing wages.
- H. Bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the school board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. A board, intermediate school board, or board of directors shall not accept a bid that does not include this sworn and notarized disclosure statement.

- I. Bidding Documents may be examined after June 15, 2009 at:

GMB Architects-Engineers
85 East Eighth St., Ste 200
Holland, Michigan 49423
616.796.0200

AND

Builders Exchange of Lansing
1240 E. Saginaw Street
Lansing, MI 48909

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

McGraw-Hill Dodge
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

Dodge Reports
25330 Telegraph Rd., Ste 350
Southfield, MI 48034

AND

Dodge Reports
1311 S. Linden Rd., Ste B
Flint, MI 48532

CMD – Construction Market Data
40000 Grand River Ave., Ste 404
Novi, MI 48375

AND

Construction News Services of MI
1793 RW Berends Drive SW
Wyoming, MI 49519

CAM – Construction Assoc. of MI
43636 Woodward Avenue
Bloomfield Hills, MI 48302

- J. Prospective bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer. There will be no charge for the contract bid documents. It is requested that all bid documents be returned after the bid to the Architect.
- K. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.
- L. Lansing School District has a strong desire to increase MBE, WBE, and Local business involvement.

