

**MACKINAW CITY PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES**

Wireless System, Computing Equipment, and Support Services RFP

OWNER: Mackinaw City Public Schools
PROGRAM Childs Consulting Associates, Inc.
MANAGER: 707 N. Huron, P. O. Box 550, Mackinaw City, MI 49701
Web Site: www.childs.com, e-mail: msmith@childs.com
Project Manager: John Childs, jchilds@childs.com
Phone: 231-436-4099 Fax: 231-436-4101

Mackinaw City Public Schools invites qualified firms to submit proposals / bids for Wireless System, Computing Equipment, and Support Services (PCs and Laptops, Support, Three (3)-Year Warranty, etc.). The District reserves the unrestricted right to reduce the contract amount by reducing the scope of work and/or components in order to meet budget requirements. Unit pricing, as specified in the bid proposal, will be used to control contract adjustments. Any such action will be taken before specific work on a building or on a project component has commenced.

BIDS ARE DUE at 2:00 p.m. local time on June 30, 2009.

Mackinaw City Public Schools will receive sealed proposals for the above project at the District Offices, 609 W. Central Avenue, Mackinaw City, MI 49701, Attention: Superintendent, until the stipulated bid opening date and time. Bids received after the stipulated date and time will not be considered and will be returned unopened. Bids will be opened (bids without a bid bond will be retained for the files and will not be read or evaluated) and read at a public meeting scheduled for 2:00 p.m. on June 30, 2009 at 609 W. Central Avenue, Mackinaw City, MI 49701 **Bids must be clearly marked Mackinaw City Public Schools Wireless and Other Systems RFP.** The RFP contains the specific requirements for all bids. Among the requirements in the RFP are: Provide four (4) complete sets (original and 3 copies) of your response to the RFP including an RFP compliance form and a base bid cost summary form. All interested bidders may obtain copies of the RFP, drawings, and specifications from Childs Consulting Associates, Inc., **beginning June 8, 2009. Bid documents are available electronically by [CLICKING HERE](http://www.childs.com/invitations) from (www.childs.com/invitations) or by UPS or Federal Express, COD or Receiver Account number, and by pick up at the following address.** (Please call, fax, or e-mail to make arrangements.)

Childs Consulting Associates, Inc.
707 N. Huron, P. O. Box 550
Mackinaw City, MI 49701
Telephone (231) 436-4099
Fax (231) 436-4101
Attn: Millie Smith (msmith@childs.com)

A minimum of 5% bid security, either in the form of a bid bond or cashier's check payable to Mackinaw City Public Schools, must accompany each bid (see RFP for rules for calculating the bid bond amount).

A **mandatory pre-bid meeting** will be held at the District Office (609 W. Central Avenue, Mackinaw City, MI 49701) on June 16, 2009 at 10:00 AM. Site walk throughs will be held immediately after the pre-bid meeting. Vendors should plan on up to one (1) hour for site walk throughs. Combined time estimated for the pre-bid meeting and site walk throughs is approximately two (2) hours. Mackinaw City Public Schools reserves the right to reject any or all bids and to waive irregularities in bids.

By: Superintendent
Mackinaw City Public Schools
609 W. Central Avenue
Mackinaw City, MI 49701

AN EQUAL OPPORTUNITY EMPLOYER