

## NOTICE TO BIDDERS

- A. Lansing School District will receive proposals from qualified contractors for the Partial Re-roof of Everett High School. Project includes partial re-roofing (EPDM system), including, new roof drain and plumbing.
- B. Proposals must be mailed or delivered in person Lansing School District, 519 W. Kalamazoo St., Room 203, Lansing, MI 48933, Attn: Purchasing. All proposals must be Sealed in envelopes, plainly labeled with bidder's name, Sealed Proposal S.O. # 1502- Everett Re-roofing Project" and must be received prior to **2:00 P.M.**, local time, on **Tuesday, June 30, 2009**. Bid proposals will be publicly opened and Evaluated by the architect and Owner, with recommended awards subsequently made by Lansing School District.
- C. A pre-bid meeting will be held at 10:00 A.M., local time, Thursday, June 18, 2009 at Everett High School, 3900 Stabler St., Lansing, MI 48910. The meeting will take place in The Cafeteria. This pre-bid meeting is not mandatory, but highly recommended. All bidders are required to visit and inspect the site prior to bid day to ensure knowledge Of existing conditions for the work.
- D. Bidders will be required to submit with their bids a bid security by a qualified surely Authorized to do business in the State of Michigan, and any other information required in the Instructions to bidders.
- F. All bidders should note that this project does required prevailing wages.
- G. Bids shall be accompanied by a sworn and notarized statement disclosing any familial Relationship that exists between the owner or any employee of the bidder and any member of the school board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the Intermediate School District, or chief executive officer of the public school academy. A board, intermediate school board, or board of directors shall not accept a bid that does not include this sworn and notarized disclosure statement.
- H. Bidding Documents may be examined after June 15, 2009 at:
- GMB Architects-Engineers  
85 East Eighth St., Ste 200  
Holland, Michigan 49423  
616.796.0200
- I. Prospective bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer. There will be no charge for the contract bid documents. It is requested that all bid documents be returned after the bid to the Architect.
- J. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.